

**COFNODION AM CYFARFOD ANGHYFFREDIN A GYNHALIWYD AR-LEIN ar 7^{fed} MEDI 2022
am 7yh
MINUTES FOR THE EXTRAORDINARY MEETING HELD ONLINE on 7th SEPTEMBER 2022 at
7pm**

Pobol yn presennol: Cllr. Paul Harries (Chair) Cllr. John Griffiths
Persons Present: Cllr. Elaine Lloyd (Vice Chair) Cllr. Sandra Bayes
Cllr. Paddy Davies Cllr. Jon Letten
Cllr. Morgan Lewis Miss L Evans (Town Clerk)
Cllr. Ros McGarry

Ymwelwyr / Visitors

Ymddiheuriadau wrth: Cllr. Jano Williams

**Apologies received
from:**

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received for Cllr. Jano Williams. Chair Paul Harries explained to the council that Jano is not well and is in hospital and extended the town council's best wishes to her.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

**3. Ystyried cais Gweithredwr Prosiectau Lles am Grant Gwella Sir Benfro
Consider the Wellbeing Projects implementor Enhancing Pembrokeshire Grant
application**

3.1. All councillors have been sent 5 documents: application, induction, job description, person specification and costings. Cllr. Harries asked who is the author of the application. Cllr. Davies reported that she, Cllr. Williams and the GPO, Nia Siggins had spent time discussing the application but that she herself mainly wrote the application. Cllr. Harries thanked Cllr. Davies for all her hard work. The Chair asked Cllr. Davies to take the council through all the documents.

3.2. Application document

Section A - explains about the council and its purpose. Cllr. McGarry highlighted A5 as not being complete, Cllr. Davies will rectify this.

Section B – Cllr. Bayes asked whether reference to the Green Infrastructure consultation being managed by PCC and PCNPA could be added to this section, all happy for a small paragraph to be added.

Section C – Cllr. Bayes queried how the figure of £31,469 for the total cost of the project was calculated? Cllr. Davies will have another look at these figures and adjust C1a and C1b and will also look at section C2.

Section D – The Clerk pointed out that the Housing survey was a previous Enhancing Pembs grant project. Cllr. Davies will add this in.

Section E & F – all happy with these.

Cllr. Bayes pointed out that in the scoring guidelines there are 25 points allocated to community support. Cllr. Davies explained that letters of support can be received by PCC after the application deadline. Cllr. Lloyd proposed that subject to the amendments the application be approved, Cllr. Griffiths seconded, all in favour.

3.3. Induction document

Cllr. Lewis proposed this document is approved, Cllr. Lloyd seconded, all in favour.

3.4. Job description document

Cllr. Bayes asked if the GPO was paid £18 an hour? Cllr. Davies will have to check this and confirm to all by email. Cllr. Lewis proposed that this document is approved, Cllr Griffiths seconded, all in favour.

3.5. Person specification document

The ability to speak and write Welsh is highly desirable, all agreed with this. Cllr. Lewis pointed out that the 3rd point stating “Good knowledge of the Welsh Government’s Wellbeing goals, and Pembrokeshire County Council’s Well-being Objectives” does not have a tick to indicate whether it is essential or desirable. All agreed this was essential.

Cllr. Lewis proposed this document is approved, Cllr. Letten seconded, all in favour.

3.6. Costings document

The total cost of the project is £23,244. Cllr. Davies to have a look at the costing figures again. Match funding from the town council has been put down as £3,600 for office costs and £225 for travel. Cllr. Lloyd proposed that the town council approve this match funding, Cllr. Griffiths seconded, all in favour.

Cllr. Harries proposed that the costing document is noted, Cllr. Letten seconded, all in favour.

Cllr. Harries thanked Cllr. Davies once again for all her hard work with this application. The meeting closed at 7.45pm.