



**MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD**

(Rhif Elusen Gofrestredig 524444 / Registered Charity No. 524444)

Heol Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

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**COFNODION O CHYFARFOD O YMDDIRIEDOLWYR ar 27<sup>fed</sup> CHWEFROR 2017 am 7.00 yh yn UNED 3, YR HEN YSGOL, HEOL ISAF SANT MAIR, TREFDRAETH,**

**MINUTES OF MEETING HELD on 27<sup>th</sup> FEBRUARY 2017 at 7.00 pm in UNIT 3, THE OLD SCHOOL, LOWER ST MARY ST, NEWPORT,**

<b>Pobol yn presennol: Persons Present:</b>	Cllr. Elaine Lloyd (Chair) Cllr. Mike Phillips (Vice Chair) Cllr. Mike Sajko Cllr. Jon Letten	Cllr Paul Harries Cllr. John Griffiths Cllr. John Evans Miss L Evans (Town Clerk)
<b>Ymwelwyr / Visitors</b>		
<b>Ymddiheuriadau wrth: Apologies received from:</b>	Cllr. Daron Paish Cllr. Karl Wright	Cllr. Ros. Cleal

<b>Rhif No.</b>	<b>Eitem Item</b>	<b>Gweit Action</b>
1.	<b>Datganiad o diddordeb / Declarations of Interest</b>	
1.1	No declarations of interest.	
2.	<b>Cofnodion o'r cyfarfod a gynhaliwyd ar 30<sup>fed</sup> Ionawr 2017 Minutes of the meeting held on 30<sup>th</sup> January 2017</b>	
2.1	The minutes were proposed as correct by Cllr. Harries, seconded by Cllr. Sajko. All agreed.	
3.	<b>Materion yn codi / Matters arising</b>	
3.1	Item 3.1 re letter to businesses who have donated. Clerk has sent letters to all.	
3.2	Item 3.3 re warranty certificate. Ongoing.	
3.3	Item 4.1 re insurance broker. This is now on the RAG sheet.	
3.4	Item 5.1 re light bulbs need changing in changing rooms. On the RAG sheet.	
3.5	Item 8.1 re re-writing the health and safety file. Liz and Cllr. Evans to liaise.	
3.6	Item 13.1 re Charity commission annual report. This has been completed by the Clerk.	
4.	<b>Adroddiad y Cadeirydd / Chairman's report</b>	
4.1	Clerk has forgotten to put the Fire and Safety invoice in the	

	Finance section. Cllr. Lloyd proposed that this invoice be paid, Cllr. Harries seconded, all agreed.	
5.	<b>Adroddiad y gofalwr / Caretaker's report</b>	
5.1	Liz Davies has reported that a mess is being left on Monday evenings. Liz to contact Angharad Davis, the caretaker.	
6.	<b>Adroddiad Clwb Llewod Trefdraeth Newport Lion's Club report</b>	
6.1	Not many games have been played due to the weather. There are competitions coming up.	
7.	<b>Adroddiad Clwb Rygbi / Rugby Club report</b>	
7.1	No report.	
8.	<b>Adroddiad Crwban Bach / Crwban Bach report</b>	
8.1	Crwban Bach has asked what the charges will be for morning sessions. Cllr. Evans to check.	<b>JE</b>
9.	<b>Adroddiadau arolygu / Inspection reports</b>	
9.1	No reports received. Cllr. Phillips investigating the quarterly inspection report.	
10.	<b>Cyllid / Finance</b>	
	<b>Monies received.</b>	
	<b>Accounts to be paid.</b>	
	Changing rooms caretaker hours	tba
	Dŵr Cymru (DD) p.m	£18.00
	British Gas–Gas (DD) p.m	£12.00
	British Gas–Electric (DD) p.m	£40.00
10.1	There is £648.36 in the Playing Field account.	
10.2	Cllr. Harries proposed that all finances are paid, Cllr. Sajko seconded, all agreed.	
11.	<b>Ymchwilio llifoleuadau / Investigate floodlighting</b>	
11.1	Ongoing. On RAG sheet. Take off the agenda.	<b>Clerk</b>
12.	<b>Clwb Tennis / Tennis Club</b>	
12.1	On RAG sheet. Take off the agenda.	<b>Clerk</b>
13.	<b>Gohebiaeth / Correspondence</b>	
13.1	Apart from below, all correspondence noted. Emails, no 3 re Tennis Club agreement. Clerk printed off a copy for Reg Atkinson. Clerk to pursue the signed agreement.	<b>Clerk</b>
	<u>Incoming Letters</u> No 4 re invoice from Dyfed Alarms. Cllr. Harries proposed that this invoice be paid, Cllr. Phillips seconded, all agreed.	
	<u>Outgoing letters</u> No 1 re letters to businesses that donated. Clerk to ask Cllr. Paish whether the businesses want something in return.	<b>Clerk</b>

14.	<u>Late correspondence</u> All late correspondence was noted. <b>Taflen RAG / RAG sheet.</b> The RAG sheet was discussed and updated.	
	<b>The next meeting to be held on March 27<sup>th</sup> 2017.</b>	