

AGENDA AM CYFARFOD I'W GYNNAL AR-LEIN ar 8^{fed} IONAWR 2024 am 7yh
AGENDA FOR THE MEETING TO BE HELD ONLINE on 8th JANUARY 2024 at 7pm

You are hereby summoned to attend an online meeting of Newport Town Council for the purpose of transacting the following business.

If a member of the public/press wishes to attend the meeting online, please email the Clerk on npclerk@newport-pembs.co.uk by **4th January**.

- 1. Ymddiheuriadau am absenoldeb / Apologies for absence**
- 2. Datganiad o ddiddordeb / Declarations of Interest**
- 3. Cofnodion drafft o'r cyfarfod gynhaliwyd ar 29^{ain} Tachwedd 2023 / Draft minutes of the meeting held on 29th November 2023**
- 4. Materion yn codi / Matters arising**
- 5. Cofnodion drafft o'r cyfarfod cyllideb a chyllid a gynhaliwyd ar 14^{eg} Rhagfyr / Draft minutes of the Budget & finance meeting held on 14th December**
- 6. Materion yn codi / Matters arising**
- 7. Adroddiad y Cadeirydd / Chair's report**
- 8. Adroddiadau pwyllgorau cynghori / Advisory committee reports**
 - 8.1. Community Needs, Assets, Projects and Grants – **See Appendix 1**
 - 8.2. Traffic – **See Appendix 2**
 - 8.3. Street market
 - 8.4. Housing survey - **See Appendix 3**
 - 8.5. Priorities, Environment and Climate task and finish – **See Appendix 4**
- 9. Canolfan Croeso**
 - 9.1. Leaking solar panels
- 10. Toiledau cyhoeddus / Public toilets**
- 11. Datblygiad llety gwarchod Maes Ingli / Maes Ingli sheltered accommodation development – **See Appendix 5****
- 12. Dogfennau llywodraethu / Governance documents**
 - 12.1. GD13 - Standing orders
 - 12.2. GD16 - Cemetery policy
- 13. Tir Parrog land**
- 14. Dŵr Cymru**

14.1. Arrangements for public meeting

15. Caniatâu prydles y llyfrgell / Grant lease of library

15.1. Land Registry Form ID2 (Proof of Identity) to satisfy Land Registry requirements and to assist the Library Group in registering their lease of the library granted by the Town Council to the Group

16. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Street market deposits	£885.00
PCC, 2nd precept payment	£10,129.00
Burial plot purchase	£1,114.00

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m.	£814.84
Unit 3 rental (DD) p.m.	£150 (vat £25)
Council Tax (DD) p.m.	£166.00
Plusnet, Telephone (DD) p.m.	£32.14 (vat £5.36)
Good energy (electric) (DD) p.m.	£27.00
Google workspace	£6.00
Spindogs, Basic monthly website care package (DD)	£96.00 (incl. vat £16.00)
Euros Thomas, replacement steps, platform and labour in Children's play area	£1,098.00 (vat £183)
Amazon, extension cable for conference mic	£13.32 (vat £2.22)
Newport Memorial Hall, room hire for public meeting	£20.00

- 16.1. Precept 2024
- 16.2. New bank signatory
- 16.3. Wicksteed play area equipment quote
- 16.4. Christmas lights
- 16.5. Telephone contract changeover from PlusNet to BT
- 16.6. Town Clerk appraisal
- 16.7. Unit 3 insulation – **See Appendix 6**
- 16.8. Hosting PCNPA beach equipment

17. Cais am blac ar adeilad i goffau Canolfan Eco Gorllewin Cymru / Request for plaque on building to commemorate West Wales Eco Centre – **See Appendix 7**

18. Adolygiad o broses grant Gwella Sir Benfro / Review of Enhancing Pembrokeshire grant process – **See Appendix 8**

19. Tudalen RAG / RAG sheet – **See Appendix 9**

20. Materion i adrodd arnynt / Matters to report

- 20.1. Proposed underlease to Newport Information Centre
- 20.2. Castle bus shelter

- 20.3. Victoria gardens ownership
- 20.4. Hybrid meetings
- 20.5. Councillor vacancies
- 20.6. Time capsule video
- 20.7. Parc y Plant – Fields in Trust event
- 20.8. Newport sands parking
- 20.9. CWBR youth

