Uned 3, Yr Hen Ysgol, Heol Isaf Sant Mair, Trefdraeth, Sir Benfro. SA42 0TS
Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire SA42 0TS
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AGENDA AM CYFARFOD HYBRID I'W GYNNAL ar 13^{eg} IONAWR 2025 am 7yh AGENDA FOR THE HYBRID MEETING TO BE HELD on 13th JANUARY 2025 at 7pm

You are hereby summoned to attend a **HYBRID** meeting of Newport Town Council for the purpose of transacting the following business.

If a member of the public/press wishes to attend the meeting online, please email the Clerk on npclerk@newport-pembs.co.uk by **10**th **January 2025.**

- 1. Ymddiheuriadau am absenoldeb / Apologies for absence
- 2. Datganiad o ddiddordeb / Declarations of Interest
- 3. Cofnodion drafft o'r cyfarfod gynhaliwyd ar 27^{ain} Tachwedd 2024 / Draft minutes of the meeting held on 27th November 2024
- 4. Materion yn codi / Matters arising
- 5. Cofnodion draft o'r cyfarfod cyllideb a chyllid a gynhaliwyd ar 19^{eg} Rhagfyr 2024 / Draft minutes of the extraordinary meeting held on 19th December 2024
- 6. Materion yn codi / Matters arising
- 7. Adroddiad y Cadeirydd / Chair's report
- 8. Adroddiadau/penderfyniadau pwyllgorau cynghori / Advisory committee reports/decisions
 - 8.1. Community Needs, Assets, Projects and Grants Appendix 1
 - 8.2. Traffic
 - 8.3. Street market
 - 8.4. Housing survey
 - 8.5. Priorities, Environment and Climate task and finish
- 9. Datblygiad llety gwarchod Maes Ingli / Maes Ingli sheltered accommodation development
- 10. Dogfennau llywodraethu / Governance documents
 - 10.1. GD14 Financial regulations
 - 10.2. Practice Development Note (9) Terms of Reference for Council Meetings
 - 10.3. Guidance on powers and policies which relate to Local Councils
- 11. Tir Parrog a toiledau cyhoeddus / Parrog land and public toilets
 - 11.1. Meeting notes for 4th and 5th December meetings Appendix 2
 - 11.2. Discuss the Saltings land
- 12. Y Adeilad hostel ieuenctid / Youth Hostel building
 - 12.1. Notes from 14th November Task and finish group meeting Appendix 3
 - 12.2. Notes from meeting with PCC on 19th Dec

13. Dŵr Cymru

14. Tendr ar gyfer gwaith atgyweirio ac inswleiddio ffenestri / Tender for window repair and insulation works

15. Swydd wag Cynghorydd / Councillor vacancy

16. Archwiliad Blynyddol Cymru / Annual Audit Wales

17. Cyllid / Finance

Arian a dderbyniwyd / Monies received

Street market deposits (Nov/Dec) £3,010.00

PCC 3rd Precept payment £11,041.00

2 x headstone purchases £528.00

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m.	£1,042.18
Nest, Clerk and council pension payments (DD) p.m.	£38.52
Unit 3 rental (DD) p.m.	£150 (vat £25)
Council Tax (DD) p.m.	£174.00
BT Telephone/internet (DD) p.m.	£0.00
Good energy (electric) (DD) p.m.	£77.04 (up from £27.00)
Google workspace (DD) p.m.	£6.00
Spindogs, Basic monthly website care package (DD) p.m.	£96.00 (incl. vat £16.00)
Nest, Council pension contribution (DD) p.m.	£38.55
HMRC, Town council employer NI contributions (DD) for 2	£98.52
months	
MUGA caretaker, 15 Autumn hours	£213.45
Gwenno Accountancy, Produce payslips for the 3 months	£60.00
ending 31st December 2024. Submit payroll details to HMRC	
on a monthly basis	
Edward Perkins, rent for Parrog Quay and Parrog shelter	£5 + £.0.50

