

**COFNODION AM CYFARFOD A GYNHALIWYD AR-LEIN ar 1^{af} MEHEFIN 2023 am 7yh
MINUTES FOR THE MEETING HELD ONLINE on 1st JUNE 2023 at 7pm**

Pobol yn presennol: Cllr. Paul Harries (Chair) Cllr. John Griffiths
Persons Present: Cllr. Morgan Lewis (Vice Chair) Cllr. Sandra Bayes
Miss L Evans (Town Clerk)

Ymwelwyr / Visitors

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllrs. Lloyd, Cleal, Letten and McGarry. Apologies received from County Cllr. Huw Murphy.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

3. Cofnodion drafft o'r cyfarfod gynhaliwyd ar 25^{ain} Ebrill 2023 / Draft minutes of the meeting held on 25th April 2023

3.1. Item 7.1. The Chair advised that he used his discretionary powers so there was no proposal or seconder. Clerk to rectify. Subject to this amendment Cllr. Lewis proposed that the minutes are correct and approved, Cllr. Griffiths seconded, all agreed.

4. Materion yn codi / Matters arising

4.1. Item 17.1 re climate emergency statement. Cllr. Harries is looking at this. Keep on agenda.

5. Adroddiad y Cadeirydd / Chair's report

5.1. The Chair reported that he had paid tribute to Cllr. Jano Williams who has sadly passed away at the AGM meeting on the 23rd May.

5.2. The Chair advised that he will be away for a week from tomorrow.

6. Tan-gynnig arfaethedig i Ganolfan Gwybodaeth Trefdraeth (CGT) / Proposed underlease to Newport Information Centre

6.1. Consider submitting the notes to RedKite Law with the Council's comments and requesting RedKite Law for advice prior to responding to CGT (Newport Information Centre) – Cllr. Griffiths to liaise with the Clerk on this matter.

7. Ystyried gwahardd y cyhoedd o'r cyfarfod ar gyfer yr eitem ganlynol o fusnes: / To Consider excluding the public from the meeting for the following item of business:

7.1. Cllr. Griffiths proposed that the council go into a private session to discuss the matter of receiving a report of a meeting with JJ Morris chartered surveyors and to consider the steps the Council should take in response to that report, Cllr. Harries seconded, all agreed.

8. Adroddiadau pwyllgorau cynghori / Advisory committee reports

- 8.1. Grants and projects – need to call a meeting
- 8.2. Community assets – need to call a meeting
- 8.3. Traffic – need to call a meeting
- 8.4. Street market – Cllr. Lewis has been in touch with PCC Streetcare regarding the Chamber of trade organising a Christmas market, awaiting a reply. Need to call a meeting.

9. Tendr goleuadau Nadolig / Christmas lights tender

- 9.1. The Clerk read through the governance document GD19-Tender guidelines. All agreed that the estimated works will exceed £1,000 and that a competitive tender will be sought. The Clerk read out the schedule of works, the council agreed with this. The council agreed that the tender will be advertised on the website, Facebook page and in the noticeboard, that the council will approach 3 local contractors, N. Wilmott, R. Stilwell and G. Davies, that the tender invitations and documents will be issued at the same time, that the date and time when tenders are to be returned shall be clearly stated in the Invitation to Tender letter, whether VAT is included, tenders will be returned in sealed envelopes, tenderers to confirm that they have the appropriate insurance and public liability, returned tenders will be marked with the date they were received and that the council are not obliged to accept the lowest tender received. Cllr. Harries proposed that all guidelines are agreed upon and approved, Cllr. Lewis seconded, all agreed. The Clerk will advertise the tender and the deadline will be before the July meeting so a decision on the successful tender can be made at this meeting.

10. Tai Fforddiadwy - Tir i'r de o Feidr Eglwys / Affordable Housing - Land to south of Feidr Eglwys

- 10.1. The Clerk read out the email received from K. Sanders' chartered planning consultant which stated that "a site he owns would be suitable for affordable housing units. Mr. Sanders has asked that I forward the documents that were sent to the National Park Authority in December 2021 and he received a response in August 2022. Please find attached the pre-app form, site/block plan and a Project Synopsis that explored a development of up to 4 affordable dwellings on the land and to south of Feidr Eglwys, Pembrokeshire. The plans are of course flexible, yet it is the principle of a development of affordable housing in this location that we would appreciate your comments on and the local need. Please read through the Project Synopsis and let us know your views on this and let me know if you have any questions." Cllr. Griffiths advised that councillors may wish to go and have a look at the land. Clerk to put this matter on the planning agenda for further discussion.