21. Cyfatebiad / Correspondence – See Appendix 10

See attached list

Dyddiad y cyfarfod nesaf / Date of next meeting

APPENDIX

Appendix 1 – agenda item 8.1

Notes from the Newport Town Council Community Needs, Assets, Grants and Projects Advisory Group

4th December 2023 7pm via Zoom **Actions in red**

1. Present: Cllrs Ros McGarry (Chairing); Sandra Bayes (Taking notes) Jon Letten; Elaine Lloyd; Morgan Lewis

MOPs present: Nia Siggins; Paddy Davies; Lowri Evans

Apologies: Cllr Paul Harries

2. There were no declarations of interest
3. Minutes of 15th November 2023: Proposed by Nia Siggins; seconded Paddy Davies that a correct record; All agreed
4. There were no Matters Arising
5. Feedback on Expression of Interest for the Rectory.
Ros reported that the Eol from the Council had been sent to about 8 people. Replies were sent to Lowri. **Sandra requested that these be distributed**
Jonathan (Cwmpas) had not named the Town Council as the interested group in his letter
Sandra suggested that we find out who the successful party is and whether they are interested in meeting community needs
It was proposed by Ros and seconded by Lowri that the Council is asked to write to the Agent for a response to our Eol.
6. Report back on Bethlehem visit.
Ros, Paddy and Elaine had visited “Lovely ceiling, roof looks fine, electric heating in the chapel itself, the windows need replacing”.
All liked the building and Ros felt the SWOT analysis she had prepared is still valid. They felt it lent itself to a multi-use space, and suggested an arts/heritage centre/museum – and it would be wonderful to keep the organ. Ros said it would be sacrilege to use it for housing.
The Vestry downstairs entered separately has a small kitchen and loo and gas boiler – “Perfect for a café”

Those showing the building seemed very pleased that councillors asked about continuing to make the building available for worship

Elaine to supply the pictures she took to all

Further visit by Jon, Sandra, Morgan and Lowri. Lowri to arrange

The income from the sale will go to the “congregation” Jon to ask how much influence the congregation has on the negotiations

It will be put on the market in January

7. Expression of Interest Bethlehem. This could be drafted for consideration at the next Town Council meeting (Budget and Finance) 14th December. The group thought that we could use the same EoI as for the rectory, adapted for Bethlehem. Ros to do this. Meanwhile Lowri will find out more about the method of sale
8. Enhancing Pembrokeshire Grant.
Sandra proposed that Newport Town Council be asked to agree to write to Sinead Henahan, copying in Neil Prior, Cabinet member for Communities, and Richard Brown PCC Deputy CEO, asking why Sinead’s statement on the grant does not include the wording on the County Council’s website - *“The purpose of the Enhancing Pembrokeshire Grant is to offset the negative impacts of second home ownership in Pembrokeshire communities. Funding is available for projects that address issues arising from second home ownership...”* Ros seconded Agreed
9. List of Grants. Ros suggested it is a good idea to be aware of grant opportunities. Cris Tomos and PAVS are sources of information. Ros proposed that we prepare a list of grants. Nia volunteered to look into grants and Paddy offered to help her. Elaine mentioned “The Friends of Friendless Churches” <https://friendsoffriendlesschurches.org.uk/>, and Sandra “Capel – The Chapels Heritage Society” <https://www.capeli.org.uk/>
10. Open Reach building. (Old BT telephone exchange) This would become available soon and Sandra said she is keen that the Town Council doesn’t miss out on this potential opportunity as it has done with the Rectory, and finds out as soon as possible whether it could be acquired for community purposes. Agreed to make an informal enquiry
11. Mary’s Farmhouse land Sandra said that this land should be considered for a CLT development and in her view priority for use of this land should be to meet local housing needs. Nia proposed that the Town Council find out from Bluestone Brewery what the current position is. Sandra interprets OVW advice as indicating further contact with a potential purchaser compromising the Town Council’s position as a planning consultee, and we should be contacting the land owner. Seconded by Elaine; One vote against.
12. Setting up a Community Land Trust.
Ros said that a CLT could be set up and you could have other CLTs off the main one for specific projects. One Town Councillor would join a Steering Group. Following a public meeting, an Advisory Committee would include a few Town Councillors and the rest of that group would be from the community offering various skills, and also involve users. Ros proposed that we ask the Town Council to give powers to this group to set up a CLT and that Lowri write to Cwmpas requesting they guide us through the process. Agreed that we ask the Town Council to hold a public meeting in January
13. AOB
Sandra said she thought we are doing things in the wrong order – that the first step should be to form a Place Plan. At the moment this group covers only certain assets/potential assets. Shouldn’t the Parrog toilets, Maes Ingli Sheltered Housing Replacement, Parrog land ... also be discussed?

