

**COFNODION AM CYFARFOD A GYNHALIWDYD AR-LEIN ar 25<sup>ain</sup> EBRILL 2022 am 7yh  
MINUTES FOR THE MEETING HELD ONLINE on 25<sup>th</sup> APRIL 2022 at 7pm**

<b>Pobol yn presennol:</b>	Cllr. Elaine Lloyd (Chair)	Cllr. John Griffiths
<b>Persons Present:</b>	Cllr. Paddy Davies	Cllr. Jon Letten
	Cllr. Jano Williams	Cllr. Bryce Barrett
	Cllr. Morgan Lewis	Cllr. Matthew Lewis
		Miss L Evans (Town Clerk)
<b>Ymwelwyr / Visitors</b>	1 member of the public	
<b>Ymddiheuriadau wrth:</b>	Cllr. Paul Harries	Cllr. Ros Cleal
<b>Apologies received from:</b>		

**1. Ymddiheuriadau am absenoldeb / Apologies for absence**

1.1. Apologies received from Cllrs. Harries and Cleal.

**2. Datganiad o ddiddordeb / Declarations of Interest**

2.1. Cllr. Williams declared a personal interest in matters relating to the Information centre.

**3. Cofnodion o'r cyfarfod gynhaliwyd ar 28<sup>ain</sup> Mawrth 2022 / Minutes of the meeting held on 28<sup>th</sup> March 2022**

3.1. Item 5.1. This should read as GPO not PGO.

3.2. Item 14.5 should read Community asset transfer, not Community transfer asset. Clerk to rectify these items. Subject to these amendments, Cllr. Williams proposed that the minutes are correct and approved, Cllr. Morgan Lewis seconded, all agreed.

**4. Materion yn codi / Matters arising**

4.1. Item 5.1 re Preseli practice patients' group. Cllr. Pelin was attending this meeting. Clerk to ask him for some feedback.

4.2. Item 17.1 re adopting the informal resolution protocol. The Clerk has sent the complaints documents twice to the councillors looking into this.

**5. Adroddiad y Cadeirydd / Chair's Report**

5.1. Nothing to report.

**6. Diweddariad gwefan / Website update**

6.1. Cllr. Morgan Lewis is continuing to put documents up on the website. The housing survey link is on the website. Cllr. Lewis is trying to get in touch with United Studios regarding a few issues.

**7. Archifo dogfennau / Archiving documents**

7.1. Ongoing.

**8. Tan-gynnig arfaethedig i Ganolfan Gwybodaeth Trefdraeth (CGT) / Proposed underlease to Newport Information Centre**

8.1. This is ongoing.

**9. Adroddiad arolygu ardal chwarae / Play area inspection report**

9.1. Euros Thomas has repaired a few things in the play area.

**10. Adroddiadau Adferiad dan Arweiniad Dinasyddion / Citizen Led Recovery reports**

10.1. There hasn't been a meeting yet. Ongoing.

**11. Arolwg ac anghenion Tai / Housing and needs survey**

11.1. Cllr. Williams reported that many paper copies of the survey have been received.

**12. Adroddiadau y gweithgor / Working group reports**

12.1. Grants and projects – Cllr. Davies has sent a progress report to all councillors summarising everything. Cllr. Davies will send documents to the Clerk to send to PCC to claim the quarterly grant repayment.

12.2. Community assets – A meeting to be called when the new council is in place.

12.3. Traffic – the notes of the 5<sup>th</sup> April meeting have been sent around. All happy to agree them.

12.4. Wellbeing Action Plan – the terms of reference have been sent to all. All happy to agree them.

**13. Parc y Plant**

13.1. Completion of Land Registration by Fields in Trust – this has been confirmed.

13.2. No parking sign – the sign has been put up.

13.3. Outdoor table tennis – ongoing.

13.4. Parc y Plant perimeters/Trees – deferred until the new council is in place.

13.5. Pen y Bont footpath – the Clerk has emailed the GPO about possible grants.

13.6. Consider an appropriate response to Tim Pettifer and Stephen Harris regarding their use of the land at the rear of their respective properties - deferred until the new council is in place.

13.7. Identify location for Fields in trust plaque - deferred until the new council is in place. Adrian Varney is looking into getting a sports celebrity to officially open the park.

**14. Cysgod Parrog a prydles safbwynt / Parrog shelter and viewpoint lease**

14.1. Keep on the agenda for the new council.

**15. Blaenoriaethau, gweithgareddau a chyflawniadau'r Cyngor gan ddechrau gyda 2021/22 / The Council's priorities, activities and achievements, beginning with 2021/22**

15.1. Cllrs. Harries and Davies have worked on this document which has been sent to all. This needs to be published after April 2022. The new council to agree this.

