



MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

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COFNODION DRAFFT O CHYFARFOD HYBRID O YMDDIRIEDOLWYR A GYNHALIWYD AM 7yh ar 3^{ydd} MEDI 2024

DRAFT MINUTES OF TRUSTEES HYBRID MEETING HELD ON 3rd SEPTEMBER 2024 at 7pm

Pobol yn presennol: Cllr. Morgan Lewis (Chair) Cllr. John Griffiths
Persons Present: Cllr. Ros McGarry (Vice Chair) Cllr. Jon Letten
Cllr. Sandra Bayes Cllr. Paul Harries
Miss L Evans (Town Clerk)

Ymwelwyr / Visitors 2 members of the public. MA Sneade and J. Davies

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllrs. Paish and Lloyd.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

3. Cofnodion draft o'r cyfarfod a gynhaliwyd ar 11^{fed} Gorffennaf 2024 / Draft Minutes of the meeting held on 11th July 2024

3.1. Cllr. Harries proposed that the minutes are correct and accepted, Cllr. Letten seconded, all agreed.

4. Materion yn Codi / Matters arising

4.1. No matters arising.

5. Adroddiad y Cadeirydd / Chair's Report

5.1. Nothing to report.

6. Adroddiad y gofalwr / Caretaker's report

6.1. The Clerk read out the Crwban Bach and caretakers report 'Caretaker Report- Nothing new to report. It is still a concern as to who exactly has keys. For example, I'd called in to drop things off on Bank Holiday Monday morning and to pop bleach in the toilets. All lights were off and toilets were clean when I left. I opened up Tuesday, toilet lights were on and toilets had been used and not flushed. Readings taken 29.8.24. Electric 31478.0. Gas 808.82. I need to invoice which I'll do this week.
Crwban Bach Report - I'm in the process of clearing and cleaning after the summer. The fridge has been emptied and now turned off. There is not enough interest for after school club but maybe it will come now with a new term. We plan to open for half term. We were open 18 days over the summer. Payment to follow.'

The Clerk to contact all users to see who has what keys and who was in the building on Bank holiday Monday.

7. Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Football Club report

7.1. The season is starting soon, U11's and U15's. There are around 16-17 players in the U15's team.

8. Adroddiad Clwb Tigwyr Trefdraeth / Newport Tiger's Club report

8.1. No report received.

9. Adroddiad Crwban Bach / Crwban Bach report

9.1. Discussed in item 6.1.

10. Adroddiadau arolwg / Inspection reports

10.1. No reports have been received. Clerk to contact PCC about this.

11. Parc Sglefrio / Skate Park

11.1. Skate Park lease - Clerk to remind the skate group about this. Clerk has still not received an answer from PCC whether they insure the skate park. Clerk to keep chasing for an answer and to email Cllr. Neil Prior and Cllr. Huw Murphy about this situation.

12. Yswiriant Higos insurance

12.1. Loss recovery insurance quote, £153.61 – Clerk to ask for an online meeting with the insurance company. Cllr. Harries nominated Cllrs. Lewis and Griffiths to attend this meeting.

13. Tir drws nesaf i 13 Maes Morfa / Land next to 13 Maes Morfa

13.1. 2 members of the public regarding this matter were present at the meeting and were asked to address the trustees. J. Davies said that the trustees should appoint their own surveyor to mark out the boundary. Cllrs. Griffiths, McGarry and Bayes have been down to survey the land today. J. Davies has pegged out a line where he believes the boundary is. The boundary hedge has been taken down. There is an issue of a triangle piece of land. The trustees have received a 19-page document from MA Sneade. Cllr. Griffiths advised that J. Davies owns land that abuts the trustees land which is leased to MA Sneade. The trustees need to take reasonable steps to protect their land. Surveyor and solicitors will cost money and it will be a failure if this is the route that is taken. Ideally this route should be avoided. Cllr. Griffiths reported that it is very difficult to look at the land as there is equipment in the way which is contrary to the lease agreement. It is not clear where the boundary is, it is a matter of around 2-3 feet of land. Cllr. Griffiths suggested that the land needs to be cleared on the Sneade's side and then invite each party to spray paint where they say the boundary is and come to an agreement. The area where there is a coal bunker is not agreed. MA Sneade addressed the meeting stating that the equipment in question is away from the area where the hedge was. The hedge had 2 sides, need to ascertain where the middle of the hedge was. Cllr. Harries advised that this matter can't progress until both parties mark out where they believe their boundary line is. Both parties agreed to mark out their boundary. MA Sneade to let the Clerk know when she has done this. J. Davies asked whether a fence could be put up. Cllr. Griffiths advised that planning does not allow for this, it allows for a beech hedge. Cllr. Griffiths advised that both parties have to live next to each other and there may need to be a bit of give and take on both sides.

14. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Crwban Bach, rental £.....

Cyfrifon i'w talu / Accounts to be paid:

Changing rooms caretaker hours	
Dŵr Cymru DD (p.m)	£13.00 (down from £20)
British Gas – Gas DD (p.m)	£56 (up from £13.00)
British Gas – electric (DD)	£79 (up from £65 and £53.00)
MUGA caretaker, 14 summer hours	£112.56
Dyfed Alarms, fire extinguisher annual service, Mar 2024-Feb 2025	£24.00

- 14.1. The account has £8,807.59 in it. Cllr. Harries proposed that all finances are paid, Cllr. Lewis seconded, all agreed.
- 14.2. Increase in energy bills – this is being investigated. Cllr. Lewis will do weekly meter readings.
- 14.3. Renewal of energy plans in August – Cllr. Griffiths has renewed a fixed tariff for one year. Gas estimated at £325 a year (but arrears are currently being paid off) and £680 for electric.
- 14.4. Advertising Dros Blant room hire – Cllr. Harries suggested that agenda items 14.3, 14.4 and 14.5 be combined and looked at. Cllr. Letten declared an interest as a member of the Lion Cubs Football Club. Cllrs. Bayes, McGarry, Harries and Lewis volunteered to form a Task and finish group to discuss these matters. Clerk to send them all the user agreements, accounts and cashflow sheet. The group to meet in in 3 weeks' time.
- 14.5. Review fees and insurance documents for playing field users – discussed in item 14.4.
- 14.6. Cash flow spreadsheet – discussed in item 14.4.
- 14.7. Container planning application for the Football Club – Cllr. Letten is still investigating this.
- 14.8. Dan's skate park services and repairs – nothing to report.
- 14.9. MUGA hourly increase wage – discussed at the last meeting.

15. Gohebiaeth / Correspondence

- 15.1. Email from Headmistress re MUGA caretaker duties – Cllr. Lewis read out the email *'The duties of the caretaker with regards to the MUGA is that before 8am each school day, the MUGA is locked on the community side and opened for the school. At the close of school, the school side is locked, and the community side is opened. Town Council pay 1 hour a week, which we claim every term. Town Council pay for this service during term time only.'* The MUGA does not get inspected by Peter Delaney who inspects other areas in Newport. Clerk to put this on the next agenda

16. Taflen RAG / RAG sheet

- 16.1. The Rag sheet was discussed and updated.

The meeting finished at 8.16pm.