SB 06/12/23 amended 07/12/23

Draft notes from the Newport Town Council Traffic Advisory Group 16th November 2023

Actions in red

Present:

Town Councillors: Cllr Paul Harries Chairman; Cllr Morgan Lewis; Cllr Sandra Bayes (Taking notes)

Newport Forum: Jeff Lester (Apologies from Gaynor Davies and Mary Hallinan)

County Councillor Huw Murphy (Newport and Dinas)

Welsh Government Highways Area Manager West Wales: Darryn Hill

SWTRA Area Engineer SWTRA: Cris Davies (c.w.davies@southwalestra.gov.uk)

The Town Council had been seeking this meeting for over a year, and it had at last been arranged following correspondence between Cllr Murphy and Tim Barnes to whom Huw had been presenting our questions.

1. Darryn Hill described Welsh Government Highways as divided into Policies; Major Highways and the Strategic Road Network divisions. Darryn is Area Manager West Wales for the latter, under which there are team leaders e.g for Active Travel, and a Delivery side for which he is responsible for making sure that work is done

Cris Davies said he had 43 years' experience in highways in various capacities, including being involved in the Newport pavement scheme in 2010. SWTRA is one of the 2 public agents which run and look after roads on the Government's behalf.

2. Darryn advised the Town Council to look at the [Wales National Transport Delivery Plan \(Road Review\)](#).

<https://www.gov.wales/sites/default/files/publications/2023-02/national-transport-delivery-plan-2022to2027.pdf>

This covers all motor transport e.g trains as well. To decide which schemes will be taken forward. WelTAG Stage 1 is part of this. *"Its good that this WelTAG has not been dropped as others had"*. Then it goes through prioritisation using criteria like safety. It is so long since WelTAG first Stage, it is not alive, and there will need to be a re-assessment. All schemes will be looked at at a 2nd Stage. They don't get into fine detail till Stage 3....

Darryn and Cris advised that we keep on stressing our issues. Sandra asked if petitions have an impact, and was told, yes.

3. Paul went through the questions for which we currently sought answers

Maeshelyg Path

Paul asked, "Do we want people walking in the middle of an A road?" He said that the PCC Highways Officer had drawn up plans 14 yrs ago, admittedly involving major work, blasting out rock and moving the road slightly to the south. We were fobbed off with advice to use Middle Lane which is almost more dangerous.

Now, Maeshelyg is not even mentioned in the WelTAG Report. **Cris agreed that it is a suitable project and that it should be included, and said he would check on this. He said we should show that Cnwce residents are in need of a safe pedestrian route into town (Involve Jessica Hatchett PCC Access Officer), and seek for Maeshelyg to be added to the Active Travel Map (Sue Lewis and Lucy French). Huw to action.**

Paul said that whilst mentioning WelTAG, he wished to point out that our Local Planning Authority is not mentioned in the document – Pembrokeshire Coast National Park. Darryn and Cris said it was nevertheless taken into account.

Llwyngwair Path Cris recalled that this had been dropped out of a Gov programme because of lack of co-operation by one landowner. It is on the Active Travel map, pushed by PCC.

Pavements and Parking in West Street

It was pointed out that people are confused by myriad of surfaces about where pavements exist. Loss of Parrog Road Car Park and Charging on the main Car Park had forced people to park here and impacted on flow of main road traffic. Some areas were privately owned. You have to prove obstruction of a footway to stop parking. Local Authorities are going to be empowered to prosecute in future. Darryn said these issues can be dealt with when WelTAG is reviewed. Meanwhile, **Cris will supply plans and explanations of the different surfaces and is happy to walk the main road through town with the group.**

Holmws Bends

Huw has suggested 50mph speed limit between Dinas and Newport. Cris said there is an advisory speed limit at the moment because of the condition of the carriage way. The road will be resurfaced in the New Year, and afterwards the limit will return to 60. A more fundamental solution requires significant land acquisition and is under only longer-term consideration. **It could be looked at under WelTAG if we press for this**

Graduated Speed limits entering Newport in both directions

There is no proposed buffer on the Dinas side of Newport. Following the guidance, to slow from 60mph to 20mph you need 100 metres visual to the sign which does

exist. Huw asked if we could have a count down sign. **Cris said if we want a smiley sign, he will do tests to see if the traffic is slowing to 20mph or not. There is nothing to stop us asking if we want one.**

4. Paul thanked those present for attending

SB/27/11/2023

Appendix 3 – agenda item 8.4

Notes to be circulated.

