

**COFNODION AM CYFARFOD A GYNHALIWYD AR-LEIN ar 25<sup>ain</sup> EBRILL 2023 am 7yh  
MINUTES FOR THE MEETING HELD ONLINE on 25<sup>th</sup> APRIL 2023 at 7pm**

<b>Pobol yn presennol:</b>	Cllr. Paul Harries (Chair)	Cllr. John Griffiths
<b>Persons Present:</b>	Cllr. Elaine Lloyd (Vice Chair)	Cllr. Jon Letten
	Cllr. Ros McGarry	Cllr. Sandra Bayes
	Cllr. Morgan Lewis	Miss L Evans (Town Clerk)
<b>Ymwelwyr / Visitors</b>	County Cllr. Huw Murphy	
<b>Ymddiheuriadau wrth:</b>	Cllr. Jano Williams	Cllr. Ros Cleal
<b>Apologies received from:</b>		

**1. Ymddiheuriadau am absenoldeb / Apologies for absence**

1.1. Apologies received from Cllrs. Williams and Cleal.

**2. Datganiad o ddiddordeb / Declarations of Interest**

2.1. No declarations of interest.

**3. Cofnodion drafft o'r cyfarfod gynhaliwyd ar 27<sup>fed</sup> Mawrth 2023 / Draft minutes of the meeting held on 27<sup>th</sup> March 2023**

3.1. Cllr. Lloyd proposed that the minutes are correct and approved, Cllr. Griffiths seconded, all agreed.

**4. Materion yn codi / Matters arising**

4.1. Item 14.2 re CWBR youth. This to be put back on the agenda. Cllr. Bayes reported that the Youth Club need some equipment.

4.2. Item 18.1 re report of a meeting with John Ewart-Wellbeing Action Plan. Cllr. McGarry to circulate the final draft notes of this meeting and to write to the Clerk if she wishes for this matter to be put back on the agenda.

**5. Cofnodion drafft o'r cyfarfod cyllideb a chyllid ar 11<sup>fed</sup> Ebrill 2023 / Draft minutes of the Budget & Finance meeting held on 11<sup>th</sup> April 2023**

5.1. Cllr. McGarry proposed that the minutes are correct and approved, Cllr. Letten seconded, all agreed.

**6. Materion yn codi / Matters arising**

6.1. No matters arising.

**7. Adroddiad y Cadeirydd / Chair's report**

7.1. The Chair and Clerk have received a late email from the Mayors Committee, requesting a financial donation of £300 to purchase coronation commemorative mugs. This request was too late to be put on the agenda. The Chair can use discretionary powers to approve financial payments up to £500. The Clerk advised that this was a very late request and that all financial considerations should follow procedure and be on the agenda. Cllr. Harries advised that he uses his discretionary powers to agree to this financial request.

## **8. Tan-gynnig arfaethedig i Ganolfan Gwybodaeth Trefdraeth (CGT) / Proposed underlease to Newport Information Centre**

8.1. Consider submitting the notes to RedKite Law with the Council's comments and requesting Red Kite Law for advice prior to responding to CGT (Newport Information Centre) – Mark Taylor has prepared notes. All agreed with these notes. Cllr. Griffiths proposed that he compose an email to be sent to Red Kite solicitors, Cllr. Lewis seconded, all agreed.

## **9. Lloches bws Castell / Castle Bus shelter**

9.1. Discuss matter of owner of the Bus shelter and adjoining land (to whom the Council pays an annual rent of £5) wanting to sell the land to the Town Council – Cllr. Griffiths has spoken to the estate agent regarding an evaluation on this land and advised that the council should go into a private session to discuss this information. This to be put on the agenda for the next meeting. Cllr. Griffiths to circulate a brief outline of what has been discussed.

