



**MAES CHWARAE TREFDRAETH / NEWPORT PLAYING FIELD**

(Rhif Elusen Gofrestredig 53444 / Registered Charity No. 53444)

Stryd Hir, Trefdraeth, Sir Benfro / Long Street, Newport, Pembrokeshire

Hon. Sec. Ms L.Evans, Unit 3, Lower St Mary St, Newport, Pembrokeshire. SA42 0TS

**AGENDA O CHYFARFOD O YMDDIRIEDOLWYR Y AM 7yh ar 26<sup>ain</sup> IONAWR 2015  
yn UNED 3, YR HEN YSGOL, HEOL ISAF SANT MAIR, TREFDRAETH,  
SIR BENFRO, SA42 0TS**

**AGENDA OF MEETING TO BE HELD at 7 p.m. on 26<sup>th</sup> JANUARY 2015  
in UNIT 3, THE OLD SCHOOL, LOWER ST MARY ST, NEWPORT,  
PEMBROKESHIRE, SA42 0TS**

<b>Rhif No.</b>	<b>Eitem Item</b>	<b>Gweith' Action</b>
0	<b>Apologise for absence</b>	
1.	<b>Declaration of Interest</b>	
2.	<b>Cofnodion o'r cyfarfod a gynhaliwyd ar ar 5 ed Ionawr 2015 Minutes of the meeting held on 5<sup>TH</sup> January 2015</b>	
3.	<b>Materion yn codi / Matters arising</b>	
4.	<b>Adroddiad y Cadeirydd / Chairman's report</b>	
5.	<b>Adroddiad y gofalwr / Caretaker's report</b>	
6.	<b>Adroddiad Grŵp Defnyddwyr / User Group report</b>	
7.	<b>Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Club report</b>	
8.	<b>Adroddiad Clwb Rygbi / Rugby Club report</b>	
8.1	Rugby 7's	
9.	<b>Adroddiadau arolygu / Inspection reports</b>	
10.	<b>Finance</b>	
	<b>Monies received.</b>	
	Newport Playgroup	£168.00
	Newport Kids Club	£258.00
	<b>Accounts to be paid.</b>	
	Payment to PCC for school caretaker carrying out 15 hours of cleaning at the MUGA pitch	£120.60
	Changing rooms caretaker hours	tbc
11.	<b>Contractau defnyddwyr / User contracts</b>	
12.	<b>Gohebiaeth / Correspondence</b>	
13.	<b>RAG sheet</b>	



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### COFNODION O CHYFARFOD O YMDDIRIEDOLWYR Y CAE CHWARAE A GYNHALIWYD AM 7yh ar IONAWR 26<sup>ain</sup> 2015

yn UNED 3, YR HEN YSGOL, HEOL ISAF SANT MAIR, TREFDRAETH, SIR BENFRO, SA42 0TS

MINUTES OF PLAYING FIELD TRUSTEES MEETING HELD at 7 p.m. on JANUARY 26<sup>TH</sup> 2015  
in UNIT 3, THE OLD SCHOOL, LOWER ST MARY ST, NEWPORT, PEMBROKESHIRE, SA42 0TS

**Pobol yn presennol:** Cllr. Elaine Lloyd (Chairperson) Cllr Mike Phillips,  
**Persons Present:** Cllr. Mike Sajko Cllr. Jon Letten  
Cllr. John Evans Cllr. Daron Paish  
Cllr. Josh Peniket Miss Lowri Evans (Clerk)  
Cllr. Karl Wright Angharad Davies

**Ymddiheuriadau** Cllr. Peter Harwood Gian Cafolla  
**wrth:** Cllr. Paul Harries  
**Apologies received** Cllr. Rosamund Cleal  
**from:**

Rhif No.	Eitem Item	Gweit' Action
1.	<b>Datganiad o diddoredeb / Declarations of interest</b> No declarations of interest	
2.	<b>7's Rygbi / Rugby 7's</b>	
2.1	As the Rugby 7's representatives were present, the Rugby 7's item was discussed at the beginning of the meeting. The representatives were Chris Lodge, Huw Williams, Gary Davies, Will Kerr, Wendy Liddle, Tim Booth and Wyn Davies.	
2.2	The Playing Field Trustees informed the Rugby Club that they wish the 7's event to continue but as local businesses have expressed their concern, they are duty bound to try and resolve the issues that have been raised.	
2.3	Chris Lodge stated that they would like the 7's event to be held over 2 days this year. The event raises money for the Rugby Club. The Saturday will be a ladies and youth rugby day.	
2.4	Mr Lodge assured Trustees that the Rugby Club have all the necessary insurances and safety procedures in hand, St John's ambulance and first aiders are present at the event.	

