



MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

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COFNODION O CHYFARFOD AR-LEIN O YMDDIRIEDOLWYR A GYNHALIWDYD AM 7yh ar 11^{fed} GORFFENNAF 2024

MINUTES OF TRUSTEES ONLINE MEETING HELD ON 11th JULY 2024 at 7pm

Pobol yn presennol:	Cllr. Ros McGarry (Vice Chair)	Cllr. Elaine Lloyd
Persons Present:	Cllr. Sandra Bayes	Cllr. John Griffiths
	Cllr. Jon Letten	Miss L Evans (Town Clerk)
	Cllr. Paul Harries	
Ymwelwyr / Visitors	Emyr Jones, Skate Krew	

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllr. Morgan Lewis.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

3. Cofnodion draft o'r cyfarfod a gynhaliwyd ar 16^{eg} Mai 2024 / Draft Minutes of the meeting held on 16th May 2024

3.1. Cllr. Lloyd proposed that the minutes are correct and accepted, Cllr. Letten seconded, all agreed.

4. Materion yn Codi / Matters arising

4.1. No matters arising.

5. Adroddiad y Cadeirydd / Chair's Report

5.1. Nothing to report.

6. Adroddiad y gofalwr / Caretaker's report

6.1. Nothing to report.

7. Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Football Club report

7.1. The club is getting ready for the next season, sorting out all their registration documents.

8. Adroddiad Clwb Tigwyr Trefdraeth / Newport Tiger's Club report

8.1. Nothing to report.

9. Adroddiad Crwban Bach / Crwban Bach report

9.1. Update received from Liz Davies which the Clerk read out: "I am only able to have 16 children and because I need to have a 24-seater bus to bring the children to holiday club. 16 children and two members of staff on the bus it would make financial sense to be able to have 22 children so the bus would be full. If numbers did increase, we would use the home changing area for table football and for the older children if they wanted space from the younger ones. Of course we'd pay extra for this. I'm not sure if we would ever have 22 children but I think being prepared is a good idea and these things take time. At the moment our first day of holiday club is up to 11. The plan is to open again this summer every Tuesday, Wednesday and Thursday so 18 days in total." Cllr. Bayes questioned the fact that no local children are using the Crwban Bach services.

10. Adroddiadau arolwg / Inspection reports

10.1. No inspection reports received.

11. Parc Sglefrio / Skate Park

11.1. Skate Park lease – the Clerk has sent them the Tennis Club lease as a starting point. Emyr Jones has had a look at the lease, it looks quite suitable. Emyr to send the group's suggestions to the Clerk. Cllr. Bayes asked what does 'agree in principle' mean? Cllr. Griffiths advised that the trustees agree to a lease about the use of the skate park. Arrangements for the use of the park would need to be agreed and recorded in the lease. Cllr. Bayes asked whether the trustees would get to see the development plans? Emyr confirmed that they would run everything past the trustees. Cllr. Griffiths advised that the trustees can consider these points once the skate group have come back with the feedback for the lease. Cllr. Harries advised that this lease is only a first stab at it and is not the completed document. Once the group get back to us then the trustees can discuss it further.

11.2. Skate Krew request for insurance cover for fundraising at Traeth Mawr on 4th and 18th August and 1st September – the skate group are having difficulty getting insurance without a lease in place. PCNPA require that the group have public liability for the fundraising events. A quote of £150 per day has been received from insurers. Cllr. Bayes asked whether this insurance issue would be solved if the playing field trustees oversaw the fundraising events? Emyr confirmed this would work as PCNPA want a legal entity that are covered by public liability. Cllr. Griffiths advised that the trustees may not be covered as the events are not happening on the playing field land. Cllr. Harries raised his concerns regarding risk assessments and that if the trustees ran the event, then the money would be paid into the playing field account. Emyr confirmed that last year they raised £1k per day over 3 days. Cllr. Griffiths advised his preference would be to contribute towards the cost of the insurance for the events. Cllr. Harries advised it would be a lot of work and responsibility for the trustees if they were in charge. Cllr. Letten advised that he would like to see the trustees pay the full cost of the insurance. Cllr. Harries proposed that the trustees pay 50% up to a £250 cap, Cllr. Lloyd seconded; the majority agreed.

12. Yswiriant Higos insurance

12.1. Loss recovery insurance quote, £153.61 – Cllr. Griffiths advised that the insurers gave the trustees an option of this additional cover. It relates to if the trustees made a claim against their own insurers would we need assistance to help us claim against them. Cllr. Griffiths to draft a letter asking what exactly is covered.

13. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Crwban Bach, rental

£.....

Newport Tennis Club annual lease	£50.00
Newport Lion Cubs, matches & training	£105.00
Newport Tigers Football Club, matches/training	£90.00

Cyfrifon i'w talu / Accounts to be paid:

Changing rooms caretaker hours	
Dŵr Cymru DD (p.m)	£13.00 (down from £20)
British Gas – Gas DD (p.m)	£56 (up from £13.00)
British Gas – electric (DD)	£79 (up from £65 and £53.00)

- 13.1. The account has £9,084.59 in it. Cllr. Lewis has been to inspect the changing rooms to see why the bills are so high. He has turned off radiators, took meter readings. Cllr. Lloyd proposed that all finances are paid, Cllr. Harries seconded, all agreed.
- 13.2. Increase in energy bills – discussed in item 13.1.
- 13.3. Renewal of energy plans in August – All happy that Cllr. Griffiths and the Clerk do this.
- 13.4. Advertising Dros Blant room hire – Cllr. Lloyd has emailed Liz Davies but not received a response. Cllr. McGarry went down to the changing rooms to meet with Liz, discussed getting more children from Haverfordwest up to use the facilities although this does cost a lot. Cllr. McGarry felt disheartened as she felt that Liz Davies is doing this to keep the place going. There needs to be a radical look at the situation. Cllr. Letten questioned why local children are not using the Crwban Bach service? The school runs a breakfast club. Cllr. Harries reported that the school did not use to run this club. There needs to be an overhaul of what the building is used for. Trustees to meet with the users after the summer to look at future options and see what the users want. Cllr. Harries proposed that the trustees look at the situation with the users and look at the agreements in September, all agreed. Clerk to circulate the Crwban Bach agreement.
- 13.5. Review fees and insurance documents for playing field users – look at this after the September meeting.
- 13.6. Cash flow spreadsheet – Clerk and Cllr. Harries to do.
- 13.7. Container planning application for the Football Club – Cllr. Letten reported that they need to look at getting another container.
- 13.8. Dan's skate park services and repairs – nothing to report.
- 13.9. Tennis coach use of facilities – this has been resolved, take of the agenda.
- 13.10. MUGA hourly increase wage – letter received from the school. The MUGA's pay has increased but the school have been charging at the lesser rate and have been topping up the fees. All agreed to pay the increased wage to the MUGA caretaker. Cllr. Harries advised that the trustees need to review what the trustees are paying for, what are his duties. Clerk to ask the school.

14. Gohebiaeth / Correspondence

- 14.1. No correspondence.

15. Taflen RAG / RAG sheet

- 15.1. The RAG sheet was discussed and updated.

The meeting closed at 8.12pm.