11. Canolfan Croeso

- 11.1. Rental of the office – Cllr. Harries advised that the town council welcomes the use of the office space for community groups and proposed that the tenants of Canolfan Croeso inform the town council who they are renting the office space out to and when so we can inform PCNPA and inform our insurers, Cllr. Griffiths seconded, all agreed.
- 11.2. Garden volunteers – Cllr. Griffiths proposed that the gardeners contact the Clerk directly with more details, Cllr. Lewis seconded, all agreed.
- 11.3. Maintenance and repairs – the solar panels are leaking on the roof; the plumber has been out to look and suggested some repairs. NTC are responsible for the structure of the building. All agreed that these repairs are needed. The Clerk to contact Canolfan Croeso and let them know to go ahead.

12. Cyfarfodydd Hybrid meetings

12.1. The Clerk to follow this up with Telemat. Keep on the agenda.

13. Toiledau cyhoeddus / Public toilets

13.1. Letter received from Chief Exec of PCC – this letter has been circulated to all. It was decided at the last PCC cabinet meeting that the toilets would close in November 2023 or remain open until March 2023 if any parties expressed an interest in taking over the responsibility of managing them. The Clerk and Cllr. Lewis to liaise with County Cllr. Huw Murphy on the latest information on this matter and the Clerk to ask PCNPA what their plans are regarding the Parrog toilets.

14. Parcio ar traeth mawr / Newport sands parking

14.1. The Clerk has received an email from Gary Meopham, PCNPA and the Chair has had a conversation with him. The Chair has prepared 15 bullet points that he wished to share with the council and to find out their thoughts on these points:

14.2. 1. We would like to be informed of the extent of PCNPA's interest/land holdings at Traethmawr, Newport Beach.

14.3. 2. Loss of Car Parking Capacity. It is difficult to accurately assess the number of available parking spaces that will be lost but we have estimated that there will be a loss of some 300. This is based on approximately 150 spaces as allocated by PCNPA and some 300 spaces estimated to be used on the sands at the height of the holiday season.

14.4. 3. Accessibility to the National Park. The loss of easily accessible car parking spaces represents a barrier to accessing the National Park coastal path and beach environs.

14.5. 4. Beach Ecology. Removing vehicles from the beach should have a positive benefit to the ecology of the beach but we would like to know in what way the suspected improvement would be seen.

14.6. 5. General environment changes. A beach free from car fumes and noise could be seen as an improvement.

14.7. 6. Management of the sand dunes and possible protection measures. We understand that the sand dunes are also in the ownership of PCNPA and a sympathetic consideration of the dune management would be welcomed.

14.8. 7. Qualification for a blue flag. A ban on non-essential vehicles on the beach would aid the acquisition of a Blue flag, however we are aware that other criteria such as controlling dogs would also have to be examined prior to qualifying.

14.9. 8. Incidents and accidents on the beach. Whilst there is anecdotal evidence of incidents on the beach we are not aware of any evidence that they have occurred. We acknowledge that pedestrians and cars in close proximity could be a cause for concern.

14.10. 9. Right of vehicular access. We understand that there was a Court ruling in the 1990's that there is no right to public access to the beach. Could you provide a copy of the ruling.

14.11. 10. Consultation. Whilst acknowledging that Traethmawr is in the Community of Nevern, we are concerned that Newport Town Council were not consulted prior to this decision being made.

14.12. 11. Economy. We believe that the number of people visiting Newport after a trip to the beach will decrease and have a negative effect on the economy.

14.13. 12. Boat Launching. We would like some clarity on the retention of the availability to launch boats including Jet Skis.

14.14. 13. Emergency Access. We would like some clarity on how emergency access is to be provided.

14.15. 14. Disabled access. This is a multi-faceted issue causing great concern to the local community clarity is needed.

14.16. 15. Traditional beach access. There is a strong tradition of driving onto Newport sands and changing this has raised concerns from locals and visitors.