Appendix 4 – agenda item 8.5

Draft Notes

**Priorities and achievements, Section 6 Environment Act, Climate and
Ecological Emergency Statement
Task and Finish Group meeting BY ZOOM.
21st November 2023 @ 7pm.**

Suggested actions for NTC are in Red

1. Paul appointed chair
2. Morgan was the note taker
3. Present: Paul, Elaine, Sandra and Morgan. No apologies received.
4. Draft notes from meeting on 19 September 2023

Notes were taken for accuracy and approved.

5. Matters Arising

Agenda Item 3. 'SB to approach Enfys Howells regarding the latest award achieved by Ysgol Bro Ingli' - SB has written a letter but has had no reply to date.

Action - SB to chase and keep LE, PH and ML in the loop.

Agenda Item 5. 'Review section 6 biodiversity report, pesticide free town and reduce energy'

Action - Update from LE needed. Was this approved by NTC? If so when.

Approved on 31st October.

Decision on when to review the section 6 document. Six months were agreed.

Pesticide free town. An update from Huw Murphy has been received where he discusses the pesticides used by PCC. Are these safe to use? How do we know?

Action - Recommend to NTC that Huw's email regarding the pesticides used by PCC is sent to NAEG in order to determine their point of view regarding the suitability of the pesticides used.

Green Tariff - EL to draft letter for approval for LE to send to Canolfan Croeso and library re changing to green tariff.

Action - EL has drafted a letter. Update from LE regarding has this letter been sent Clerk sent this email on 28th november

Agenda Item 8, point 1. 'Write to PCC regarding energy insulation on unit 3 with a view to reduce energy use by some structural modifications. Request a site visit

Action - Update from LE needed re requesting site visit to unit 3 by PCC.

Site visit from Nick Carter on 12th December 2023.

Response from Lewis Hinds, PCC – looking positive that some action will be done, ongoing.

Reply from Head regarding **clothes swap**.

Previous Recommendation to NTC. This group recommends that Enfys, the head of Ysgol Bro Ingli is assisted with her clothes swap efforts. This may require financial help from the town council

Action - Update from LE needed. Has a possible meeting with Enfys regarding clothes swap in Memorial Hall been recommended to the council?

Email received from Enfys on 17th October:

"Maybe there is a school swap happening in the secondary schools, I don't know.

Wondering whether there could be an afternoon at the hall where primary and secondary kids can swap uniforms. I think something similar happens in Cilgerran".

A possible meeting has not been recommended to the school.

8. Section 6 - Environment Act.

Previous Action - Recommendation to NTC. Paul will add to section 6 and send an updated version for approval

Action - This has been done. Update from LE needed on when this was approved by NTC This was approved on 31st October.

13. Meet with NAEG, - PCNPA and PCC Biodiversity officers. – Pembrokeshire Nature Partnership.

Previous Action - Recommendation to NTC that the group and NAEG arrange a meeting with the various groups in November.

Action - Update on this needed by LE. Has this been approved by NTC?

This does not ring a bell so I would say no it hasn't.

15 - Green space audit.

Previous Action - Recommend to NTC to compile a list of green spaces. Include areas such as Park y Plant, cemetery, Carningli common, Barony land, land that is unused, second home gardens.

Action - Update on this needed by LE. Has this been approved by NTC.

No, it has not been approved by NTC.

23. Water. – Check Water Saving Measures and share information. - Rainwater harvesting.

Dwr Cymru to be involved. Too much water is going into the network.

PH read a letter out that he had received from Dwr Cymru regarding surface water drainage and connectivity issues in Newport. PH had rang Ceri Davies to call at his house but nobody turned up. PH suggested that we keep in contact with Kelly Jordan regarding this issue.

Action - Recommend to NTC that we keep in contact with Kelly Jordan regarding the surface water issues in Newport. Recommend that a letter is drafted in conjunction with Kelly Jordan re the surface water drainage in Newport.

24. Water refill point in Newport.

Previous Action - Recommend to NTC that this group writes to Enfys regarding accessible refill points in the vicinity of the school. MUGA etc.