## **10. Adroddiadau pwyllgorau cynghori / Advisory committee reports**

- 10.1. Grants and projects – nothing to report.
- 10.2. Community assets – Clerk to organise a meeting.
- 10.3. Traffic - a meeting to be called for the end of May.
- 10.4. Street market - not met recently. An email has been received from Newport's Chamber of trade regarding holding a Christmas market. Cllr. Lewis to investigate this and liaise with them.

## **11. Cynllun hyfforddi Cyngor Tref / Town Council training plan**

11.1. The Clerk has drafted a plan and circulated to all councillors. Cllr. Harries proposed that the training plan is approved, Cllr. Lloyd seconded, all agreed. This document to be put on the website.

## **12. Cyfarfodydd Hybrid meetings**

12.1. The Clerk to follow this up with Telemat. Keep on the agenda.

## **13. Strategaeth toiledau cyhoeddus / Public toilet strategy**

13.1. A letter of consideration by Newport Town Council of the future provision of public toilet facilities has been sent to various people. This letter to be put on the website and Facebook page. County Cllr. Huw Murphy reported that he has submitted a full notice of motion for the next PCC meeting asking that the toilets stay open until March 2025. Cllr. Harries proposed that the town council support Huw Murphy's notice of motion that proposes to retain the toilets until March 2025, Cllr. Letten seconded, all agreed.

## **14. Swyddi gwag cynghorwyr / Councillor vacancies**

14.1. The Clerk confirmed that the co-option posters have gone up in the noticeboard, on the website and Facebook page. The deadline is 29<sup>th</sup> May.

## 15. Adroddiad arolwg tai / Housing survey report

- 15.1. Task and finish group – notes of the last meeting have been circulated. Some work needs to be done before the next meeting is called. The Clerk has been collating paperwork to send to PCC to receive the Enhancing Pembroys grant. The Clerk to liaise with Cllr. Lloyd to call the next meeting. County Cllr. Huw Murphy has emailed the council with a report on PCC housing waiting list numbers. It looks like that if someone within PCC puts Newport down as a preferred location and puts another 3 towns in e.g., Haverfordwest, Milford and Fishguard then they appear in need on all 4 locations, when it is only 1 person/family. In a nutshell an applicant has a greater chance of being matched with a property if they say they are prepared to live in a number of locations. If this is true it skews the housing needs altogether and is not a true reflection of the housing needs of any town/village. The Clerk to send this email to the task and finish group.
- 15.2. Calling a public meeting – this to be considered at the next meeting.

## 16. Dogfennau llywodraethu / Governance documents

- 16.1. GD12 Services – remove no 7 which states Parrog yard as a service, change no 5 to Newport playing field instead of Rugby field and list the Football pitch as a service, include Unit 3 as a rental space. Cllr. Letten proposed this document is approved, Cllr. Lewis seconded, all agreed.
- 16.2. GD20 Computer access protocol – Cllr Harries proposed this document is approved, Cllr. Lewis seconded, all agreed except for Cllr. McGarry who had left the meeting briefly at this point.

## 17. Materion yr amgylchedd / Environment matters

- 17.1. Climate Emergency statement – The Clerk has received NALC information and will circulate it to all councillors. Cllr. Harries advised that the statement could state “Cut climate damaging pollution locally in line with global targets, whilst developing resilience to more extreme weather patterns and rising sea levels.” Keep on agenda.
- 17.2. Tree planting project/Brynhyfryd tree survey report and estimate cost of works – Cllrs. Griffiths and McGarry met with Liam Morris who will email the Clerk with information.
- 17.3. Crown reduction on trees by Parc y Plant/Pen y Bont – Clerk has received an invoice for this work. Clerk to enquire what has happened to the wood from this tree.
- 17.4. Consider Dwr Cymru meeting invitation – Cllr. Harries has received an official response from Gwyn Thomas at Dwr Cymru regarding the recently reported sewage incident. This response to be put on the website and Facebook. Cllr. Bayes stated that an incident had been shared on Facebook recently. Cllr. Harries confirmed that a similar incident occurred a few years ago and that the froth on the beach is mainly not pollution, it is naturally occurring. Kelly Jordan from Dwr Cymru is happy to meet with the council. Cllrs. Harries, Bayes and Lloyd volunteered to meet with her. The Clerk to set up this meeting.

