



MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

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COFNODION O CHYFARFOD AR-LEIN O YMDDIRIEDOLWYR A GYNHALIWDYD AM 7yh ar 11^{fed} IONAWR 2021

MINUTES OF TRUSTEES ONLINE MEETING HELD ON 11th JANUARY 2021 at 7p.m

Pobol yn presennol: Cllr. Paddy Davies (Chair) Cllr. Adrian Varney
Persons Present: Cllr. Jano Williams (Vice Chair) Cllr. John Griffiths
Cllr. Jon Letten Cllr. Barbara Young
Cllr Paul Harries Cllr. Ros Cleal
Miss L Evans (Town Clerk)

Ymwelwyr / Visitors

Ymddiheuriadau Cllr. Bryce Barrett Cllr. Elaine Lloyd

wrth:

**Apologies received
from:**

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllrs. Barrett and Lloyd.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

3. Cofnodion o'r cyfarfod a gynhaliwyd ar 30^{eg} Tachwedd 2020 / Minutes of the meeting held on 30th November 2020

3.1. The minutes were agreed as correct, proposed by Cllr. Williams, seconded by Cllr. Harries. All agreed.

4. Materion yn Codi / Matters arising

4.1. Item 4.1 re skate park equipment options. Cllr. Williams has written a report on concrete skate parks which the Clerk has circulated. This to be discussed at the next meeting.

4.2. Item 4.2 re chocolates and thank you card to Peter Knott for the changing rooms boiler service. The Clerk has done this.

4.3. Item 15 re risk assessment. A big thank you to Cllr. Letten for finalising the risk assessment.

4.4. Item 16.3 re terms of use for a debit card. Cllr. Davies has partly drafted this; it will be ready for the next meeting.

5. Adroddiad y Cadeirydd / Chair's Report

5.1. Nothing to report.

6. Adolygu ac ystyried awdurdodi cyflwyno'r Gofrestrfa Tir o'r cais drafft ar gyfer cofrestrriad cyntaf y cae chwarae / Review and consider authorising the submission to the Land Registry of the draft application for first registration of the playing field

6.1. Cllr. Griffiths has prepared the application. Cllr. Davies proposed that the application is submitted, Cllr. Williams seconded, all agreed.

7. Adroddiad y gofalwr / Caretaker's report

7.1. No report. Cllr. Letten has replaced bulbs in the changing rooms. N. Wilmott is currently fixing the outside skate park lights.

8. Adroddiad wrth y grwp gweithio / Report from the working group

8.1. No report. The group have not met.

9. Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Football Club report

9.1. No training or games have taken place due to the lockdown.

10. Adroddiad Clwb Tigwyr Trefdraeth / Newport Tiger's Club report

10.1. No report.

11. Adroddiad Clwb Rygbi / Rugby Club report

11.1. No report.

12. Adroddiad Crwban Bach / Crwban Bach report

12.1. No report.

13. Adroddiadau arolwg / Inspection reports

13.1. All fine.

14. Parc sglefrio / Skate park

14.1. Cllr. Williams reported on research into revamping the skate park – Cllr. Williams reported on this in item 4.1. To be discussed at the next meeting.

14.2. From 1st April 2021, taking on full responsibility, undertaking maintenance, making arrangements for safety inspections, providing public liability insurance – PCC have confirmed that the town council SLA's for inspecting the play area and skate park would cost £615 each. Cllr. Davies has looked into the option of inspections with Rospa. There are 2 options – PCC or Rospa. PCC would do fortnightly inspections. Currently, P. Delaney does weekly inspections for PCC. Are the current inspections included in this SLA? Cllr. Harries will try and find out. Cllr. Harries advised that PCC own the MUGA. The town council to decide on this matter at the next meeting.

15. Asesiad risg ystafelloedd newid / Changing rooms risk assessment

15.1. Cllr. Letten has sent this to everyone. The ad hoc rental document to be shelved for now.

16. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

PCC, Lockdown Non-Domestic Rate grant £3,000

Cyfrifon i'w talu / Accounts to be paid:

Changing rooms caretaker hours	£.....
Dŵr Cymru DD (p.m)	£17.50
British Gas – Gas DD (p.m)	£10.00 (lowered from £31)
British Gas – Electric DD (p.m)	£11.00
Town Clerk, reimbursement of chocolates bought for Peter Knott, thank you for boiler service	£6.99
Remainder of Ramps Skatepark Ltd, reconstruction of old ramp (paid)	£881.36
Higos Insurance renewal (paid)	£959.72
MUGA, Autumn caretaker hours	£112.56

- 16.1. The playing field has £13,672.79 in it. Cllr. Letten proposed that all finances are paid, Cllr. Young seconded, all agreed.
- 16.2. Cash flow spreadsheet – this has yet to be done.
- 16.3. Debit card for playing field account – Cllr. Davies is drafting the regulations.
- 16.4. Discuss waiving fees for changing room users – Cllr. Letten declared an interest as he is part of the Lions Football Club. Cllr. Williams proposed waiving the fee from now and looking into retrospective payments that have been received, Cllr. Cleal seconded, all agreed.

17. Gohebiaeth / Correspondence

- 17.1. Receiving donations - Amazon smile and Give as you live – Cllr. Davies proposed that the trustees sign up to Give as you live, Cllr. Cleal seconded, all agreed.

18. Taflen RAG / RAG sheet

- 18.1. The RAG sheet was discussed and updated.

The meeting closed at 7.40pm