

**COFNODION AM CYFARFOD A GYNHALIWDYD AR-LEIN ar 27^{ain} IONAWR 2023 am 7yh
MINUTES FOR THE MEETING HELD ONLINE on 27th JANUARY 2023 at 7pm**

Pobol yn presennol: Cllr. Paul Harries (Chair) Cllr. John Griffiths
Persons Present: Cllr. Elaine Lloyd (Vice Chair) Cllr. Paddy Davies
Cllr. Ros McGarry Miss L Evans (Town Clerk)
Cllr. Morgan Lewis

Ymwelwyr / Visitors

Ymddiheuriadau wrth: Cllr. Jano Williams Cllr. Jon Letten
Apologies received from: Cllr. Sandra Bayes Cllr. Ros Cleal

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllrs. Williams, Letten, Cleal and Bayes.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

3. Cofnodion draft o'r cyfarfod gynhaliwyd ar 9^{fed} Ionawr 2023 / Draft minutes of the meeting held on 9th January 2023

3.1. Page 1, the 'n' is missing from 'minutes' and item 11.1 should be spelt Ewart not Ewatt, Clerk to rectify. Subject to these amendments Cllr. Lloyd proposed that the minutes are correct and approved, Cllr. McGarry seconded, all agreed.

4. Materion yn codi / Matters arising

- 4.1. Item 6.1 re Pembrokeshire County Council Housing Waiting List numbers. Put this on the next agenda.
- 4.2. Item 10.1 re Cllr. Bayes proposals for the Housing survey task and finish group. These have been sent.

5. Adroddiad y Cadeirydd / Chair's report

- 5.1. The Clerk has received emails regarding Carningli public right of way and has been forwarding them to the council. The Clerk is confirming receipt and filing them in a separate folder in outlook. This matter will be on the planning agenda. If councillors wish to receive all of the correspondence, then they should inform the Clerk.
- 5.2. The Clerk is receiving emails about the possible closure of Parrog toilets and there is a petition going around regarding the possible closure of Newport Youth Club. Both these items to go on the agenda for the next meeting.

6. Tan-gynnig arfaethedig i Ganolfan Gwybodaeth Trefdraeth (CGT) / Proposed underlease to Newport Information Centre

6.1. Consider submitting the notes to RedKite Law with the Council's comments and requesting RedKite Law for advice prior to responding to CGT (Newport Information Centre) – still waiting to receive the names of the trustees and their constitution. Cllr. Griffiths is following up on this.

7. Lloches bws Castell / Castle Bus shelter

7.1. Discuss response of the owner of the Bus shelter and adjoining land (to whom the Council pays an annual rent of £5) regarding the owner wanting to sell the land to the Town Council – the owner has sent a copy of the plan which has been forwarded to all. Cllr. Griffiths to report on the plan at the next meeting.

8. Adroddiadau pwyllgorau cynghori / Advisory committee reports

8.1. Grants and projects – has not met recently.

8.2. Community assets – a meeting to be arranged.

8.3. Traffic - a meeting to be called in February.

8.4. Street market – request from the Mayor regarding street closures in December 2023 – the Mayor has requested 2 dates in December to hold Christmas markets. Cllr. Harries proposed these 2 dates are included in the street market road closure application, Cllr. Lloyd seconded, all agreed.

9. Cynllun hyfforddi Cyngor Tref / Town Council training plan

9.1. Cllr. Harries has looked through the finance toolkit for reference to the training plan. The Chair and Clerk are working on this.

10. Diffyg presenoldeb cynghorydd / Councillor non attendance

10.1. The Clerk advised that one councillor has not attended meetings in the last 6 months and that the Good councillor guides advises "that if you fail to attend any meetings for 6 months, before the end of this period you must ask the council to approve your reason for continued non-attendance. Without formal council approval you are disqualified and cease to be a councillor". Cllr. Harries proposed that the Clerk send a letter to the councillor informing them of this matter, all agreed.

11. Adroddiad arolwg tai / Housing survey report

11.1. Task and finish group – Cllr. Davies is drafting terms of reference for this group and will then call a meeting.

11.2. Calling a public meeting – this to be discussed at the first task and finish group meeting.

12. Blaenoriaethau, gweithgareddau a chyflawniadau'r Cyngor / The Council's priorities, activities and achievements

12.1. There is a meeting on the 7th of February. Cllr. Harries has looked at the report and added suggestions. Clerk to circulate the documents to the group.

13. Dogfennau llywodraethu / Governance documents

13.1. No governance documents to check this month.

14. Cyfarfod a thrigolion Llain yr Eglwys a Swyn y Nant / Meeting with residents of Llain yr Eglwys and Swyn y Nant

14.1. A meeting was held yesterday between the town council, residents, PCNPA and Morgan Construction. The residents will be receiving the management plan from Morgan Construction and accept it is their responsibility for the open spaces and buffer zone. Richard Sylvester, NAEG will be able to help with this. Cllr. Harries asked whether the Maes y Mynydd affordable housing residents were involved in this meeting. They were not as they come under the responsibility of the social housing company. Cllr. Harries thanked Cllrs. McGarry and Bayes for organising the meeting.