Action - Update on this needed by LE. Has this been approved by NTC?

No, it has not been approved by NTC.

Previous Action - To ask NTC if this group can research the cost of refill points in the vicinity of the skate park, MUGA, Newport Square and Parrog.

Action - Update on this needed by LE. Has this been approved by NTC?

No, it has not been approved by NTC.

6. Priorities and achievements annual report.

Additions and subtractions to report discussed.

Action - ML to modify the report and send it to LE.

Additional Projects for the T and F group to priorities.

Further points were discussed and voted on for further investigation. Points agreed and voted on were as follows:

28 - Litter pick

30 - Establish a repair cafe.

34 - Check is the street lights in Newport LED's

Action - Recommend to NTC that the three additional points above are investigated by this group.

28 - It was suggested that volunteers would be needed to carry out the litter pick.

30 - **Action - Recommend to NTC that this group looks into possible locations for a repair cafe. Unit 3 could be a possibility.**

34 - **Action - Recommend to NTC that they contact PCC in order to determine whether the lights in Newport are LED's**

Updated by the Clerk on 14th December 2024

Appendix 5 - agenda item 11

From: Capitao, Jenny <Jenny.Capitao@pembrokeshire.gov.uk>
Sent: 07 December 2023 16:35
To: 'Newport Town Council Clerk' <npclerk@newport-pembs.co.uk>
Cc: Paul Harries <paulharries@mail.com>; Morgan Lewis <morganjlcouncil@gmail.com>
Subject: RE: Maes Ingli Housing Development Update

Hello Lowri,

Thank you for your update from the Town Council and note your concerns. I have spoken with the Head of Housing and Public Protection and unfortunately there have been delays to the original November date. As we have previously indicated to you, we have appointed Gleeds consultants to take forward the design and other elements of the development and we have had a very early proposal from them to which we have asked for changes that would be required as part of the Welsh Development Quality Requirements (WDQR). These comments are being incorporated by the designers/architects which will be presented to us in mid January. Subject to this, we thereafter will be in a position to bring these initial proposals to you hopefully in February 2024, although as these are early stage designs they will be subject to change.

I acknowledge that this has been a long, drawn-out process for the community and can only apologise that we have had to continue to delay meeting with the town council / community, however until we have designs to present there is very little to update on. To reassure we remain committed towards progressing with the development and recognise its importance for the population of the area. We will also continue to monitor the condition of the building and site currently in-situ to act upon any areas of concern.

I will ensure to keep you updated of any developments.

Thanks
Jenny

Appendix 6 – agenda item 16.7

From: Newport Town Council Clerk <npclerk@newport-pembs.co.uk>
Sent: Tuesday, December 12, 2023 11:02 AM
To: Hinds, Lewis <Lewis.Hinds@pembrokeshire.gov.uk>
Cc: Carter, Nick <Nick.Carter@pembrokeshire.gov.uk>; Paul Harries <paulharries@mail.com>; Morgan Lewis <morganjlcouncil@gmail.com>; 'real seeds' <admin@realseeds.co.uk>; Bramble, William <William.Bramble@pembrokeshire.gov.uk>
Subject: The Old School house, Newport, Pembrokeshire

Bore da Lewis,

I would like to thank Nick Carter, Asset Manager for his visit this morning at Unit 3 at the Old School house in Newport.

Please could you give your attention to:

1. The condition of the external woodwork on windows
2. Insulation of the room to save energy
3. Opening access path to Parc y plant

Kind regards,
Lowri

From: Hinds, Lewis <Lewis.Hinds@pembrokeshire.gov.uk>
Sent: 13 December 2023 16:49
To: Newport Town Council Clerk <npclerk@newport-pembs.co.uk>
Cc: Carter, Nick <Nick.Carter@pembrokeshire.gov.uk>; Paul Harries <paulharries@mail.com>; Morgan Lewis <morganjlcouncil@gmail.com>; 'real seeds' <admin@realseeds.co.uk>; Bramble, William <William.Bramble@pembrokeshire.gov.uk>
Subject: RE: The Old School house, Newport, Pembrokeshire

Hi Lowri,

Yes, I caught up with Nick yesterday and it sound like the meeting was useful.

It appears that the property hasn't been proactively managed by the County Council for many years and I can confirm that we are now looking at the repair issues in detail and that Nick and I will be pushing solutions forward along with our building maintenance colleagues.