- 17.1. Town Clerk's job description, contract of employment and pay scale agreement 2024-25
- 17.2. Telephone contract changeover from PlusNet to BT and outstanding bills
- 17.3. Unit 3 insulation
- 17.4. Christmas lights
- 17.5. Accounts changing to community accounts and charges to be enforced
- 17.6. Rental charge for Unit 3, hot desking
- 17.7. Red Kite, Newport Information centre underlease invoice

18. Maes chwarae plant / Children's play area

19. Llwybr Parc y Plant o'r maes parcio / Parc y plant footpath from the car park

20. Tudalen RAG / RAG sheet - Appendix 4

21. Materion i adrodd arnynt / Matters to report

- 21.1. Proposed underlease to Newport Information Centre
- 21.2. Website update

- 21.3. New bank signatory
- 21.4. Victoria gardens ownership
- 21.5. Royal Oak culverts work
- 21.6. Surface water removal planters at Canolfan Croeso
- 21.7. Parrog meeting notes to be put on the website
- 21.8. Meeting with PCC regarding Youth Club

22. Cyfatebiad / Correspondence - Appendix 5

Dyddiad y cyfarfod nesaf / Date of next meeting

APPENDIX

Appendix 1 – Community asset meeting notes

Grŵp Cynghori Anghenion Cymunedol, Asedau, Prosiectau a Grantiau

Draft Minutes of the online Meeting of Newport Town Council's Community Assets, Grants, and Projects Advisory Group

2nd December 2024

1.Present and apologies

Present Morgan, Ros, Sandra, John Griffiths, Jonathan Letten (NTC)

Gareth Thomas – Wales & West housing association, Head of Development – Until 19:53

Apologies: Paul and Lowri

2.Declarations of Interest

None

3.Draft minutes of the meeting held on 19th September 2024

Minutes confirmed and accepted.

4. Matters Arising

No matters arising that were not on the agenda.

5. Pen-y-Bont and Mary's Farmhouse land

Gareth Thomas was invited to address the meeting

Front part is an allocated site.

Land to rear is an exception site.

40 affordable units on lower site

23 units on Mary's Farmhouse Land

63 in total with 8 being on the market and the rest 'affordable'.

It was asked with local housing needs in mind why only eight of the houses would be on the open market. Policy dictates the number of on the market housing.

Mary's Farmhouse land is a windfall site not an exception site.

History - Mary's Farmhouse is considered light industrial development. It was discussed to acquire it for housing. The planning authority was happy to support. Dwr Cymru originally stated the sewerage system was adequate for more housing.

Development is currently on hold and in limbo for 12 months as Dwr Cymru now state the sewerage system is insufficient for 63 houses. They are not happy with the water and sewerage capacity at the moment. They are looking for a solution and coming up with a plan to cater for more capacity. Dwr Cymru are looking at the network in Newport.

It could be 12,24 or 36 months depending on how long Dwr Cymru takes to find a solution for the network.

They have an issue locating where all the connections into the system are. Over the years connections have been made without the knowledge of Dwr Cymru. The mapping of all the connections into the system could take a long time. They need to make sure they can dispose of surface water effectively.

Gareth can provide us with the names he is dealing with in Dwr Cymru in an attempt to move things along. He will be happy for any help we can give.

This lack of capacity could affect new extensions on current houses in Newport. New kitchens and bathrooms create more waste water.

They will not look to deliver 63 houses in one go. There will be a phased development. First phase will include 20 units. Second phase will not start until first one is complete. Phased development in order to keep the demand in Newport. The demand will replenish over time.

Land at Pen y Bont will most likely be the first phase with Mary's Farmhouse being the second phase.

A pumping station and infrastructure will need to be constructed first.

They will try and develop no more than the local demand requires.

It was mentioned that the 35 new houses in Bentick have changed the way Newport looks. Will a further 63 houses have an impact visually and environmentally? Is Newport getting too big?

