



MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

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COFNODION O CHYFARFOD O YMDDIRIEDOLWYR ar 30^{eg} GORFFENNAF 2018 am 7.30yh yn UNED 3, YR HEN YSGOL, HEOL ISAF SANT MAIR, TREFDRAETH,

MINUTES OF MEETING HELD on 30th JULY 2018 at 7.30 pm in UNIT 3, THE OLD SCHOOL, LOWER ST MARY ST, NEWPORT,

Pobol yn presennol: Persons Present:	Cllr. John Griffiths (Chair) Cllr. Jano Williams (Vice Chair) Cllr. Barbara Young	Cllr Paul Harries Cllr. Jon Letten Cllr. Bryce Barrett Miss L Evans (Town Clerk)
Ymwelwyr / Visitors	3 members of the public	
Ymddiheuriadau wrth: Apologies received from:	Cllr. Daron Paish Cllr. Ros Cleal	Cllr. Elaine Lloyd Cllr. Martina Costelloe

Rhif No.	Eitem Item	Gweit Action
1.	Datganiad o ddiddordeb / Declarations of Interest	
1.1	No declarations of interest.	
2.	Cofnodion o'r cyfarfod a gynhaliwyd ar 25^{ain} Mehefin 2018 Minutes of the meeting held on 25th June 2018	
2.1	When the Clerk sent out the agenda to Councillors, she asked that Councillors email her with any accuracy issues, none were received. Cllr. Harries advised that the Clerk should not be pressurised into correcting the minutes. The minutes were proposed as correct by Cllr. Harries, seconded by Cllr. Williams, all agreed.	
3.	Materion yn codi / Matters arising	
3.1	Item 3.1 re user agreements. The playgroup and Newport LionCubs have returned their signed user agreements. Clerk to chase the other users for their agreements.	Clerk
3.2	Item 5.1 re caretaker's job. Cllr. Griffiths has given Liz Davies, Crwban Bach the job description, Clerk has not heard from Liz. Clerk to chase her.	Clerk
3.3	Item 6.1 re CBS checked. This should be DBS.	
4.	Adroddiad y Cadeirydd / Chairman's report	

4.1	<u>Smart meter for the gas</u> All agreed to postpone a decision to install a smart meter for now. Clerk to make a diary note for the November meeting.	Clerk
4.2	<u>Skate park update</u> Equipment has been ordered and will be sent when the Belgium factory re-opens after their summer holidays. Clerk to put on Facebook that equipment will be coming soon.	Clerk
4.3	<u>Periodic cutting of playing field</u> Cllr. Letten reported that Mathew Lewis and Mathew Evans have been cutting the grass. PCC cut it 3 times a year. Newport Football Club (adults) will need to cut it as well. Clerk to send a thank you letter to the two Mathews for the grass cutting. Emails have been received from Robin Donnelly regarding the drainage of the playing field and contributing money towards the cost from Eliza's fund. March/April is the best time to do the drainage. The Rugby Club did some extensive drainage of the pitch a few years ago. Cllr. Letten to contact Pete Smith for further information.	Clerk JL
4.4	<u>Asbestos risk assessment</u> Cllr. Harries has sent out information to all Councillors and contacted PCC to see who they use for asbestos surveys. Cllr. Griffiths and Clerk to liaise over this matter.	Clerk JG
5.	Adroddiad y gofalwr / Caretaker's report	
5.1	No report.	
6.	Adroddiad Clwb Llewod Trefdraeth Newport Lion's Club report	
6.1	The Under 13's reached the semi finals of a competition and did well.	
7.	Adroddiad Clwb Rygbi / Rugby Club report	
7.1	No report.	
8.	Adroddiad Crwban Bach/ Crwban Bach report	
8.1	No report.	
9.	Adroddiadau arolygu / Inspection reports	
9.1	Inspection reports-nothing to report. Cllr. Letten, along with Preseli Fencing has been to inspect the timber posts on the climbing frame in the children's play area. 4 posts need replacing and so does the tyre and chain swing. Replacing with imported pine will cost £882 + vat, UK pine will cost £790 + vat. Cllr. Griffiths proposed that NTC agree in principal to go ahead and purchase what is needed, Cllr. Harries seconded, all agreed. Cllr. Letten to get further details and to liaise with PCC. This is a Town Council matter as the children's area is owned by NTC. There is money in the Youth and festivals capital account. This to be considered at the next Budget and finance meeting. Clerk to agenda. Skate park inspection on hold until new equipment is installed.	Clerk
10.	Parc Sglefrio / Skate Park	
10.1	Discussed in item 4.2.	

11.	Cyllid / Finance	
	Monies received.	
	Crwban Bach, May to June invoice	£180.00
	Accounts to be paid.	
	Changing rooms caretaker hours	tba
	Dŵr Cymru (DD) p.m	£10.00
	British Gas–Gas (DD) p.m	£47.00
	British Gas–Electric (DD) p.m	£86.00
	MUGA caretaker, summer term hours	£96.48

11.1 There is £449.52 in the Playing Field account.

11.2 Cllr. Harries proposed that all finances are paid, Cllr. Williams seconded, all agreed.

11.3 The utility bills are very high. Cllr. Griffiths to look at the utility bills.

JG

12. **Cais gan Clwb Pêl Droed Trefdraeth i ddefnyddio y cae chwarae a ystafelloedd newid**

Application by Newport Football Club to use playing field and changing rooms

12.1 A new adult team to be set up. The pitch will be inspected by the league on 10th August. The Rugby Club have been informed and they have no objection.
Pete English removed the rugby posts which have caused concern from the Rugby Club.

12.2 Pete English arrived at the meeting to update everyone. The Football team have joined the Pembrokeshire Football Association and have 32 players signed up. They would like to use the playing field and changing rooms for training and every other Saturday for matches. They may need to use the floodlights for evening training, not sure if the electric meter for this is working currently?
The pitch has been inspected by the Welsh Football Association and is 7 yards too short. The Club have lengthened the pitch by moving the goal posts. The Football Club are happy to be responsible for the rugby posts and to remove and replace the posts.
Different coloured lines can be used to mark out the pitch for football and rugby.
Matthew Evans is happy to sort out all the paperwork for the Club.
Cllr. Letten reported that the Junior Football Club have a constitution and is happy to help Pete with this for the adults team.
Cllr. Griffiths proposed that the Trustees propose in principal that the Football Club can use the playing field and changing rooms, Cllr. Barrett seconded, all agreed.
The Football Club are willing to offer some improvements, such as getting 3 benches made for seating for supporters and a sponsor board.
PCC are donating £1,500 to the Football Club.
Pete reported that parts of the pitch are on a slope and that they

	would like to cut away a bit of this. Cllr. Griffiths advised that the Club do not do anything as some of this area is listed with CADW and will need to be checked with them first. The agreement has been signed by Pete English.	
13.	Gohebiaeth / Correspondence	
13.1	<p>Emails</p> <p>No 1 re Football Club. Clerk to chase Chris Lodge regarding date of their next meeting.</p> <p>Incoming letters</p> <p>No 1 re Gift Aid. Cllrs. Harries and Griffiths to look at this.</p> <p>All other correspondence was noted.</p>	<p>Clerk</p> <p>PH</p> <p>JG</p>
14.	<p>Taflen RAG / RAG sheet.</p> <p>The RAG sheet was discussed and updated.</p> <p>The next meeting to be held on 24th September 2018.</p>	