



**MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD**

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

Ffon/Tel: 01239 821127. Gwefan/Web: www.newport-pembs.co.uk E-bost/E-mail: npclerk@newport-pembs.co.uk

**COFNODION O CHYFARFOD O YMDDIRIEDOLWYR ar 23<sup>ain</sup> HYDREF 2017 am 7.00 yh yn UNED 3, YR HEN YSGOL, HEOL ISAF SANT MAIR, TREFDRAETH,**

**MINUTES OF MEETING HELD on 23<sup>rd</sup> OCTOBER 2017 at 7.00 pm in UNIT 3, THE OLD SCHOOL, LOWER ST MARY ST, NEWPORT,**

<b>Pobol yn presennol: Persons Present:</b>	Cllr. Mike Phillips (Chair) Cllr. John Griffiths (Vice Chair) Cllr. Ros Cleal Cllr. Barbara Young Cllr. Jon Letten	Cllr. Jon Letten Cllr. Jano Williams Cllr Paul Harries Cllr. Wendy Wright Miss L Evans (Town Clerk)
<b>Ymwelwyr / Visitors</b>	2 Members of the public (MOP)	
<b>Ymddiheuriadau wrth: Apologies received from:</b>	Cllr. Bryce Barrett	Cllr. Elaine Lloyd

<b>Rhif No.</b>	<b>Eitem Item</b>	<b>Gweit Action</b>
1.	<b>Datganiad o diddordeb / Declarations of Interest</b>	
1.1	No declarations of interest.	
2.	<b>Cofnodion o'r cyfarfod a gynhaliwyd ar 25<sup>ain</sup> Medi 2017 Minutes of the meeting held on 25<sup>th</sup> September 2017</b>	
2.2	The minutes were proposed as correct by Cllr. Harries, seconded by Cllr. Phillips. All agreed.	
3.	<b>Materion yn codi / Matters arising</b>	
3.1	Item 3.1 re Gift Aid. Clerk has emailed Cllr. Paish for details on individual's donations. Clerk to ask again.	<b>Clerk</b>
3.2	Item 4.1 re new fusebox. Neil Wilmott has installed the new fuse box.	
4.	<b>Adroddiad y Cadeirydd / Chairman's report</b>	
4.1	<u>Fire alarm</u> This has been re-set as the electric went off – put this on the RAG sheet.	
4.2	<u>Changing room showers</u>	

- The showers are full of things that belong to the Rugby Club and Football Club. Put on RAG sheet. Clerk to email the Rugby Club and ask them to clear their things. It would be helpful to have a handyman for the playing field and NTC, Cllr. Cleal proposed it is put on the NTC agenda, Cllr. Phillips seconded, all agreed.
5. **Adroddiad y gofalwr / Caretaker's report**
- 5.1 Nothing to report.
6. **Adroddiad Clwb Llewod Trefdraeth  
Newport Lion's Club report**
- 6.1 Teams are still playing well. The weather has been affecting games and training.  
There was an incident post the U13's match on the 14<sup>th</sup> October between a home and away player where a coach had to intervene. We have followed procedures as outlined by the Welsh FA and it is currently being investigated by the appropriate authorities. The Welsh FA and West Wales league have been informed. This has had no impact on the continuing running of the business of our town's football club. Games and training continue.
7. **Adroddiad Clwb Rygbi / Rugby Club report**
- 7.1 No report.
8. **Adroddiad Crwban Bach/ Crwban Bach report**
- 8.1 The Clerk read out Liz Davies's letter regarding 2 cheques received for rent for April to July (£322.50) and another for rent up to 25<sup>th</sup> September (£67.50). The letter states that as she had asked numerous times for a price for room hire for morning sessions and nothing was agreed, she does not feel obliged to pay backdated rent.  
Cllr. Harries proposed that Cllrs. Phillips, Griffiths and Williams meet with Liz Davies to talk about this financial situation, Cllr. Cleal seconded, all agreed.
9. **Adroddiadau arolygu / Inspection reports**
- 9.1 Cllrs. Phillips and Griffiths have done the quarterly inspection. Buzz reports that one ramp is higher than the other in the skate park. PCC does not like plywood being used.
10. **Cyllid / Finance**
- Monies received.**
- Accounts to be paid.**
- |                                |        |
|--------------------------------|--------|
| Changing rooms caretaker hours | tba    |
| Dŵr Cymru (DD) p.m             | £18.00 |
| British Gas–Gas (DD) p.m       | £12.00 |
| British Gas–Electric (DD) p.m  | £40.00 |
- 10.1 There is £998.12 in the Playing Field account.
- 10.2 Cllr. Phillips proposed that all finances are paid, Cllr. Harries 2seconded, all agreed.
- 10.3 The Clerk advised the Trustees that the playing field insurance is due to be paid at the beginning of December, and that it cost £765 last year.

10.4	Clerk to check changing room users contracts to see if it says anything about allowing monthly invoicing. Cllr. Harries proposed that if the agreements allow it, then invoicing should be done on a monthly basis, Cllr. Cleal seconded, all agreed.	<b>Clerk</b>
11.	<b>Gohebiaeth / Correspondence</b>	
11.1	All correspondence was noted.	
12.	<b>Taflen RAG / RAG sheet.</b> The RAG sheet was discussed and updated.	
<b>The next meeting to be held on 27<sup>th</sup> November 2017.</b>		