## 18. Cyllid / Finance

### Arian a dderbyniwyd / Monies received:

Street market deposits (Mar/Apr)	£895.00
New burial plot purchase	£1,035.00

### Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m.	£814.84
Unit 3 rental (DD) p.m.	£150 (vat £25)
Council Tax (DD) p.m.	£164.50 (up from 155.00)
Plusnet, Telephone (DD) p.m.	£32.14 (vat £5.36)
Good energy (electric) (DD) p.m.	£27.00 (down from £33)
Spindogs, GSuite mail box (DD) p.m.	£14.40 (incl. vat £2.40)
Spindogs, Basic monthly website care package (DD)	£96.00 (incl. vat £16.00)
Newport Post office, 2 x notebooks	£8.50
One Voice Wales, 2 x training sessions for Cllr. McGarry	£70.00

- 18.1. The accounts are as follows: Treasurers-£25,830.29, GPO-£8,057.55, 30-day savers-£21,291.32. Cllr. Harries declared a personal and prejudicial interest in the post office invoice. Cllr. Harries proposed that all finances are paid, except the post office, Cllr. Lewis seconded, all agreed. Cllr. Harries left the meeting briefly. Cllr. Lloyd proposed that the post office invoice is paid, Cllr. Griffiths seconded, all agreed. Cllr. Harries re-joined the meeting.
- 18.2. Canolfan Croeso side access – Cllr. Griffiths proposed that the council do not pursue this matter, Cllr. Lewis seconded, all agreed. Remove from the agenda.
- 18.3. Financial appeal for a bilingual music website which is free and available to all promoters of music within a reasonable distance of Newport – Cllr. Harries proposed that this request is not funded, Cllr. Lewis seconded, majority agreed, 1 abstention.
- 18.4. Request for Blue plaque on building to commemorate West Wales Eco Centre – Request received from B. John for a bilingual blue plaque to be placed on the old school building stating that on this building the first and smallest commercial solar PV installation in the UK started to feed electricity into the grid, 11<sup>th</sup> October 1966. The building is owned by PCC. County Cllr. Huw Murphy will investigate this. The Clerk to send him the request.
- 18.5. PCNPA 70<sup>th</sup> anniversary tree planting project – the town council suggested trees could be planted either side of the entrance to Newport. Cllr. Harries has spoken to Richard Bros who do not want trees planted opposite the garage. Cllr. McGarry questioned whether they own this land or does the Trunk Road agency or landowner of the field own it? Keep on agenda for re-consideration.

## 19. Rhifau Rhestr Aros Tai Cyngor Sir Benfro / Pembrokeshire County Council Housing Waiting List numbers

- 2.1. Already discussed in item 15.1.

## 20. Tudalen RAG / RAG sheet

- 20.1. The RAG sheet was discussed and updated.

## 21. Cyfatebiad / Correspondence

All correspondence was noted except the following:

- 21.1. Item 8.1 re invitation to PAV's housing care and support network event on 23<sup>rd</sup> May. Cllr. Harries will be going to this.

## 22. Ceisiadau Cynllunio / Planning Applications

<b>5.1</b>	<b>Application Number:- NP/23/0189/FUL</b> <b>Site:- Cawdor, Fishguard Road, Newport, Pembrokeshire, SA42 0UB</b>
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	<p><b>Proposal:-</b> Replacement of two existing veluxes in bedrooms with new dormer structures including Juliet balconies; and the creation of a new extension, incorporating an enlarged kitchen with internal staircase and a new entrance lobby. Replacement of existing timber balcony.</p> <p><b>Comments:-</b> This Council regrets that the building has little relation to the vernacular.</p> <p><b>Recommendation:- Approval</b></p>
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The meeting closed at 9pm.