It is feasible, but not probable to only develop land at Pen Y Bont and not Mary's. They wouldn't purchase both plots if they couldn't develop them both.

Buying and developing land in Newport is one of the highest in Wales.

The bulk of value on allocated sites.

They don't use second home tax unless they get allocated it. They use social housing grant for funding.

Gareth was interested in the report that has been produced on Maes y Mynydd.

It is hoped that the group could work closely with Gareth's department.

6. Parrog Land and Toilets

Separate group meeting on this. Enhancing Pembrokeshire has been awarded. Waiting on Brilliant Basics. Ros has emailed for info about People and Places. Also, money from Sinead from 106.

7. Grants – 3 discussed. Parrog is the priority for getting grants. Grants are being dealt with in the Parrog meetings.

8. Update on CLT.

CWPMASS attended the first meeting. Second meeting attendance was a bit disappointing. The third meeting was in November where a committee was formed. No decision on chair or treasurer yet. Another meeting will be called in mid-January. CLT will be set up for anything that comes along.

9. Old School and YHA.

This is also being dealt with in another sub group. There is a meeting with Rhodri, JG and RM about other suggestions for the building along with the boiler.

10. Land of Maes Curig

ML and RM met Eric to discuss the land he owns. He has been offered money for the land but wants more. Eric wants it used for the community and local people. Its use will be dependent on the price. The land is out of the building line. The land is not guaranteed planning. Development will probably be by an housing association.

The land could be discussed with Gareth and also CWPASS. This could be an agenda item.

Appendix 2 – Parrog land meeting notes

DRAFT notes for Parrog Land Task and Finish meeting at Unit 3 on the 4th December 2024

Present

Cllrs. Bayes, Harries, McGarry, Griffiths, Letten. Julie Deane. Lowri Evans-Town Clerk.

1. Apologies

Apologies received from Cllr. Lewis.

2. Minutes from the Parrog Land Task and Finish meeting 15th Nov and 20th Nov 2024.

Cllr. Harries proposed that the 15th Nov minutes are approved, Cllr. Griffiths seconded, all agreed. Cllr. Harries proposed that the 20th Nov minutes are approved, Cllr. Letten seconded, all agreed.

3. Matters arising

No matters arising for both meetings.

- 4. List of Documents sent to Brilliant Basics EOI 22nd Nov 2024.
- 1. Brilliant Basics EOI form Well done to Cllr. McGarry for submitting the EOI.
- 2. Financials were sent in with the form.
- 3. Financial Appendix was sent in with the form.

5. Funding Issues

a. Enhancing Pembs – the council have been successful with their bid and have been awarded £15k, waiting to receive the official letter from PCC. The council have around £30k in total so far. The official letter to go on Facebook once it has been received. There may be a 2nd round in Easter for a larger Enhancing Pembs grant, the Clerk to ask Sinead Henehan about this and to also ask for

feedback on the application. There is a further £3k+ to come from PCC from the 2nd homes tax money.

b. People and Places -ML – Cllr. McGarry has emailed Lauren Blacklaw-Jones asking for an EOI.

Around £50k will be needed for the purchase, £45k for the purchase and £5k for decorating/updating the toilets. The EOI asked for the full amount for the Parrog land purchase. We need to ask 3 questions about potential grants 1. Do we qualify 2. How much grant money is available and 3. Timeline for submission and awards.

- **c. Brilliant Basics EOI sent 22**nd **Nov 2024** The EOI has been sent in, Cllr. McGarry will follow up on when a decision is expected. The total amount that is needed for this project is £208k.
- d. Awards for All Nia Cllr. Bayes advised that Newport Forum is applying for this grant. Up to £30k can be applied for. Cllr. Bayes will investigate the eligibility of this grant.
- e. Architectural heritage fund –this has been put on the back burner.
- f. PCNPA sustainable development fund Cllr. Bayes will investigate this.
- g. Welsh Water Environment Fund Cllr. Harries will investigate this.
- h. **Go Fund me** put on the back burner for now.
- i. **DCWW Environment Fund** Cllr. Harries will investigate this.
- j. **DCWW Communities Fund** Cllr. Harries will investigate this.
- **k. Natur am Byth** this may fund the Saltings purchase. Cllr. McGarry to investigate this.
- I. **PAVS** they give advice, do not administer funding. Cllr. McGarry to investigate this.
- m. Local Giving Community matters Fund the Clerk will investigate this.
- n. **Peoples Postcode lottery** the Clerk will investigate this.