We will be in contact with some further detail early in the new year and hope to see some progress very soon after.

In the meantime if you'd like to discuss anything further please do not hesitate to contact Nick or I. I've seen your email about the solar panel plaque and will respond separately.

Kind regards

Lewis

Lewis Hinds MRICS
Chief Property Officer / Prif Swyddog Eiddo
Pembrokeshire County Council / Cyngor Sir Penfro

From: Hinds, Lewis <Lewis.Hinds@pembrokeshire.gov.uk>
Sent: 13 December 2023 17:00
To: real seeds <admin@realseeds.co.uk>
Cc: Carter, Nick <Nick.Carter@pembrokeshire.gov.uk>; Paul Harries <paulharries@mail.com>; Morgan Lewis <morganjlcouncil@gmail.com>; Bramble, William <William.Bramble@pembrokeshire.gov.uk>; npclerk@newport-pembs.co.uk
Subject: RE: Outstanding repairs to PCC business Units at Old School Newport

Hi Ben,

I know you were just copied in to my reply to the Town Council on these issues so in addition to that I just wanted to say that I certainly understand your frustration with the situation to date and I will ensure the budget is dealt with and that something happens as quickly as possible. Nick has been speaking to building maintenance to agree the best / quickest solution to the immediate issues.

I think that Nick has briefly discussed the lease clauses that detail what the tenants financial contributions towards external repairs / common area maintenance should be and we will detail everything further once we have options and potential costs back from building maintenance.

If you would like to discuss anything further in the meantime please let me know.

Kind regards

Lewis

Appendix 7 – agenda item 17

From: Newport Town Council Clerk <npclerk@newport-pembs.co.uk>

Sent: Tuesday, December 12, 2023 1:31 PM

To: Hinds, Lewis <Lewis.Hinds@pembrokeshire.gov.uk>

Cc: Paul Harries <paulharries@mail.com>; Bramble, William <William.Bramble@pembrokeshire.gov.uk>;

Cllr. Murphy, Huw <cldr.Huw.Murphy@pembrokeshire.gov.uk>

Subject: Plaque to commemorate the first and smallest Commercial Solar PV installation in the UK

Prynhawn da Lewis,

Newport Town Council have been trying to get a Plaque erected on the Old School building in Newport to commemorate the first and smallest Commercial Solar PV installation in the UK that started to feed electricity into the grid.

We understand that a 30 x 30cm plaque would not need planning and that the costs would be in the region of £85.

We have drafted the suggested wording below, could you give this project some thought, it may provide a good news story and possibly an unveiling ceremony.

We have been in touch with Sarah Nicholas regarding this matter and would like to thank her for her input. However we would like to try to make this worthy project come to a conclusion.

1. Do you support the installation of the plaque?
2. Can you contribute to the cost?
3. Can you assist in the erection of the plaque?
4. An unveiling ceremony and publicity may be a good idea.

Kind regards,
Lowri

From: Hinds, Lewis <Lewis.Hinds@pembrokeshire.gov.uk>

Sent: 13 December 2023 17:08

To: Newport Town Council Clerk <npclerk@newport-pembs.co.uk>

Cc: Paul Harries <paulharries@mail.com>; Bramble, William <William.Bramble@pembrokeshire.gov.uk>;

Cllr. Murphy, Huw <cldr.Huw.Murphy@pembrokeshire.gov.uk>

Subject: RE: Plaque to commemorate the first and smallest Commercial Solar PV installation in the UK

Hi Lowri,

To answer your questions;

1. I have no issue with the proposal, think it's a good idea and will happily consent.
2. I'm told we may have an in house ability to produce the plaque so we may be able to do it at a lower cost. I'll confirm in due course. Other than that I cant promise anything but I'll do what I can.
3. If we can align things with the other repair work that needs to take place then I'm sure we can get one of the building maintenance team to put it up when at the property.
4. Sound like a good idea to and we can discuss who to liaise with closer to the time.

If you'd like to discuss further please let me know.

Kind regards
Lewis

Appendix 8 – agenda item 18

Good afternoon

Please see attached a recent press release about Enhancing Pembrokeshire

Kind regards

Sinead

Sinéad Henehan

Rheolwr Diogelwch Y Gymuned, Tlodi Ac Adfywio / Community Safety, Poverty and Regeneration Manager

Cyngor Sir Penfro / Pembrokeshire County Council

Neuadd y Sir / County Hall

Hwlfordd / Haverfordwest

SA61 1TP

Press release: *for immediate release*

County wide opportunity for community funding with Enhancing Pembrokeshire

Expressions of Interests are now open (November 7th) for bids from all communities in Pembrokeshire for a share of the money generated by Second Homes Council Tax premiums.

