

AGENDA AM CYFARFOD HYBRID I'W GYNNAL ar 28^{ain} EBRILL 2025 am 7yh
AGENDA FOR THE HYBRID MEETING TO BE HELD on 28th APRIL 2025 at 7pm

You are hereby summoned to attend a **HYBRID** meeting of Newport Town Council for the purpose of transacting the following business.

If a member of the public/press wishes to attend the meeting online, please email the Clerk on npclerk@newport-pembs.co.uk by **25th April 2025**.

- 1. Ymddiheuriadau am absenoldeb / Apologies for absence**
- 2. Datganiad o ddiddordeb / Declarations of Interest**
- 3. Cofnodion drafft o'r cyfarfod gynhaliwyd ar 31^{eg} Mawrth 2025 / Draft minutes of the meeting held on 31st March 2025**
- 4. Materion yn codi / Matters arising**
- 5. Cofnodion drafft o'r cyfarfod anghyffredin gynhaliwyd ar 14^{eg} Ebrill 2025 / Draft minutes of the extraordinary meeting held on 14th April 2025**
- 6. Materion yn codi / Matters arising**
- 7. Cofnodion drafft o'r cyfarfod cyllideb a chyllid gynhaliwyd ar 17^{eg} Ebrill 2025 / Draft minutes of the Budget & finance meeting held on 17th April 2025**
- 8. Materion yn codi / Matters arising**
- 9. Adroddiad y Cadeirydd / Chair's report**
- 10. Swydd Clerc y Dre / Town Clerk job**
 - 10.1. Council discuss and approve job advert, job description, person specification and application form
 - 10.2. Recruitment process
 - 10.3. Handover process
- 11. Y Adeilad hostel ieuencid / Youth Hostel building**
 - 11.1. Proposals received
 - 11.2. Discuss and decide on taking on the lease of the old youth hostel building
- 12. Adroddiadau/penderfyniadau pwyllgorau cynghori / Advisory committee reports/decisions**
 - 12.1. Community Needs, Assets, Projects and Grants
 - 12.2. Traffic
 - 12.3. Street market - Road closure and trading licence applications
 - 12.4. Priorities, Environment and Climate task and finish
 - 12.5. Section 6 - The Environment Act 2016-report to be completed by end of 2025

13. Datblygiad llety gwarchod Maes Ingli / Maes Ingli sheltered accommodation development

14. Dogfennau llywodraethu / Governance documents

14.1. GD14 – Financial regulations

15. Tir Parrog a toiledau cyhoeddus / Parrog land and public toilets

15.1. Report from fundraising group meeting, 8th April

15.2. Email sent to Isabelle Davies at Edward Perkins, dated 15th April

15.3. Insurance information needed for Parrog quote cover

16. Dŵr Cymru

17. Swydd wag Cynghorydd / Councillor vacancy

18. Archwiliad Blynyddol Cymru / Annual Audit Wales

19. Newidiadau'r Comisiwn Ffiniau i Gynghorau Cymuned / Boundaries Commission changes to Community Councils

20. Cyllid / Finance

Arian a dderbyniwyd / Monies received

Street market deposits £325.00

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m.	£1,067.89
Nest, council pension payments (DD) p.m.	£54.34
NI employers' contribution	£143.70
Unit 3 rental (DD) p.m.	£150 (vat £25)
Council Tax (DD) p.m.	£174.00
BT Telephone/internet (DD) p.m.	£53.94 (vat £8.99)
Good energy (electric) (DD) p.m.	£77.04 (up from £27.00)
Google workspace (DD) p.m.	£6.00
Bank charges (DD)	£4.25
Bank charges (C.Croeso/Parrog account) (DD)	£4.25
MUGA caretaker, Spring hours	£184.99
OVW, training, new councillor induction	£21.00 (£21 bursary applied)
PCC, Street Market Road closure	£1,010.76 (£560.00 admin fee and £450.76 advertising)
PCC, Trade waste agreement	£59.60

20.1. Town Clerk's Contract of employment

20.2. Telephone contract

20.3. Unit 3 window insulation

20.4. Christmas lights

20.5. Red Kite, Newport Information centre underlease invoice

20.6. The old school Communal areas responsibility

20.7. Zurich insurance renewal, £1,288.90

20.8. Transfer of Planned grant funding, £1k from Treasurers account to GPO/Parrog account

- 20.9. Cemetery fees for 2025-26 – discuss fee for reservation of plot
- 20.10. Financial appeal from Friends of Newport and Nevern

21. Maes chwarae plant / Children's play area

22. Llwybr Parc y Plant o'r maes parcio / Parc y plant footpath from the car park

23. Tudalen RAG / RAG sheet

24. Materion i adrodd arnynt / Matters to report

- 24.1. Proposed underlease to Newport Information Centre
- 24.2. Website sub group update
- 24.3. New bank signatory
- 24.4. Victoria gardens ownership
- 24.5. Parrog and CLT group meeting notes to be put on the website
- 24.6. Brynhyfryd inspection report
- 24.7. Children's play area and Parc y plant report
- 24.8. Risk assessment schedule

25. Cyfatebiad / Correspondence

Dyddiad y cyfarfod nesaf / Date of next meeting