



**MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD**

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

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**COFNODION O CHYFARFOD O YMDDIRIEDOLWYR ar 24<sup>ain</sup> MEDI 2018 am 7.30yh yn UNED  
3, YR HEN YSGOL, HEOL ISAF SANT MAIR, TREFDRAETH,**

**MINUTES OF MEETING HELD on 24<sup>th</sup> SEPTEMBER 2018 at 7.30 pm  
in UNIT 3, THE OLD SCHOOL, LOWER ST MARY ST, NEWPORT,**

<b>Pobol yn presennol: Persons Present:</b>	Cllr. Jano Williams (Vice Chair) Cllr. Daron Paish	Cllr Paul Harries Cllr. Elaine Lloyd Miss L Evans (Town Clerk)
<b>Ymwelwyr / Visitors</b>	3 members of the public	
<b>Ymddiheuriadau wrth: Apologies received from:</b>	Cllr. Ros Cleal Cllr. Paddy Davies Cllr. Barbara Young Cllr. Jon Letten	Cllr. Elaine Lloyd Cllr. Martina Costelloe Cllr. Bryce Barrett Cllr. John Griffiths Cllr. Ros Cleal

<b>Rhif No.</b>	<b>Eitem Item</b>	<b>Gweit Action</b>
1.	<b>Datganiad o ddiddordeb / Declarations of Interest</b>	
1.1	No declarations of interest.	
2.	<b>Cofnodion o'r cyfarfod a gynhaliwyd ar 30<sup>ain</sup> Gorffennaf 2018 Minutes of the meeting held on 30<sup>th</sup> July 2018</b>	
2.1	Item 13.3. This should be DBS not CRB. Clerk to rectify.	<b>Clerk</b>
2.2	Item 12.1. This should be Pete English, not Pete Smith. Clerk to rectify.	<b>Clerk</b>
2.3	Subject to the above amendments, the minutes were proposed as correct by Cllr. Harries, seconded by Cllr. Lloyd, all agreed.	
3.	<b>Materion yn codi / Matters arising</b>	
3.1	Item 3.1 re user agreements. Clerk has received agreements back from the Rugby Club and the Lioncubs Football Club.	
3.2	Item 3.2 re caretaker's job. Cllrs. Griffiths and Williams to talk to the caretaker.	<b>JG JW</b>
3.3	Item 4.3 re thank you letter to Matthew Evans and Matthew Lewis. Clerk sent the letter to Cllr. Letten and Pete English; it hasn't been received. Clerk to re-send directly to Matthew Lewis.	<b>Clerk</b>
4.	<b>Adroddiad y Cadeirydd / Chairman's report</b>	

4.1	<u>Smart meter for the gas</u> Ongoing.	
4.2	<u>Asbestos risk assessment quote £480 + vat</u> An asbestos quote has been received by a company recommended by PCC. Cllr. Paish proposed that the Trustees ask the Town Council for a loan of this money, Cllr. Lloyd seconded, all agreed.	Clerk
4.3	<u>Periodic cutting of playing field</u> PCC should be cutting the playing field grass three times a year. This has not been done.	
5.	<b>Adroddiad y gofalwr / Caretaker's report</b>	
5.1	The caretaker's role is ongoing. Angharad reported that tiles have been falling off the changing room roof and a piece of the guttering is hanging loose. This to be put on the RAG sheet. Angharad asked where the manual for the fire alarm is. The Trustees believe that Liz Davies has the manual in a folder. Clerk to ask Liz and this matter to be put on the RAG sheet.	Clerk PH
6.	<b>Adroddiad Clwb Llewod Trefdraeth Newport Lion's Club report</b>	
6.1	Cllr. Letten sent an email update. The junior team have started the season. The under 9's have won all of their games and the under 7's and 11's have made a good start.	
7.	<b>Adroddiad Clwb Peldroed Trefdraeth (Oedolion) Newport Football Club report (Adults)</b>	
7.1	Matthew Lewis was present as the representative for the Football Club. The Trustees support what the Football Club are doing. They advised that last year, the playing field received an income of £3,900; expenditure was £3,300, although the utility bills have increased. The Clerk reported that Cllr. Griffiths did not agree that matches that were played before the season began would not be charged. The suggested fees for the Club are £12 per training session and £18 per match. The Club have not sorted their insurance out yet but this will be done shortly. The pitch has been inspected by the league and has been passed. Clerk to email Matthew Lewis for all dates so she can invoice them. Matthew Lewis took a copy of the agreement away with him.	Clerk
8.	<b>Adroddiad Clwb Rygbi / Rugby Club report</b>	
8.1	The Clerk has received the signed agreement from the Rugby Club. The Club will be re-starting again and have matches for October. They are requesting the Rugby 7's for Sunday 26 <sup>th</sup> May. Cllr. Paish voiced concerns regarding holding this event on the Bank Holiday weekend. Clerk to put this matter on next month's agenda. Clerk to email Chris Lodge to advise that the Trustees will consider this matter at the 29 <sup>th</sup> October meeting.	Clerk
9.	<b>Adroddiad Crwban Bach/ Crwban Bach report</b>	
9.1	Letter received from Liz Davies, asking for the agreement to be re-worded to show that they will only be charged for the days	

	<p>they use the facilities. Liz has taken on a play leader job in Haverfordwest but will still be the main contact for Crwban Bach. Julia Goode is now the play leader. They are happy to take on the caretaker role for free but asked whether a charge could be made if any out of hours work needs to be done, such as switching off lights.</p> <p>Cllr. Griffiths and Williams to talk to Liz Davies to discuss the request.</p>	
10.	<b>Adroddiadau arolygu / Inspection reports</b>	
10.1	None received.	
11.	<b>Parc Sglefrio / Skate Park</b>	
11.1	Clerk to ring Rhino Ramps until she receives an answer.	<b>Clerk</b>
12.	<b>Cyllid / Finance</b>	
	<b>Monies received.</b>	
	Newport Lion Cubs Football Club , April to June invoice £50.00	
	Newport Playgroup, Feb to Jul invoice	£129.00
	<b>Accounts to be paid.</b>	
	Changing rooms caretaker hours	tba
	Dŵr Cymru (DD) p.m	£10.00
	British Gas–Gas (DD) p.m	£36.00
	British Gas–Electric (DD) p.m	£123.00
12.1	There is £363.52 in the Playing Field account.	
12.2	Cllr. Lloyd proposed that all finances are paid, Cllr. Paish seconded, all agreed. Cllr. Harries proposed that Cllr. Paish look into the possibility of installing a smart meter, Cllr. Williams seconded, all agreed.	<b>DP</b>
13.	<b>Gohebiaeth / Correspondence</b>	
13.1	All correspondence was noted.	
14.	<b>Taflen RAG / RAG sheet.</b> The RAG sheet was discussed and updated.	
	<b>The next meeting to be held on 29<sup>th</sup> October 2018.</b>	