More than £4million of funding has been distributed to areas where the impact of second home ownership is highest since Pembrokeshire County Council set up the Enhancing Pembrokeshire Grant.

The latest round is open to all community groups in Pembrokeshire, to apply for small grants of up to £15,000 or large grants up to £100,000, for capital and revenue costs.

There is a focus on the well-being objectives including equipping learners with lifelong skills and knowledge for the future; prevention and ensuring vulnerable people are safe; initiatives that deliver decarbonisation, manage climate adaptation and tackle the nature emergency.

Along with projects that support communities and build active, resourceful, connected, sustainable and creative places to live and activity that supports the Welsh language within communities

More information about what can be funded and how to apply can be found on the [Pembrokeshire County Council website](#).

You can also contact the team via email at enhancing.pembrokeshire@pembrokeshire.gov.uk

Cabinet Member for Corporate Improvement and Communities Cllr Neil Prior said: “The Enhancing Pembrokeshire grant is an important part of the Council’s regeneration programme and assists our commitment to work alongside our communities in Pembrokeshire on the things that matter to them.

“With nearly £5 million being distributed to community projects since the fund’s inception in 2018, we’ve taken the opportunity to review it, and we’re re-launching a more accessible grant fund that can support more excellent community initiatives across Pembrokeshire.”

Ends

Contact:

Katy Jenkins

Communications

Email: katy.jenkins@pembrokeshire.gov.uk

Appendix 9 – agenda item 19

No.		Objective	Action	By Whom	By When	Status
7	26/06/17	Investigate the provision of an information board commemorating the "OLINE"	Cllr. Harries to formulate a plan. Paul met Essex Havard yesterday, pleased its still on our radar-he's trying to locate family of sailors family.	PH	30.10.23	A
15	26/06/17	Bench plaques and policy	Cllr. Harries to look at policy and map of benches located in Newport. Cllr. Varney suggested having one bench with many plaques on it. Query received regarding replacement bench opposite Gwelfor, Clerk to reply back to thank him but cannot give permission as it is on Barony land.	PH/JG	30.10.23	A
24	23/10/17	Parrog shelter and viewpoint lease	2 valuations have been received for Parrog land. Council to set up task and finish group and invite Cris Tomos, PCNPA and Moorings committee to discuss the matter. This meeting was held and council investigating further.	RC/JG	30.10.23	A

36	21.05.18	Welsh names	PCNPA have confirmed they will make and pay for the signs in the new year. NTC will be responsible for the upkeep of these signs. Planning needed, put on agenda. PH to dig out letter from Kate Attrill. A website link was sent around. Can a sub group be formed to take this on? Clerk to nudge Paul about this. Huw murphy looking into this. Clerk to remind Huw.	PH	30.10.23	A
45		plaque on building	Brian John has emailed regarding this. County Cllr. Huw Murphy will look into this. PCC advised that a licence and planning permission needed. Clerk to contact PCNPA about any planning permission needed, no planning needed for plaque under 0.3 metres squared,		30.10.23	A
58	25.01.21	Mary Farmhouse kitchen land	Bluestone have given a presentation to the council. This is no longer a private matter		30.10.23	A
63	20.06.22	Parc y Plant-Outdoor table tennis	Ongoing. There is one in Fishguard. Indoor table tennis club in Newport. Cllr. Bayes to contact them.		30.10.23	A
64	20.06.22	Parc y Plant perimeter/trees	Ongoing. JG to look into this.		30.10.23	G
65	20.06.22	Parc y Plant-Pen y Bont footpath	Ongoing		30.10.23	A
66	20.06.22	Parc y Plant-Consider an appropriate response to Tim Pettifer and Stephen Harris regarding their use of the land at the rear of their respective properties	Ongoing		30.10.23	A
67	20.06.22	Parc y Plant-Identify location for Fields in trust plaque	Brynmor Williams has agreed to 27th April for official opening.		30.10.23	A
69	20.06.22	Maes Ingli Sheltered Accommodation	Clerk received updates from Dai Rogers. PCC hope to arrange public meeting in November. Clerk has emailed asking that the council wishes to see the concept designs before they are signed off		30.10.23	A
70	20.06.22	CSO Alert Notifications – Newport North (Traethmawr)	3 letters received from Kelly Jordan at Dwr Cymru. There has been a spill for 30 days.		30.10.23	A
73	20.06.22	Victoria Gardens ownership and lease	PCC have confirmed they have ownership although the land is unregistered		30.10.23	A
74	20.06.22	Adopting the Informal Resolution Protocol	Cllrs. Lloyd, Letten and Morgan Lewis have met and JL will circulate the notes. This to go on June 2023 agenda - will have to go on September agenda.		30.10.23	A
78	22.11.22	Statutory guidance relating to the Local Government and Elections (Wales) Act 2021	Chair and Clerk to look at this		30.10.23	A
80	30.11.22	Reporting back from school governors report	Attended 2 meetings, policy review and health and safety. Was on the panel to recruit 2 new LSA's	RM	30.10.23	A
81	09.01.23	Guidance on bullying and harassment	Chair and Clerk to look at this.		30.10.23	A
82	23.01.23	Report from Pembrokeshire One Voice Wales area meetings	Cllr. Bayes attended, poor attendance		30.10.23	A
83	27.01.23	Enhancing Pembrokeshire application – Children's play area	Clerk waiting for new criteria.		30.10.23	A

