

Newport Town Council - Training Plan 2022-2023

This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act.

This training plan has been prepared based on the guidance issued by One Voice Wales and the Society of Local Councils. Councillor roles and employee roles have been assessed by reference to a set of core competencies for each role. This assessment has enabled the Council to prioritise its resources to enable all roles within the council to be supported by a well thought approach to its training and development needs. The commitment contained in this training plan will assist the council to enhance its approach to the delivery of high-quality services to its community. The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of councillors and employees as well as any turnover of councillors or employees.

All councillors will be offered the opportunity to attend relevant training and development opportunities. One Voice Wales provides a monthly itinerary of its courses, and these are circulated to all members accordingly. All councillors are issued with the most recent version of 'The Good Councillor's Guide' published by Welsh Government and should familiarise themselves with its content.

In terms of the council's immediate training plans these are set out as follows:

WHO	WHAT	HOW	WHEN	COMMENTS
New and returning councillors	Basic induction training	To be delivered by the Clerk and Chair	10.05.22	
New councillors	Code of conduct training	One Voice Wales	31.03.23	
New councillors	The Council Module 1	One Voice Wales	31.03.23	
Councillors who have identified the need for this training	Understanding the law Module 4	One Voice Wales	31.03.23	
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Councillors who have identified the need for this training	Financial Governance and accountability	One Voice Wales		
Chair of planning	Relevant planning courses	Planning Aid Wales	31.03.23	
Chair and Vice Chair	Chairing Skills – Module 10	One Voice Wales	31.03.23	
Chair and Vice Chair	Local Government Finance Module 21	One Voice Wales	31.03.23	
Clerk	Continuous professional development	Attendance at sector specific conferences, seminars and events	31.03.23	