Cllr. McGarry to talk to Cris Tomos at Planed for further advice, Cllr. Harries to talk to Nia Siggins. The toilets down at Traeth Mawr are going to be refurbished, it may be an idea to talk to Gary Meopham for some ideas once this has been done.

6. **Eversheds** (moved up the agenda)

<u>Email from Julie Deane re Kathryn Roberts 22nd Nov 2024 –</u> great news that Eversheds have agreed to represent the council. Martin Holden and Kathryn Roberts will be the legal representatives. They have completed all the client onboarding. A big thank you to Julie for all her hard work on this. <u>Email from JG summary of details to Eversheds 21st Nov 2024</u> - Cllr. Griffiths has sent a summary of the project to them.

7. Parrog Cash Flow Forecast.

Update – Cllr. Harries went through the forecast. The predicted £7.5k for legal fees can now be removed. Predict we will need £1,500 for searches. Capital cost for the

2nd phase-charging doors £15k, possible toilet coin boxes, solar/rainwater. Julie has spoken to a consultant about solar panels, he is looking into it.

Bluestone foundation – Cllr. Letten will investigate this.

Cllr. McGarry has emailed Gary Meopham regarding water fountains. Danfo have installed them, £1,500 cost per fountain.

Cllr. Griffiths to draft a letter to Perkins regarding the Saltings sale. The council are predicting it will cost £20k a year to run the toilets and are hoping that voluntary parking donations will cover this cost. Clerk to ask Katie Daly, PCC how much the Long Street Park car park generates.

8. PCNPA Issues

Email from Gary Meopham 19th Nov 2024 – a report has been presented to PCNPA to seek Members approval for the surrender of the existing National Park Authority (NPA) lease of Newport Parrog car park and lime kiln to Newport Town Council. Cllr. Bayes advised that it does not mention the green area in Parrog in the report. The Clerk advised it does not mention that the councils preferred option of raising the money is via voluntary donations. All agreed to leave the report as it is and not send any comments.

9. PCC Issues – email received from Katie Daly on 25th November advising the council to obtain a red book valuation for the land that PCC own. The Clerk to copy in Cllrs. Huw Murphy and Rhys Sinnott into the email trail. Cllr. Griffiths to draft a response.

10. Dwr Cymru Issues

Email from Chloe Priestley 29th Nov 2024 – Chloe has offered to meet the council, the Clerk to arrange a date.

11. Agent - Edward Perkins

Email from Isabelle Evans 25th Nov 2024 – email received on 25th November. The Barony want £11k for the salting's land. The full council need to discuss this matter, this to be added to the council agenda. Cllr. Griffiths to draft a response.

12. Julie Deane

Emails to Julie re solar panel info etc. 27th Nov 2024 – these have been circulated.

13. Court Leet

Request to be represented – Cllr. Harries proposed that a member can attend the meetings but that the working party is for council members. They are welcome to contribute to the discussion

14. Moorings Committee

Update – meeting with the Moorings committee tomorrow night.