84	27.02.23	Moorings	Had a meeting.		30.10.23	A
85	13.04.23	Discuss budgeting a retainer for the Grants & Projects Officer	Put on Budget and finance agenda.		30.10.23	A
86	25.04.23	Finance & Governance Toolkit	Clerk sent part 1 to councillors. Clerk to send part 2		30.10.23	A
87	25.04.23	CWBR Youth	A letter to be written to youth groups in Newport regarding a workshop		30.10.23	A
88	07.06.23	Preseli Cares report	Meeting on 14th August.		30.10.23	A
89	28.09.23	Black bins in Unit 3	Morgan to look into their disposal		30.10.23	A
90	29.11.23	Zero Hour, Climate and Ecology bill motion	Clerk to do this		08.01.23	A
91	02.01.24	Info centre garden plan				A

Appendix 10 – agenda item 21

Gohebiaeth Cyngor Tref Trefdraeth am cyfarfod ar-lein ar 8^{fed} Ionawr 2024 Newport Town Council Correspondence for online meeting held on 8th January 2024

1. Cynllunio a thai/ Planning and housing

2. Uned 3 / Unit 3

1. Email from Clerk to PCC re repairs to the window and energy saving measures to Unit 3, response received and circulated (14.12.23)

3. Materion amgylchedd a lles / Environment matters and wellbeing

1. Emails sent to Library and Information centre re encouraging the use of green energy (28.11.23)
Email from Clerk to PCNPA re land upstream of Parrog (28.11.23)
2. Emails sent to Dwr Cymru and NRW with follow up questions (07.12.23)
3. Email from Ysgol Bro Ingli re bins from the Iron bridge to Newport beach (08.12.23)

4. Gwefan a Materion TG / Website and IT issues

5. Cyllid / Finance

6. Un Llais Cymru/ Cymdeithas Clercod Cyngorau Lleol/ Llywodraeth Cymru One Voice Wales /Society of Local Councils and Clerks/Welsh Government

1. Email news bulletin form OVW re Smart towns, traffic and IRP response, forwarded to all (28.11.23)
2. Email from OVW re Cost-of-Living – Community and Town Council activity in Wales, forwarded to all councillors (19.12.23)
3. Email from OVW re /New consultation: Future spending purposes for dormant assets funding in Wales, deadline 28th Feb, forwarded to all (02.01.24)

7. Cyngor Sir Benfro / Awdurdod Parc Cenedlaethol Arfordirol Penfro Pembrokeshire County Council / Pembrokeshire Coast National Park Authority

8. Materion cyffredinol Cyngor y dre / General Town Council issues

1. Email to K. Perkins re organising a meeting (30.11.23)

9. Mynwent / Cemetery

10. Ysgol/ Chwarae/ Gohebiaeth plant / School/Play/Children correspondence

11. Cau ffyrdd/Asiantaeth cefnffyrdd/ Materion ffyrdd / Road closures/Road Trunk Agency/Road matters

1. Email from Amey Ltd re A487 Dinas to Hendre Farm – Surfacing scheme, forwarded to all (02.01.24)

12. Marchnad stryd / Street Market