15. Derbyn cyflwyniad gan gwmni preifat / Receiving a presentation from a private company

15.1. The Clerk read out the email received from Bluestone Brewery who would like to deliver a presentation about their ideas for the land at Pen y Bont to the full town council. The town council are happy for this to happen. This will be a public meeting. Clerk to set a date.

16. Materion yr amgylchedd / Environment matters

16.1. Climate Emergency statement – Clerk to contact Cris Tomos about this.

16.2. Tree planting project/Brynhyfryd tree survey report and estimate cost of works – Cllr. McGarry will look at this, Clerk to re-send her the details.

16.3. Crown reduction on trees by Parc y Plant/Pen y Bont – Waiting for Arborculture to send a quote.

16.4. Victoria Gardens ownership and lease – Cllr. Griffiths waiting to talk to a resident about this matter, take off agenda and put on RAG sheet.

17. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Street market deposits (Dec) £.....

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m.	£
Unit 3 rental (DD) p.m.	£150 (vat £25)
Council Tax (DD) p.m.	£155.00
Plusnet, Telephone (DD) p.m.	£34.60 (vat £5.76)
Good energy (electric) (DD) p.m.	£27.00 (down from £33)
United studios, GSuite mail box (DD) p.m.	£12 (vat £2)
United Studios, Basic monthly website care package (DD)	£94.80 (vat £15.80)
123 Reg, website domain renewal for 2 years (DD)	£57.56 (vat £9.60)
Swing clips to hold approved town council minutes	£30.64

17.1. The accounts are as follows: Treasurers-£20,406.73, GPO-£8,057.55, 30-day savers-£21,257.00. The Chair advised that the Clerk's salary should be stated in this section, the Clerk has no problem with this. Cllr. Lewis proposed that all finances are paid, Cllr. Davies seconded, all agreed.

17.2. Discuss donation towards Llwyngwair Arms for Christmas lights electricity supply – the Clerk to speak to DN Wilmott about this.

17.3. New website provider, Spindogs monthly costs – new subscription costs are £80 + vat for care package and £12 + vat for Gmail. Clerk to set up the payment.

17.4. PCC Budget seminar and deficit – Clerk has circulated the 'Have your say' email on this issue.

- 17.5. Enhancing Pembrokeshire application – Children’s play area – Clerk to put on the RAG sheet and it can be discussed at the next Grants and projects committee meeting.
- 17.6. Investigate Hybrid meetings – Some councillors are not happy to restart face to face meetings, all councillors happy to try hybrid meetings. Cllr. Lewis will enquire at his college regarding what equipment is needed.
- 17.7. Quotation from Euros Thomas to replace parts on apparatus at playing field in Newport, labour only, £380 + vat – Cllrs. Harries and Letten are meeting this weekend to see what repairs are needed. All happy with the quote.

18. Ceisiadau ariannol / Financial requests

- 18.1. 11 requests have been received. Cllr. Morgan declared a personal and prejudicial interest as a member of NUTS. Cllr. Harries proposed that the council agree in principle to give £100 to the following charities/groups:
 NUTS (Newport untrained theatre society), Citizens Advice Pembrokeshire, Fishguard Thunderbolts–2 pan disability football teams in Pembs, Pembrokeshire Vikings, mixed ability rugby-over 16’s mixed ability rugby team, Noah’s Ark Children’s hospital charity and Ty Hafan, Cllr. Griffiths seconded, all agreed. The Clerk to put this in the financial section on the next agenda.

19. Tudalen RAG / RAG sheet

- 19.1. The RAG sheet was discussed and updated.

20. Cyfatebiad / Correspondence

All correspondence was noted except the following:

- 20.1. Item 1.1 re tv interview. Cllr. Griffiths took part and expressed his personal views and not that of the council.
- 20.2. Item 4.1 re Plusnet closing their business in 12 months, Clerk to put this on the calendar for 6 months’ time.
- 20.3. Item 7.1 re Maes Ingli television. This to be put in Unit 3, Clerk to inform PCC.
- 20.4. Item 8.2 re development of a Wellbeing action plan. The Clerk read out Mr. Ewart’s email. Cllrs. Harries, Lloyd and Morgan to meet with him to discuss this.

21. Ceisiadau Cynllunio / Planning Applications

21.1	<p>Application Number:- NP/23/0016/NMA</p> <p>Site:- The Vestry, Lower St. Mary Street, Newport, Pembrokeshire, SA42 0TS</p> <p>Proposal:- Non-material Amendment to NP/22/0055/FUL - To alter the approved plans for inset</p> <p>Comments:- None</p> <p>Recommendation:- Approval</p>
21.2	<p>Application Number:- NP/23/0006/LBA</p> <p>Site:- Y Festri, Lower St Mary's St, Newport, Pembrokeshire, SA42 0TS</p> <p>Proposal:- Roof-mounted solar panels on west facing roof plane</p> <p>Comments:- None</p> <p>Recommendation:- Approval</p>

The meeting closed at 8.34pm.