15. Date of Next Meeting - the next meeting will be early January.

Newport Town Council Meeting with the Moorings Committee at 7.00pm on Friday 5th December 2024

DRAFT NOTES

Present: Cllrs John Griffiths, Paul Harries, Sandra Bayes, Ros McGarry Moorings Committee: John Harries, Glyn Rees, Alun Davies, Alec James, Andy Benham

- 1. Apologies: Cllrs Morgan Lewis, Jon Letten
- 2. Conflict of Interest: None
- 3. The Moorings Committee (MC) explained why they had requested a meeting. The MC have been the main contributors on Parrog for the last 20 years carrying out improvements that benefitted visitors and locals, but felt they weren't being informed well enough. They had offered their services but had not been included.
- 4. It was explained that the council had initially not been able to make matters public due to confidential matters and at the request of the seller. The Parrog Task and Finish meetings were now public and that it was remiss of the Council in not including the MC sooner. The council agreed to send an invite to each of the Parrog Task and Finish meetings. The invite to be sent through Alun Davies MC Secretary. The Mayor's Committee are also to be invited to meetings, Adrew Benham Mayor's Secretary.
- 5. The MC asked who attended the Parrog Task and Finish meetings. It was explained that this is an advisory group to the council. Individuals, Nia Siggins and Cris Tomos have been invited because of their knowledge of grants, and Julie Deane who had secured Eversheds to carry out the legal work pro bono.
- **6.** The minutes of all meetings are on the council website. The MC stated that the prime difference between other groups and the Moorings Committee is that it had invested £250,000 in grants and voluntary work in Parrog. The Council will share the recent minutes with the MC.
- 7. The Council explained the current position on grant funding- £15,000 has been secured from Enhancing Pembrokeshire. The finances set aside by the council towards the purchase and the phases of the purchase and the legal work which will be carried out by Eversheds pro bono except for admin fees was discussed. The land being purchased was clarified. The Revenue Cash Flow Forecast and the Capital Cost Analysis was discussed. Further clarification on the recent valuation of the Saltings was discussed.
 - Grant funders are interested in the environmental aspects of proposed projects. The Council agreed to send the Financial papers to the MC. The papers are considered to be working documents subject to change and revision.
- **8.** Ongoing maintenance, running costs and insurance and money set aside for future works was discussed. As voluntary charges are being proposed, the installation of ticket machines for voluntary charges was discussed to see how it initially worked. The Council understands that Aberporth raises £38,000 from voluntary charges, we would hope to raise £20,000 from Parrog. The cost of running the toilets is approx £12,000, the council thinks it can be done for less and covered by voluntary car parking charges. Other possible sources of income if needed could include: rent; lease; precept; charge for toilets; concession; Go Fund Me. The MC stated that there was a need to add the annual upkeep of the path to Parrog Bach, which was now being done by the MC.
- **9.** Information was given on grants that were being looked at, an Expression of Interest (EoI) has been submitted to Brilliant Basics, a list of other grants that could be applied for was given. Named bodies such as PLANED who are helping. Mid-Jan-hope to have submitted more applications.

- 10. The Council explained the Pembrokeshire Coast National Parks' interest in the Parrog, the council is dealing with Gary Meopham PCNPA. The car park is leased by PCNPA, no parking charges are permitted. The council has asked the PCNPA to surrender the lease in order to make the project viable. The Parks will decide on the 11th Dec whether to surrender the lease. It is critical that the Parks release the lease of the car park.
- 11. The situation with Pembrokeshire County Council (PCC) was explained. Part of the deal is to acquire the toilets owned by PCC along with a small amount of land. The rest of the land is owned by the seller. PCC will transfer toilets but is seeking a charge for the land immediately adjacent to the toilet. This land could be leased by the council from Dwr Cymru for 125yrs, otherwise a red book valuation would have to be acquired. The Council will be questioning this approach.

The Council understands that the seller has no title deed to the toilet but that this will not be an obstacle. A meeting is arranged with Dwr Cymru to discuss the transfer of the toilets.

The MC questioned if the Title Deeds had been seen and referred to the CL22 (common land) part of the land as being registered as common land. Is it common land or not? If still common land, commoners would have a right over the land. The Council agreed to raise this matter with their solicitors.

The Council understand that Dwr Cymru has a statutory right to have a pumping station, the Council is meeting with them to have an explanation of their ongoing interest. The MC asked did Dwr Cymru pay for the building of the toilets the council did now know the answer.

