



## MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

Ffon/Tel: 01239 821127. Gwefan/Web: [www.newport-pembs.co.uk](http://www.newport-pembs.co.uk) E-bost/E-mail: [npclerk@newport-pembs.co.uk](mailto:npclerk@newport-pembs.co.uk)

### COFNODION DRAFFT O CHYFARFOD AR-LEIN O YMDDIRIEDOLWYR A GYNHALIWYD AM 7yh ar 6<sup>ed</sup> TACHWEDD 2023

### DRAFT MINUTES OF TRUSTEES ONLINE MEETING HELD ON 6<sup>th</sup> NOVEMBER 2023 at 7pm

**Pobol yn presennol:** Paul Harries (Chair) Cllr. John Griffiths  
**Persons Present:** Cllr. Morgan Lewis (Vice Chair) Cllr. Ros McGarry  
Cllr. Sandra Bayes Cllr. Elaine Lloyd  
Miss L Evans (Town Clerk)

#### Ymwelwyr / Visitors

#### 1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllr. Cleal.

#### 2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

#### 3. Cofnodion draft o'r cyfarfod a gynhaliwyd ar 4<sup>ydd</sup> Medi 2023 / Draft Minutes of the meeting held on 4<sup>th</sup> September 2023

3.1. Cllr. Harries proposed that the minutes are correct and accepted, Cllr. Griffiths seconded, all agreed.

#### 4. Materion yn Codi / Matters arising

4.1. Item 12.4 re cashflow spreadsheet. This is ongoing. The Clerk to update the latest reconciliation.

#### 5. Adroddiad y Cadeirydd / Chair's Report

5.1. Nothing to report.

#### 6. Adroddiad y gofalwr / Caretaker's report

6.1. The Clerk read out the email received from Liz Davies: *Nothing major to report - I have briefly spoken to Matthew about rubbish. It is in the bin but there are bottles upon bottles of water most still with water in them. This week I went to empty the bin and there was a two litre bottle of water still full in the bin along with larger cans and loads of small half full bottles of water. I emptied the bin into two black bags and left it in the changing rooms. I am not currently able to carry these anywhere to dispose of. I'm going to try a recycling bin for bottles and cans and a sign asking for them to empty the water out. This would then be easier to dispose of. I take club rubbish and paper towels home. Still waiting on replies from Matthew and Jon re usage of the building. Tom Hole has been holding tennis club for children this week are we charging him and also for the Summer? Have we a list of people who have keys for the building? If the building is losing money isn't it even more important to know who is using it. If I know someone is going in later and can check lights are off, taps off etc. but if I don't know I can't check. We held our Halloween Day with less children than we hoped but it still raised £250 for the building. It is very disappointing the lack of children from Newport that attended but the children from Haverfordwest had a wonderful time. This week be transferred by the end of the week.* The Clerk to thank Liz for their fundraising effort. The Clerk to ask Liz to liaise with the football club regarding the rubbish. Clerk to contact the tennis coach, Tom Hole and ask what his future plans are regarding usage of the changing room toilets. Trustees suggest that Liz communicate with the school headmistress regarding lack of take up in the Newport area. Clerk to see who has keys for the changing rooms. Clerk to invite representative from the Tennis club to the next meeting.

## 7. Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Football Club report

7.1. Nothing to report.

## 8. Adroddiad Clwb Tigwyr Trefdraeth / Newport Tiger's Club report

8.1. Nothing to report.

## 9. Adroddiad Crwban Bach / Crwban Bach report

9.1. Discussed in item 6.1.

## 10. Adroddiadau arolwg / Inspection reports

10.1. No reports received.

## 11. Parc Sglefrio / Skate Park

11.1. Skate Park lease and grant application procedure – the skate park committee are meeting on the 9<sup>th</sup> December.

## 12. Cyllid / Finance

### Arian a dderbyniwyd / Monies received:

Fundraising event in Memorial Hall	£2,663.66
Donation by A. Humfrey	£20.00

### Cyfrifon i'w talu / Accounts to be paid:

Changing rooms caretaker hours	
Dŵr Cymru DD (p.m)	£13.00 (down from £20)

British Gas – Gas DD (p.m)	£13.00 (down from £20)
British Gas – electric (DD)	£53.00

- 12.1. The account has £9,764.80 in it. The chair commended Cllr. Bayes and other councillors for their hard work in holding a successful fundraiser for the playing field. Cllr. Harries proposed all finances are paid, Cllr. Lloyd seconded, all agreed.
- 12.2. Advertising Dros Blant room hire - Clerk to ask Liz when the building is available. Renting the space could be advertised on the website and Facebook.
- 12.3. Review fees for playing field users – ongoing, defer until January.
- 12.4. Cash flow spreadsheet – Cllrs. Bayes and Harries are looking into this.
- 12.5. Container planning application for the Football Club – this has been approved. Clerk to contact the football clubs to see when the container will be put on site.
- 12.6. Dan's skate park services and repairs – Clerk to ask for an update.
- 12.7. Fundraising event on 6<sup>th</sup> October – discussed in item 12.1.
- 12.8. Future fundraising event in February 2024 – Clerk and Cllr. McGarry are looking into a disco fundraiser for February. They will need trustee volunteers to help.
- 12.9. Tennis coach use of facilities – discussed in item 6.1.

### 13. Gohebiaeth / Correspondence

- 13.1. Email from Cllr. Lewis re toilet seat fixture in changing rooms – Cllr. Lewis has fixed the seat but recommended that it needs a new one. All agreed to this.
- 13.2. Email from B. Ifans re hire of the Dros Blant room - the Clerk to liaise with Liz regarding availability and to see whether this venture is profit making or a service for the community. Cllr. Griffiths proposed that the rental fee is £8 an hour, Cllr. McGarry seconded, all agreed.

### 14. Taflen RAG / RAG sheet

- 14.1. The RAG sheet was discussed and updated.

The meeting closed at 7.55pm.