



MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

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COFNODION DRAFFT O CHYFARFOD AR-LEIN O YMDDIRIEDOLWYR A GYNHALIWDYD AM 7yh ar 16^{eg} MAI 2024

DRAFT MINUTES OF TRUSTEES ONLINE MEETING HELD ON 16th MAY 2024 at 7pm

Pobol yn presennol: Cllr. Paul Harries
Persons Present: Cllr. Morgan Lewis (Vice Chair)
Cllr. Sandra Bayes
Cllr. Jon Letten
Cllr. Ros McGarry
Cllr. Elaine Lloyd
Miss L Evans (Town Clerk)

Ymwelwyr / Visitors

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllr. John Griffiths.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

3. Cofnodion draft o'r cyfarfod a gynhaliwyd ar 12^{fed} Mawrth 2024 / Draft Minutes of the meeting held on 12th March 2024

3.1. Cllr. Harries proposed that the minutes are correct and accepted, Cllr. Lewis seconded, all agreed.

4. Materion yn Codi / Matters arising

4.1. Item 9.1. Cllr. McGarry confirmed she has had a look around the Dros Blant building, there was no one there at the time, the children's room was locked. Cllr. Lloyd has emailed Liz Davies about meeting up but not received a response.

5. Adroddiad y Cadeirydd / Chair's Report

5.1. Nothing to report.

6. Adroddiad y gofalwr / Caretaker's report

6.1. Liz has sent an update which has been circulated to all. She has sent the latest meter readings. Crwban Bach have paused the after-school club for the time being but will still run holiday club.

7. Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Football Club report

7.1. The season is nearly over. Cllr. Letten will send Liz the dates of any training/match dates so she can invoice them for their usage.

8. Adroddiad Clwb Tigwyr Trefdraeth / Newport Tiger's Club report

8.1. The Tigers have played many matches.

9. Adroddiad Crwban Bach / Crwban Bach report

9.1. The headmistress has emailed to explain what after school clubs are currently running. Cllrs. Bayes and McGarry have volunteered to be in the Wraparound childcare task and finish group.

10. Adroddiadau arolwg / Inspection reports

10.1. No problems to report.

11. Parc Sglefrio / Skate Park

11.1. Skate Park lease – Cllr. Griffiths has sent an email regarding the lease. Do the trustees wish to accede to the request from the skate park group to grant them a lease. The Clerk advised that she thought the trustees had previously agreed to grant them a lease. Cllr. Harries read out Cllr. Griffiths email: *The Trustees need to decide in principle whether to accede to the request for a lease of the skatepark. My personal view is that the Trustees should agree.*

If the Trustees do agree then perhaps the Tennis Club Agreement could be used as a starting point. Possibly a copy could be emailed to the skate park group for their consideration and comments. Obviously in due course the agreement would have to be amended to reflect a skateboard park rather than tennis courts.....but at least we have something to work on. Alternatively, the Trustees could offer a really detailed lease such as that for the library. I think that we should see whether a Tennis Club type agreement is acceptable in the first instance.

It is harder for the skate group to access grants without a lease in place. They would need to have their own insurance in place.

Cllr. Bayes raised concerns that the land is not big enough for what the skate park group wish to have and that they may need planning permission. Is there other land available?

Cllr. McGarry to put this item on the Community and asset group agenda.

Cllr. Harries proposed that the trustees agree in principle to provide a lease and to send them a copy of the Tennis Club lease as a starting point for a discussion, Cllr. Lewis seconded, all agreed.

The annual inspection report has been received and circulated to all trustees. There is 1 medium risk reported.

12. Yswiriant Higos insurance

12.1. Loss recovery insurance quote, £153.61 – Cllr. Griffiths is looking into this.

13. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Crwban Bach, rental	£.....
Newport Town Council donation	£1,000.00
Newport Lion Cubs, matches & training	£145.00
Newport Tigers Club, matches	£126.00

Cyfrifon i'w talu / Accounts to be paid:

Changing rooms caretaker hours	
Dŵr Cymru DD (p.m)	£13.00 (down from £20)
British Gas – Gas DD (p.m)	£56 (up from £13.00)
British Gas – electric (DD)	£65 (up from £53.00)
MUGA caretaker Spring term hours	£80.40
PK plumbing and HTG Limited, boiler service and repairs	£444.00
Dyfed Alarms, renewal of fire alarm annual service agreement	£84.00

- 13.1. The account has £9,649.59 in it. A donation from the town council has been received as well as payment from the changing room users. Cllr. Harries proposed that all finances are paid, Cllr. McGarry seconded, all agreed.
- 13.2. Increase in energy bills – the gas smart meter has not been working for months, the Clerk reported that there is a debt of around £540. Cllr. Lewis is looking into this.
- 13.3. Advertising Dros Blant room hire – the Task and finish group to report back on this.
- 13.4. Review fees and insurance documents for playing field users – ongoing.
- 13.5. Cash flow spreadsheet – the Chair and Clerk to update this for the full year.
- 13.6. Container planning application for the Football Club – Cllr. Letten reported that they are still looking for a container. The trustees need to keep a track on when the planning permission was granted and that it does not run out of time.
- 13.7. Dan's skate park services and repairs – nothing to report.
- 13.8. Tennis coach use of facilities – update received from him and circulated to all trustees.

14. Gohebiaeth / Correspondence

- 14.1. Some late correspondence has been received. A request to use the changing room toilets for the Ysgol Bro Ingli fest on 22nd June. Cllr. Harries proposed this is approved, Cllr. Lloyd seconded, all agreed. Clerk to let Liz Davies know.
- 14.2. Cllr. McGarry has informed the Clerk that there were bottles of water and squash leftover from the Fields in Trust event. The Clerk suggested these could be donated to the school festival event, all agreed.

15. Taflen RAG / RAG sheet

- 15.1. The RAG sheet was discussed and updated.

The meeting finished at 7.46pm.