The council agreed that these bullet points be sent to all councillors and discussed at the next meeting. The Clerk to send Gary Meopham a holding email.

15. Adroddiad o cyfarfod gyda Dwr Cymru / Report of meeting with Dwr Cymru

15.1. 3 councillors met with Kelly Jordan from Dwr Cymru who is offering a face-to-face meeting on 11th July. Clerk to circulate this email and confirm the meeting.

16. Swyddi gwag cyngorwyr / Councillor vacancies

16.1. The Clerk has not received any applications. Clerk to re-advertise the poster. The Clerk to inform PCC that there is another councillor vacancy and to advertise the casual vacancy.

17. Adroddiad arolwg tai / Housing survey report

- 17.1. Task and finish group – Clerk to call a meeting. Cllr. Bayes asked about the PCC housing waiting list figures. Cllr. Bayes to draft an email to the Clerk regarding this issue.
 17.2. Calling a public meeting – this to be discussed at the meeting.

18. Dogfennau llywodraethu / Governance documents

18.1. No governance documents to be discussed.

19. Materion yr amgylchedd / Environment matters

- 19.1. Climate Emergency statement – keep on the agenda.
 19.2. Tree planting project/Brynhyfryd tree survey report and estimate cost of works – Clerk to contact Arborculture.
 19.3. Tree planting on entrance to Newport – take off the agenda.
 19.4. Crown reduction on trees by Parc y Plant/Pen y Bont – this has been completed.
 19.5. Children's play area annual inspection report – Cllr. Letten looking at this.

20. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Street market deposits (Mar/Apr)	£795.00
PCC, 1 st precept payment	£10,131.00

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m.	£814.84
Unit 3 rental (DD) p.m.	£150 (vat £25)
Council Tax (DD) p.m.	£164.50 (up from 155.00)
Plusnet, Telephone (DD) p.m.	£32.14 (vat £5.36)
Good energy (electric) (DD) p.m.	£27.00 (down from £33)
Spindogs, GSuite mail box (DD) p.m.	£14.40 (incl. vat £2.40)
Spindogs, Basic monthly website care package (DD)	£96.00 (incl. vat £16.00)
PCC, Annual children's area inspection report	£628.00
Arborculture, cutting Sycamore tree at Parc y Plant	£900 (incl. vat £150)
J. Austin, Market manager hours (March, April, May)	£900.00
A4 file dividers, pack of 5	£11.75 (incl. vat)
PCNPA, payment for application for on-site fibreglass storage container on the playing field	£57.50
Zurich annual insurance renewal	£1,638.98

- 20.1. The accounts are as follows: Treasurers-£21,772.49, GPO-£15,439.55, 30-day savers-£21,303.42, Playing field-£8,284.62. The Clerk confirmed that the Enhancing Pembrokeshire grant for the housing and needs survey has been received. The Clerk to send former councillor Paddy Davies a thank you for all her hard work on this project.
The PCC inspection report is budgeted for, the Arboriculture payment to come from Parc y plant reserve, application for the container to come from the equipment repairs budget. The insurance is budgeted for. The Clerk to ask Zurich to apportion the premium for the Canolfan Croeso building so the council can decide whether to ask the tenants to pay. Cllr. Griffiths proposed that all finances are paid, Cllr. Harries seconded, all agreed.
- 20.2. CWBR Youth – Cllr. Bayes to investigate whether the youth club wish to have the basketball net replaced at the hall.
- 20.3. Request for Blue plaque on building to commemorate West Wales Eco Centre – Clerk to remind County Cllr. Huw Murphy about this.

21. Tudalen RAG / RAG sheet

- 21.1. The RAG sheet was discussed and updated.

22. Cyfatebiad / Correspondence

All correspondence was noted except the following:

- 22.1. Item 3.2 re parking on Newport beach. The council are in discussion with County Cllr. Huw Murphy and PCNPA.
- 22.2. Item 5.1 re SPF grant. Cllr. Bayes to write to the Clerk regarding this.
- 22.3. Item 6.3 re OVW virtual workshop on 21st June. The clerk is going to this.
- 22.4. Item 7.5 re statutory consultation for proposed 20mph, deadline 7th June. Cllr. Lewis to look at this and report back. Clerk and Cllr Lewis to send feedback before the deadline.

The meeting closed at 8.34pm.