2.5	The Town Council/Playing Field Trustees have received 7 letters of concern regarding the aftermath of the event, where there is a large element of youths drinking, causing damage.	
2.6	Local taverns are responsible for making sure who they serve. Cllr Paish informed the meeting that the Golden Lion employs Door supervisors.	
2.7	Need to come to an agreement on how the evening drinking and disruption can be eradicated. Mr Lodge has written to the police and requested assistance.	
2.8	It was suggested that a group of volunteers, including Trustees and Rugby Club members, volunteer to clear away empty bottles after the event. It was also suggested that all involved could contribute towards employing events security.	ALL
2.9	Mr Lodge will inform PCC and the school of their plans.	CL
2.10	It was agreed that it was imperative to contact Nigel Hayes at the Pembrokeshire Events and Safety Advisory Group for advice. Cllr. Lloyd will contact Mr Hayes. Clerk to give Mr Lodge the email and phone number of Mr Hayes.	EL Clerk
2.11	Clerk to respond to all complainants and update them.	Clerk
3.	<b>Adroddiad y gofalwr / Caretaker's report</b>	
3.1	Miss Davies informed that the fire extinguisher and fire alarms had all been checked, and that she has started the spring cleaning of the changing rooms.	
4.	<b>Cofnodion o'r cyfarfod a gynhaliwyd ar Ionawr 5<sup>ed</sup> 2015 / Minutes of the meeting held on January 5<sup>th</sup> 2015</b>	
4.1	The minutes were agreed as correct. Proposed by Cllr. Peniket and seconded by Cllr. Evans.	
5.	<b>Materion yn codi / Matters arising</b>	
5.1	No matters arising	
6.	<b>Adroddiad y Cadeirydd / Chairman's report</b>	
6.1	The play pit sand needs to be checked for quantity. Cllr. Phillips volunteered to look at it.	MP
7.	<b>Adroddiad Grŵp Defnyddwyr / User Group report</b>	
7.1	Gian Cafolla intends to call a User group meeting in February and report back at the next meeting.	
8.	<b>Adroddiad Clwb Llewod Trefdraeth / Newport Lion's Club report</b>	
8.1	The Under 7's football team have started the year with an 11.0 win.	
9	<b>Adroddiadau arolygu / Inspection reports</b>	

9.1	Inspection reports are with Cllr. Harries.	
10.	<b>Finance / Cyllid</b>	
10.1	Clerk received time sheet from Angharad Davies, Caretaker. A cheque was given to the Caretaker.	
10.2	Invoice received from Ysgol Bro Ingli for 15 hours of cleaning by the caretaker of the MUGA pitch. This came to £120.60.	
11.	<b>Contractau defnyddwyr / User contracts</b>	
11.1	Cllr. Evans dealing with these.	<b>JE</b>
12.	<b>Gohebiaeth / Correspondence</b>	
12.1	7 letters of complaint have been received from local businesses regarding the Rugby 7's. Clerk to draft a letter of response and send it to Cllr. Lloyd for agreement. Clerk to also send copy of this letter to Mr. Lodge.	<b>Clerk</b>
12.2	Clerk to write a letter to the Rugby Club, thanking them for attending the meeting and that it would show goodwill if a group of volunteers, which included Councillors and Rugby Club members could be organised to pick up empty bottles after the event.	<b>Clerk</b>
13.	<b>Taflen RAG / RAG Sheet</b>	
13.1	The RAG sheet was discussed and updated.	
	Close of meeting. There being no further business the Meeting closed at 8.15pm.	
	<b>The next meeting to be held on Monday March 2<sup>nd</sup> 2015.</b>	