



MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

Ffon/Tel: 01239 821127. Gwefan/Web: www.newport-pembs.co.uk E-bost/E-mail: npclerk@newport-pembs.co.uk

COFNODION O CHYFARFOD HYBRID O YMDDIRIEDOLWYR A GYNHALIUYD AM 7yh ar 14^{eg} IONAWR 2025

MINUTES OF TRUSTEES HYBRID MEETING HELD ON 14th JANUARY 2025 at 7pm

Pobol yn presennol:	Cllr. Ros McGarry (Vice Chair)	Cllr. Jackie Morris
Persons Present:	Cllr. Sandra Bayes	Cllr. Jon Letten
	Cllr. Jake Hollyfield	Cllr. Paul Harries
	Cllr. John Griffiths	Miss L Evans (Town Clerk)
Ymwelwyr / Visitors	4 members of the public in the room, 1 member of the public online	

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllr. Lewis.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. Cllr. McGarry declared a personal interest in item 16.1 and proposed that this item be moved to the top of the agenda, all agreed.

3. Prydlesi a chytundebau / Leases and agreements

3.1. Land leased to Mr and Mrs. Sneade – the 2 representatives of this matter were present at the meeting. Cllr. McGarry asked them if they would like to speak. J. Davies asked whether someone has been out to look at the 2 boundary markings? Cllrs. Griffiths and Lewis have visited the site. M A. Sneade reported that the yellow boundary line has eroded and that the boundary stone has been moved. She advised that the only way to mark the definitive line is to get a GPS surveyor to come and stake it out. Cllr. Griffiths asked whether both parties could compromise on the difference of their boundary lines? J. Davies confirmed he would be happy to accept the boundary between the 2 lines, M A. Sneade advised she is not happy to accept this. MA. Sneade advised that J. Davies has already attained a meter of the land and that the beech hedge should be planted on the white boundary line that has been marked out.

3.2. Cllr. Griffiths voiced his frustration at the situation, the trustees own this land which is leased, it needs to be protected, is it reasonable to spend this time and money over a couple of meters? This matter should have been resolved months ago and suggested that the land be put up for sale. Cllr. Harries agreed that he was also disappointed that this matter hasn't been resolved amicably.

3.3. Cllr. McGarry advised that the trustees are not qualified to say where the exact boundary line is. Cllr. Griffiths asked whether M A. Sneade was happy for her latest email, sent to the trustees this evening at around 7pm which has Kathryn Perkins expert report and appendix attached to it be shared with J. Davies. Mrs. Sneade agreed to this. Cllr. McGarry asked J. Davies if he will accept the report? J. Davies stated that if the paperwork shows that the boundary line is the white line marked out then yes, he will accept this. The trustees advised J. Davies to get back to them with his answer within the next 2 weeks. Cllr. Griffiths proposed that the trustees instruct solicitors to advise them to begin the process of disposing of this land, Cllr. Harries seconded, 4 voted for, 3 abstentions. Cllr. McGarry proposed that the trustees contact JCP solicitors, Cllr. Griffiths seconded, all agreed. Cllr. McGarry advised that the land would be sold with the current lease intact. M A. Sneade commented that as the trustees are the landowners of the land, do they not have a responsibility towards their tenant? Cllr. Griffiths advised that the trustees do not have their own expert report to say where the exact boundary line is. Cllr. Harries advised that the trustees have not yet had a chance to look at the expert report and appendix as it was only received tonight at around 7pm. The 4 members of the public left the meeting.

4. Cofnodion draft o'r cyfarfod a gynhaliwyd ar 20^{fed} Tachwedd 2024 / Draft Minutes of the meeting held on 20th November 2024

4.1. Cllr. Letten proposed that the minutes are correct and accepted, Cllr. Morris seconded, all agreed.

5. Materion yn Codi / Matters arising

5.1. No matters arising.

6. Cofnodion draft o'r cyfarfod a gynhaliwyd ar 26^{ain} Tachwedd 2024 / Draft Minutes of the meeting held on 26th November 2024

6.1. Cllr. Letten proposed that the minutes are correct and accepted, Cllr. Morris seconded, all agreed.

7. Materion yn codi / Matters arising

7.1. No matters arising.

8. Adroddiad y Cadeirydd / Chair's Report

8.1. Nothing to report.

9. Adroddiad y gofalwr / Caretaker's report

9.1. Nothing to report.

10. Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Football Club report

10.1. Both teams are playing well. Youngest team are training in the hall, the older team are training on the pitch. On behalf of the club, Cllr. Letten presented the trustees with a letter of thanks and framed certificate for their continued sponsorship and support. The trustees thanked them.