- 12. The Council have a reply from Isabel Evans from Edward Perkins, agent for the Alex Hawksworth on the 25th November when they came back with a sale figure for the Saltings (£11,665.64) The Council informed the meeting that it would be represented by Martin Holden from Eversheds, and that it wants to instruct Eversheds before the Christmas holiday. The MC asked what the council intended to do with the Saltings. The MC had suggested that the council should purchase the Saltings. The Saltings are due to be discussed at the next Town Council meeting. It was stated that if funds were available, many councilors would like to buy all the land up to the bridge.
- **13.** A question was raised regarding the sheds on Parrog, the council had written to the Hawksworth's Agent enquiring about any leases that may be in existence. The council is waiting to hear from the seller's solicitor, regarding leases. The Councils brief to Eversheds was read out.
- **14.** It was mentioned that, solar panels, rain water harvesting and EV charging points were being investigated.
 - Next meeting early January, concentrating on grant applications.

 Next steps -Meetings with Dwr Cymru, Agents, and PCC. Update on solar panels and changing the financials as it proceeds.
- 15. Future uses for the Parrog were discussed. The Council explained that there were no great plans to change things, no particular plans for the green, and that the community was to be involved. MC Stated that there were concerns because council members change and suggested there should be a safeguarding document on the use of Parrog. There was potential for commercialism of the Parrog. The council agreed that it needs to address this and discuss further.

Action:

- 1. Send invites to meetings to the Moorings Committee and the Mayor's Committee.
- 2. Send minutes to MC.
- 3. Send financials to the MC
- 4. Raise the matter of common land with the solicitors.
- 5. TC to discuss the safeguarding of Parrog

Appendix 3 – Youth hostel notes

Notes from the Newport Town Council Youth Hostel T&F Group meeting 14/11/24

Present: Cllrs Ros McGarry; Paul Harries; John Griffiths; Sandra Bayes; Jackie Morris

Apologies: Cllr Morgan Lewis

- 1. Paul had drafted a suggested statement to put to the public seeking their suggestions/possibilities for use of the Youth Hostel building to benefit the inhabitants and visitors to the area. This was revised and approved by those present as attached
- 2. It was agreed to that this statement be discussed with Rhodri ----at a meeting to be arranged between him, Cllrs Ros McGarry and John Griffiths when he visits the Youth Hostel. Cllrs would also ask about the parking allocation, whether the use clause (restricting to walkers' hostel) can be omitted, whether the outbuilding is included, and whether the Town Council will be able to sub-let space.
- 3. It was agreed that the statement be on the Agenda of the next Town Council meeting prior to any further action being taken.

Draft SB/14/11/24

Draft PH suggestion

Appendix 4 – RAG sheet

0	26/06/17	Investigate the provision of an information board commerating the "OLINE"	Cllr. Harries to formulate a plan. Paul met Essex Havard yesterday, pleased its still on our radar-he's trying to locate family of sailors family.	РН	13.01.25	А
15	26/06/17	Bench plaques and policy	Offer of suicide bench, councillors to look into this.	PH/JG	13.01.25	А
24	23/10/17	Parrog shelter and viewpoint lease	A Public parrog meeting has been organised for 16th September.	RC/JG	13.01.25	А
36	21.05.18	Welsh names	Paul - if we buy Parrog as heritage project, putting up the old welsh names that have been forgotten should be part of the heritage project.	РН	13.01.25	А

