



MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

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COFNODION DRAFFT O CHYFARFOD AR-LEIN O YMDDIRIEDOLWYR A GYNHALIWDYD AM 7yh ar 12^{fed} MAWRTH 2024

DRAFT MINUTES OF TRUSTEES ONLINE MEETING HELD ON 12th MARCH 2024 at 7pm

Pobol yn presennol: Cllr. Paul Harries
Persons Present: Cllr. Morgan Lewis (Vice Chair)
Cllr. Sandra Bayes
Cllr. Jon Letten
Cllr. Ros McGarry
Cllr. Elaine Lloyd
Miss L Evans (Town Clerk)

Ymwelwyr / Visitors

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllrs. Griffiths and Morris.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

3. Cofnodion draft o'r cyfarfod a gynhaliwyd ar 9^{fed} Ionawr 2024 / Draft Minutes of the meeting held on 9th January 2024

3.1. Cllr. Lloyd proposed that the minutes are correct and accepted, Cllr. McGarry seconded, all agreed.

4. Materion yn Codi / Matters arising

4.1. Item 13.1 re skate park lease. Cllr. Griffiths is investigating this.

4.2. Item 15.8 re fundraising event on 17th February. This has been postponed for now. The library is organising a disco for August.

5. Adroddiad y Cadeirydd / Chair's Report

5.1. Nothing to report.

6. Adroddiod y gofalwr / Caretaker's report

6.1. Liz has reported that the plumber is coming to do the gas safety check. The external door (kitchen) has warped.

7. Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Football Club report

7.1. The Lions Club have paid their last invoice. The Lions are still playing matches weather permitting. Cllr. Letten will enquire whether there is still a problem with dog mess and they are still looking for a storage container.

8. Adroddiad Clwb Tigwyr Trefdraeth / Newport Tiger's Club report

8.1. There is still an outstanding invoice for £126. The Clerk to follow this up.

9. Adroddiad Crwban Bach / Crwban Bach report

9.1. The Clerk read out the latest updated from Liz Davies. Crwban Bach is taking a break from after school Club until after easter. The holiday club is running but with children attending from outside Newport. There is no take up for this service for local children. Liz is in contact with Sarah at PAVS for advice. Trustees questioned whether there was an after-school club being run by the school. The Clerk to contact the headmistress to ask what after school clubs are being run at the school. The Clerk to email Cllr. Lloyd and Liz to arrange that they meet to discuss possible solutions. Cllr. McGarry to ring Liz to visit the building.

10. Adroddiadau arolwg / Inspection reports

10.1. The Clerk has received the reports but not checked them yet.

11. Parc Sglefrio / Skate Park

11.1. Skate Park lease – Cllr. Griffiths looking into this.

12. Yswiriant Higos insurance

12.1. Loss recovery insurance quote, £153.61 – Cllr. Griffiths looking into this.

13. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Crwban Bach, rental	£350.00
Newport Lion Cubs, matches & training	£145.00

Cyfrifon i'w talu / Accounts to be paid:

Changing rooms caretaker hours	
Dŵr Cymru DD (p.m)	£13.00 (down from £20)
British Gas – Gas DD (p.m)	£56 (up from £13.00)
British Gas – electric (DD)	£65 (up from £53.00)
Tigers Football Club, reimbursement of replacement defibrillator parts for defib on changing rooms building (paid)	£162.36

13.1. The account has £8,791.59 in it. Crwban Bach have paid in £350 for rent. Cllr. Harries proposed that all finances are paid, Cllr. Lewis seconded, all agreed. Cllr. Bayes asked about the £1k donation from the town council, the Clerk advised this will be paid in before the end of the financial year. £690 was paid in from Crwban Bach for the year.

13.2. Increase in energy bills – the Clerk will send in the gas meter reading as the smart meter has not been working for some time. The trustees questioned why the electric bill is so high? There is only 1 user using the building for 2 hours a week. Cllr. Lewis to contact British Gas and liaise with the Clerk over the bills.

13.3. Advertising Dros Blant room hire - B. Ifans from Hywel Dda has shown interest in renting the room. The Clerk to follow up on this.

- 13.4. Review fees and insurance documents for playing field users – The Clerk has received insurance details from the Tennis Club and Newport Lions Club. The Clerk to ask Crwban Bach for a copy of their insurance document.
- 13.5. Cash flow spreadsheet – ongoing, keep on agenda.
- 13.6. Container planning application for the Football Club – this has been done, take off agenda.
- 13.7. Dan's skate park services and repairs – nothing to report.
- 13.8. Fundraising event on 17th February 2024 – this has been postponed, take off agenda.
- 13.9. Tennis coach use of facilities – the Clerk read out Tom Hole's email. The trustees are happy for him to keep hold of a key for the changing rooms but to let them know if he is using the toilets.

14. Gohebiaeth / Correspondence

- 14.1. Email from Cllr. Lewis re toilet seat fixture in changing rooms – ongoing.
- 14.2. Email from Cllr. Harries regarding dog mess on the playing field – flyers have been handed into the houses in the surrounding area.
- 14.3. Email from Cllr. Bayes regarding grants for Football Clubs – Noted.
- 14.4. Email from Clerk to Sarah at PAVS regarding low uptake of after school children – discussed in item 9.1.
- 14.5. Email from T. Hole, Tennis coach regarding changing room facilities – discussed in item 13.9.
- 14.6. Email from Liz re insurance company for the playing field – this to be put on the RAG sheet.

15. Tafalen RAG / RAG sheet

- 15.1. The RAG sheet was discussed and updated.

The meeting finished at 7.51pm.