11. Adroddiad Clwb Tigwyr Trefdraeth / Newport Tiger's Club report

11.1. B. Williams was present online as the club's representative. She reported that the team are 4th in the league, there are a few games left for this season. The team train in Crymych on their all-weather pitch. Matthew Lewis is still trying to source a smaller container for the mower. The Club have received a grant from Sports Wales to replace netting that was damaged in the Storm. The terms of use have been received but not signed yet, the Club to get back to the trustees with the signed copy. B. Williams asked that the club carry on with paying per match for this term and then from July pay the set fee stated in the terms.

12. Taflen RAG / RAG sheet

12.1. The RAG sheet was moved up the agenda as some items include the Tigers Football Club. The RAG sheet was discussed and updated.

13. Adroddiad Crwban Bach / Crwban Bach report

13.1. Some of the trustees met with Liz Davies on 29th November. She confirmed that she wishes to continue with Crwban Bach. It was suggested at the meeting that the trustees advertise for alternative child care use and other options. Clerk to put the matter of the changing rooms caretaker on the next agenda and ask for an update. Clerk and Cllr. McGarry to design a poster to advertise for alternative child care services.

14. Adroddiadau arolwg / Inspection reports

14.1. MUGA inspection – this has been dealt with previously. The Clerk to put down Skate Park and playing field inspections on the next agenda. Clerk to put the smart meter on the next agenda.

15. Parc Sglefrio / Skate Park

15.1. Some of the trustees met with Emyr Jones on the 3rd December who has done some repairs to the park. The lease has not been received back yet. Certain actions were agreed upon, Clerk to ask him for an update.

16. Yswiriant Higos insurance

16.1. Loss recovery insurance quote, £153.61 – this is no longer applicable, take off the agenda. The trustees still need to respond to S. Thomas's email (PCC) as the insurance issue is still unresolved. The SLA with PCC costs £640 per annum. This can be terminated with one month's notice. ROSPA can do inspections. This to be put on the next agenda.

16.2. The tree that fell in the storm in Feidr Dywyll has been dealt with by Jason James who will send an invoice for the work. The trustees should inform Zurich of this matter. There is also an outstanding email from Zurich requesting further details about the boundary line dispute.

17. Adroddiad grŵp Tasg a Gorffen maes chwarae / Playing field Task & Finish group report

17.1. The task and actions have been completed by this group.

18. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Cyfrifon i'w talu / Accounts to be paid:

Changing rooms caretaker hours	
--------------------------------	--

Dŵr Cymru DD (p.m)	£19.00 (up from £13)
British Gas – Gas DD (p.m)	£56 (up from £13.00)
British Gas – electric (DD)	£79 (up from £65 and £53.00)
Dyfed Alarms, renewal of fire alarm service agreement 2025	£84.00
Zurich insurance (paid)	£960.28

- 18.1. The account has £7,598.34 in it. Cllr. Harries proposed that all finances are paid, Cllr. Griffiths seconded, all agreed.
- 18.2. Increase in energy bills – this is being monitored.
- 18.3. Advertising Dros Blant room hire - The Clerk will draft a poster and circulate to be advertised.
- 18.4. Review fees and insurance documents for playing field users – this was discussed previously.
- 18.5. Cash flow spreadsheet – this sheet balances with the accounts. There is £1k budgeted from the town council to the playing field.
- 18.6. Container planning application for the Football Club – discussed previously.
- 18.7. Dan's skate park services and repairs – Emyr Jones, skate park Chair has agreed to do some low maintenance repairs.

19. Gohebiaeth / Correspondence

- 19.1. Email from M A. Sneade re surveyor's report and land agents' comments re land at 13 Maes Morfa (26.11.24)
- 19.2. Email from Cllr. Lewis with image of the 2 boundary lines drawn at land next to 13 Maes Morfa (15.12.24)
- 19.3. Email from G. Davies re boundary line between plot adjacent to 13 Maes Morfa (28.12.24)
- All the above have been discussed.

The meeting finished at 8.32 pm.