			The community assets group		
			are meeting with Gareth		
58	25.01.21		Thomas, WWHA on 2nd Dec to	13.01.25	
			discuss this land and Pen y		
		Mary Farmhouse kitchen land	Bont land.		А
			This to be discussed along	13.01.25	
6E	20.00.22	Paray Blant Barry Bart fortunt	with the youth hostel		•
65	20.06.22	Parc y Plant-Pen y Bont footpath	building.		A
67	20.00.55	Secretion of all	The bilingual plaques has	13.01.25	
67	20.06.22	Erection of plaque	arrived.		A
			Oroginal designs have not been approved by PCNPA so		
		Maes Ingli Sheltered	PCC will have to have new	13.01.25	
69	20.06.22	Accommodation	designs done.		А
			Paul has asked Dwr Cymru	13.01.25	
		CSO Alert Notifications – Newport	about thier plans for a new		
70	20.06.22	North (Traethmawr)	pumping station.		А
			PCC have confirmed they have		
			ownership although the land		
		Victoria Gardens ownership and	is unregistered. Clerk to	13.01.25	
73	20.06.22	lease	chase.		Α
			Clirs. Lloyd, Letten and		
			Morgan Lewis have met and JL		
			will circulate the notes. This	13.01.25	
		Adopting the Informal Resolution	to go on June 2023 agenda - will have to go on September		
74	20.06.22	Protocol	agenda. CLERK TO CHECK THIS		Α
74	20.00.22	Statutory guidance relating to the	abenda. CLERK TO CHECK THIS		- A
		Local Government and Elections		13.01.25	
78	22.11.22	(Wales) Act 2021	Chair and Clerk to look at this		Α
		Guidance on bullying and		13.01.25	
81	09.01.23	harassment	Chair and Clerk to look at this.		Α
		Donort from Donoloud	Clla Lauria constant	13.01.25	
92	22 01 22	Report from Pembrokeshire One	Cllr. Lewis reported on this		Α
82	23.01.23	Voice Wales area meetings	meeting.		A
		Enhancing Pembrokeshire	New criteria has been	13.01.25	
83	27.01.23	application – Children's play area	recieved.	25.02.25	Α
				13.01.25	
05	42.04.55	Discuss budgeting a retainer for the	To be helped Will as a little	13.01.23	
85	13.04.23	Grants & Projects Officer	To be taken off the RAG sheet.		G
			Clerk sent part 1 to	42.04.05	
05	25.61.5	E	councillors. Clerk to send part	13.01.25	
86	25.04.23	Finance & Governance Toolkit	2		A
		Zero Hour, Climate and Ecology bill		13.01.25	
90	29.11.23	motion	Clerk to do this		А
		Applying to PCNPA to amend the		12.01.25	
02	21 02 24	LDP plan with regards to Victoria	Cogran	13.01.25	
92	21.03.24	Gardens	Go green		G
			Cllr. Letten waiting to hear	13.01.25	
93	28.03.24	Children's play area repairs	back from Euros Thomas		Α
		Chair to meet with Chamber of		13.01.25	
		Trade to dicuss	Cllr. Harries met with them	15.51.25	
94	02.04.24	flowers/improvements to the town			Α
			Clerk to update Mr. Slade on this matter. If we don't		
			receive a reply then the	13.01.35	
			council will need to put in a	13.01.25	
95	30.04.24	Castle Bus shelter	complaint.		A
			1		

			The lunches are going really			
			well, and there is now a			
		Report from Senior citizens	waiting list for people to		13.01.25	
96	21.05.24	· ·	attend.			
		,	Healthboard unable to			
			provide staffing. Forum lead			
			on the community vehicle and			
			appointed a facilitator to		13.01.25	
			reinvigerate the good			
		Report from Newport Forum	neighbour scheme, Emily			
97	21.05.24	representative	Shevlin.			А
98	21.05.24		Cllr. Lewis reported on this as he attended.		13.01.25	Α
96	21.05.24	Report from OV W representative	ne attended.			A
		Report from Newport path group			13.01.25	
99	21.05.24	representative				Α
		Report from North Pembs transport	'		13.01.25	
100	21.05.24	representative	received and circulated.			A
		Barrant forms Name and Name and			42.04.25	
0.4		1 - 1 - 1 - 1 - 0 -	Cllr. Harries went to a meeting		13.01.25	^
84	27.02.23	association representative	and updated them on Parrog.			A
		Report from School governors	school twinning event on		13.01.25	
80	30.11.22	representative	literacy.	RM		А
81	31.05.24	Time capsule video	Ongoing.		13.01.25	Α
82	22.10.24	Youth engagement			13.01.25	Α
83	12.12.24	Land adjacent to Castle Inn			13.01.25	А
84	12.12.24	Water fountain opposite Llysmeddyg	9		13.01.25	Α

