

AGENDA AM CYFARFOD HYBRID I'W GYNNAL ar 2^{ail} MEHEFIN 2025 am 7yh
AGENDA FOR THE HYBRID MEETING TO BE HELD on 2nd JUNE 2025 at 7pm

You are hereby summoned to attend a **HYBRID** meeting of Newport Town Council for the purpose of transacting the following business.

If a member of the public/press wishes to attend the meeting online, please email the Clerk on npclerk@newport-pembs.co.uk by **30th May 2025**.

- 1. Ymddiheuriadau am absenoldeb / Apologies for absence**
- 2. Datganiad o ddiddordeb / Declarations of Interest**
- 3. Cofnodion drafft o'r cyfarfod gynhaliwyd ar 28^{ain} Ebrill 2025 / Draft minutes of the meeting held on 28th April 2025 – Appendix 1**
- 4. Materion yn codi / Matters arising**
- 5. Adroddiad y Cadeirydd / Chair's report**
- 6. Swydd Clerc y Dre / Town Clerk job**
 - 6.1. Applications received – Appendix 2
 - 6.2. Recruitment process
 - 6.3. Handover process
- 7. Y Adeilad hostel ieuenctid / Youth Hostel building**
 - 7.1. Notes from 1st May meeting – Appendix 3
 - 7.2. Discuss taking on the lease of the old youth hostel building
- 8. Adroddiadau/penderfyniadau pwyllgorau cyngori / Advisory committee reports/decisions**
 - 8.1. Community Needs, Assets, Projects and Grants
 - 8.2. Traffic
 - 8.3. Street market - Road closure and trading licence applications
 - 8.4. Priorities, Environment and Climate task and finish
 - 8.5. Section 6 - The Environment Act 2016-report to be completed by end of 2025
- 9. Datblygiad llety gwarchod Maes Ingli / Maes Ingli sheltered accommodation development**
- 10. Dogfennau llywodraethu / Governance documents**
 - 10.1. Practice Development note – Co-option – Appendix 4
 - 10.2. Practice Development note – Who does what acronyms - Appendix 5
- 11. Tir Parrog a toiledau cyhoeddus / Parrog land and public toilets**
 - 11.1. 13th May Parrog meeting notes - Appendix 6
 - 11.2. Report from fundraising group meeting on 21st May

- 11.3. Email received from Isabelle Davies at Edward Perkins, dated 30th April
- 11.4. Insurance information needed for Parrog quote cover
- 11.5. Review the “In principle” agreement to buy Parrog land (18th October 2024).

12. Dŵr Cymru

- 12.1. Meeting notes for 16th May meeting – [Appendix 7](#)

13. Swyddi wag Cyngorydd / Councillor vacancies

14. Archwiliad Blynnyddol Cymru / Annual Audit Wales

- 14.1. Details of capital projects undertaken during the year. This should include project name and spend in year. If none, please state that this is the case.
- 14.2. A copy of the minutes of the meeting at which the project contract was approved.

15. Newidiadau'r Comisiwn Ffiniau i Gyngorau Cymuned / Boundaries Commission changes to Community Councils

16. Cyllid / Finance

Arian a dderbyniwyd / Monies received

PCC, 1 st precept payment	£17, 658.00
Street market deposits	£805 (up until 14 th May)
30 day-savers interest	£25.68
Senedd payment for Paul Davies MS advice surgery	£50.00

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m.	£1,004.05
Nest, council pension payments (DD) p.m.	£54.34
NI employers' contribution	£143.70
Unit 3 rental (DD) p.m.	£150 (vat £25)
Council Tax (DD) p.m.	£174.00
BT Telephone/internet (DD) p.m.	£58.74 (vat £9.79), up from £53.94)
Good energy (electric) (DD) p.m.	£77.04 (up from £27.00)
Google workspace (DD) p.m.	£6.00
Bank charges (DD)	£4.25
Bank charges (C.Croeso/Parrog account) (DD)	£4.25
PCC, Street market trading consent	£888.00
Zurich insurance renewal (approved) Paid	£1,288.90
Newport Memorial Hall, financial donation towards new crockery (approved)	£500.00
Friends of Newport & Nevern, financial donation towards making the garden more accessible and safer (approved)	£250.00
OVW, councillor training, Chairing skills	£21.00 (bursary of £21 applied)
Norton antivirus annual subscription	£49.99 (vat....)
Cllr. Hollyfield, document library plugin for website	£99.00 (vat £16.50)
Audit Wales, 2023-24 Audit fees	£200.00

J. Austin, Market manager hours from 14 th April to 12 th May	£450.00
Fishguard Tool hire, rotavator hire for children's play area	£40.00
PCC, Trade waste agreement	£62.46

- 16.1. Town Clerk's Contract of employment
- 16.2. Unit 3 window insulation
- 16.3. Christmas lights update / Christmas lights tender
- 16.4. Red Kite, Newport Information centre underlease invoice
- 16.5. The old school Communal areas responsibility
- 16.6. Questions on the 2nd home tax sent to Cllr. Huw Murphy
- 16.7. Discuss asking to see the accounts for organisations seeking a financial donation
- 16.8. PCC Invitation to Apply for Capital Funding for Play Equipment and Play spaces
- 16.9. PCC Small funding allocation for community events, £3k

17. Adroddiad Maes chwarae plant a Parc y Plant / Children's play area and Parc y Plant report

18. Llwybr Parc y Plant o'r maes parcio / Parc y plant footpath from the car park

19. Tudalen RAG / RAG sheet Appendix 8

20. Materion i adrodd arnynt / Matters to report

- 20.1. Proposed underlease to Newport Information Centre
- 20.2. Website sub group update
- 20.3. New bank signatory
- 20.4. Victoria gardens ownership
- 20.5. Brynhyfryd inspection report
- 20.6. Risk assessment schedule

21. Cyfatebiad / Correspondence Appendix 9

22. Ceisiadau Cynllunio / Planning Applications

Link to view planning applications:

<https://planning.agileapplications.co.uk/pcnpa/application-details/93626>

5.1	<p>Application Number:- NP/25/0107/FUL</p> <p>Site:- New Court, Newport, Pembrokeshire, SA42 0UA</p> <p>Proposal:- Replacement dwelling – AMENDED PLAN, (04 Rev H - Proposed Block, Floor Plan and Elevations)</p> <p>Comments:-</p> <p>Recommendation:-</p>
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Dyddiad y cyfarfod nesaf / Date of next meeting