**16. Mynwent Brynhyfryd cemetery**

16.1. Benches – one bench has been installed. Cllr. Matthew Lewis asked about where to get information on burial plot fees. The Clerk has this information.

- 16.2. Update on Brynhyfryd records – nearly finished, ongoing.
- 16.3. Tree planting project – 3 trees have been planted at the top of Brynhyfryd cemetery. This to be reviewed in October. This to be put on the September agenda.

## 17. Mwbwysiadu Protocol ar gyfer datrys cwynion yn anffurfiol / Adopting the Informal Resolution Protocol

- 17.1. Ongoing.

## 18. Diweddariad lloches Maes Ingli / Maes Ingli shelter update

- 18.1. Defibrillator update – Cllr. Lloyd has compiled a list of the defibs, their guardians and if they are registered in Newport.
- 18.2. No recent update received on the sheltered accommodation plans.

## 19. Cynllunio ar gyfer yr amgylchedd / Plan for the environment

- 19.1. CSO Alert Notifications – Newport North (Traethmawr) – the latest emails have been sent to all.
- 19.2. Consider tree planting sites in Newport- Tree Planting to Commemorate the Pembrokeshire Coast National Park's 70th Anniversary – The Clerk to ask for further information on this. The new council to look into this.
- 19.3. Dog fouling problem in Newport / Dog Watch Scheme – keep on agenda.
- 19.4. Jet Ski's in Newport/Parrog – the speed limit for jet skis is 5 knots. The Clerk to email Nevern Clerk to see if they can advise on the jet ski issue and also contact Tenby and Fishguard and Goodwick council to see if they have had any problems. The Clerk has received a response from the Moorings committee who advised it is a problem to control them and that it is difficult to get landowners to do something as there is more than one landowner; there is the Crown, PCC and the Barony.

## 20. Marchnad stryd / Street market

- 20.1. The market has re-started. Jim, the Market Manager has been asked to hire out the stalls for an event in Brynberian. Everyone happy for this to happen.

## 21. Archwilio Cymru / Welsh Audit

- 21.1. The Clerk has given all the accounts paperwork to Jane Jamison, financial adviser to check.

## 22. Cyllid / Finance

### Arian a dderbyniwyd / Monies received:

Street market deposits £.....

### Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m.	£
Unit 3 rental (DD) p.m.	£150 (vat £25)
Council Tax (DD) p.m.	£155.00
Plusnet, Telephone (DD) p.m.	£29.40 (vat £4.99)
Good energy (electric) (DD) p.m.	£27.00 (down from £33)
United studios, GSuite mail box (DD) p.m.	£12 (vat £2)

United Studios, Basic monthly website care package (DD)	£94.80 (vat £15.80)
SLCC Annual Membership	£134.00
Arborculture, Treeworks in Brynhyfryd cemetery	£600 (vat £100)
SLA with PCC for play area/Skate Park inspections	£615.00

22.1. The accounts are as follows: Treasurers-£29,908.03, GPO-£3,449.55, 30-day savers-£21,237.76. The SLCC membership has been budgeted for, there is money in the cemetery reserve to pay for the tree works invoice and the SLA invoice has been budgeted for. The Chair advised that the town council insurance renewal has been sent to the Clerk. The cost is £1,537.27. This would be less if the council agreed to a Long-Term Agreement for either 3 or 5 years. There would be a saving of around £80 a year for the 5-year agreement. Cllr. Morgan Lewis proposed that the council go for the 5-year agreement, Cllr. Davies seconded, all agreed. Cllr. Williams proposed that all finances are paid, Cllr. Letten seconded, all agreed.

22.2. Clerk's hours and pay – ongoing.

22.3. Purchasing new printer – the Clerk to do this.

22.4. Victoria Gardens ownership and lease – the new council will continue looking into this.

22.5. Update on planning application on behalf of the playing field for a container on the playing field – Cllr. Mathew Lewis needs to get paint charts to decide on the colour. Ongoing.

### **23. Tudalen RAG / RAG sheet**

23.1. The RAG sheet was discussed and updated.

### **24. Cyfatebiad / Correspondence**

All correspondence was noted except the following:

24.1. Item 8.1 re archaeology interpretation project, update of the Old Castle, Newport panel. The town council are interested in finding out more about this project. Clerk to find out more.

The Chair thanked everyone for their hard work during the last few years and thanked Cllr. Paul Harries for his work as the County Councillor. The Chair said farewell to Cllr. Barrett who is not standing as a councillor this time.

The meeting closed at 8pm