Appendix 5 – Correspondence list

Gohebiaeth Cyngor Tref Trefdraeth am cyfarfod ar-lein ar 13eg Ionawr 2025

Newport Town Council Correspondence for online meeting held on 13th January 2025

1. Cynllunio a thai/ Planning and housing

- 2. Uned 3 / Unit 3
- 3. Materion amgylchedd a lles / Environment matters and wellbeing
- 4. Gwefan a Materion TG / Website and IT issues
- 5. Cyllid / Finance
- 1. Email from Cllr. Bayes re Creating Connection Fund info, deadline 20th January, forwarded to all (07.01.25)
- 2. Letters from Edward Perkins re rent for Parrog Quay and Parrog shelter (07.01.25)

6. Un Llais Cymru/ Cymdeithas Clercod Cynghorau Lleol/ Llywodraeth Cymru

One Voice Wales /Society of Local Councils and Clerks/Welsh Government

- 1. Email from OVW re Top 10 Things to do for Councils, forwarded to all (27.11.24)
- 2. Email from OVW re Guidelines about Email and Procurement, forwarded to all (28.11.24)
- 3. Email from OVW re researchers from Aberystwyth University are undertaking a survey as part of a Local Policy and Innovation Partnership funded by UK Research and Innovation, forwarded to all (03.12.24)
- 4. Email from SLCC re salary calculator for new employer national insurance thresholds, forwarded to Gwenno accountancy (03.12.24)
- 5. Email from OVW re One Voice Wales Funding, Grants & Precept Toolkit, forwarded to all (03.12.24)
- 6. Email from Paul Davies MS re advice surgery in Unit 3 on 28th November, 2025 (19.12.24)
- 7. Email from OVW re digital health check self-assessment, forwarded to the Chair (07.01.25)

7. Cyngor Sir Benfro / Awdurdod Parc Cenedlaethol Arfordirol Penfro

Pembrokeshire County Council / Pembrokeshire Coast National Park Authority

- 1. Email from PCC re 'Working better together' notes for last meeting and next meeting on 28th January, forwarded to all (11/12/24)
- 2. Email to Suzanne Thomas, PCC re skate park insurance/public liability (17.12.24)
- 3. Email from PCC re Changes to local bus services in Pembrokeshire January 2025, forwarded to all (17.12.24)

8. Materion cyffredinol Cyngor y dre / General Town Council issues

- 1. Email from Castle Inn re electrics from Christmas lights, forwarded to all (11/12/24)
- 2. Email from Policy Officer, Older People's Rights Branch re Have Your Say 2024: A message to older people, forwarded to all (11/12/24)
- 3. Email from British Heart foundation re British Heart Foundation Cymru's Go Red campaign throughout the month of February 2025, forwarded to all (17.12.24)
- 4. Email from Haverfordwest town council re Anti racism Action plan and implement the plan into the standing orders, forwarded to all (17.12.24)

9. Mynwent / Cemetery

1. Email to Dyfed Family history society who wish to record the memorial inscriptions on the headstones in Brynhyfryd, response received (03.12.24)

10. Ysgol/ Yeuenctid/ Chwarae/ Gohebiaeth plant / School/Youth/Play/Children correspondence

1. Email from Steve Davies re meeting on 19th Dec to discuss Newport Youth Club (09/12/24)

11. Cau ffyrdd/Asiantaeth cefnffyrdd/ Materion ffyrdd / Road closures/Road Trunk Agency/Road matters

12. Marchnad stryd / Street Market