

NEWPORT PLAYING FIELD TRUSTEES
MEETING 28th NOVEMBER 2011
7pm ECO CENTRE, LOWER ST. MARY STREET, NEWPORT

AGENDA:

Minutes of the Meeting held on the 24th October 2011.

Matters Arising.

Alteration & Extension to Changing Rooms - progress report.

Consideration of the employment of a Caretaker for the
Changing Room Complex.

Correspondence:

Including a reply from the Rugby Club on the subject of
their input into the change/additional uses for the
Changing Rooms.

Finance:

W.J. Williams & Davies (Solicitors) charges for dealing with
the dispute with Mr. & Mrs. Sneade and the small plot of land
adjoining their property - plus Land Registry charges £1,619.33.
This amount does contain VAT which we cannot reclaim.

Dros Plant rent. -

A.O.B.

...*Janet Weston*.....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
7pm 24th OCTOBER 2011
ECO CENTRE, LOWER ST. MARY STREET, NEWPORT

PRESENT: Cllr. Byron James (Chairman)
Cllrs. Paul Harries, John Humfrey, John Rowe Lewis,
Soo Hutchinson, Mike Mathias, Mike Phillips,
Mike Sajko

Giancarla Cafolla (Dros Plant)

APOLOGIES FOR ABSENCE: Cllrs. Peter Harwood & Daron Paish

MINUTES: Resolved to approve as correct the Minutes of the Meeting held on the 26th September 2011. Proposed and seconded by Cllrs. Sajko & Phillips and agreed by all present.

MATTERS ARISING:

* ** Cllr. Sajko has drafted a reply to the Rugby Club's letter concerning consultation on the alterations and extension to the Changing Rooms, and it will be sent by the Secretary.

Meantime the Rugby Club has requested permission to erect extra lighting in the Field for evening practice, and the Secretary obtained a pre-application planning form from the N/P and sent this to the Club President for completion.

Cllr. Harries reminded Dros Plant that we need to receive copies of all their meeting reports. We had received and distributed a copy of their meeting report dated 26th September.

Cllr. Harries summarised the report on the Changing Room Extension meeting held on the 18th October. Dros Plant are not happy with the decision taken at that meeting (unfortunately no one from their organisation was present) to cover the complete floor with vinyl, and want a wood laminate floor in the new extension. Providing the cost is the same we will accede to the request for wood laminate, but if there is an increase in cost the sub-committee will decide which floor covering to use.

CORRESPONDENCE:

N/P Discharge of Conditions letter has been received.

Charity Commission have confirmed acceptance of the 2010/11 Accounts.

FINANCE: Current Bank Balance NSI Bond £17,000.

DROS PLANT TERMS OF USE Copies sent to all Trustees.

APPOINTMENT OF CARETAKER The majority of Trustees present agreed to leave the possible appointment of a caretaker to a later meeting.

DROS PLANT RENT Cllr. Sajko raised this matter, but it was left in abeyance.

The Meeting closed at 7.40pm.

*****The letter will include confirmation that half the outside storage is for the Rugby Club and half for Dros Plant.

Newport Playing Field correspondence 28th Nov 2011.

1. Minutes of Dros Blant 10th Oct 2011.
2. Minutes of Dros Blant 17th Oct 2011.
3. SK8 Park inspections x 2.
4. Laminate floor e-mail.
5. E-mail re stores.
6. Important Documents List 2011.
7. Copy of 2011-2012 Public Liability Ins. From Mr. & Mrs. Sncade.
8. Copy of Liam Morris Insurance.
9. Application and update of Zurich Ins.
10. Response from Zurich wishing further clarification.
11. Invoice from LM Treesolutions.
12. Zurich Trustees Indemnity Insurance Quote.

* Indicates correspondence already e-mailed to Cllrs

PLAYING FIELD - CORRESPONDENCE ETC. 28th NOVEMBER 2011

Hon. Secretary of the Newport Rugby Club replying to our letter re new shared use of the changing rooms.

Mr. Prichard (Solicitor) conclusion of our agreement with the Owners of 13 Maes Morfa over the use of a small plot of P/F land.

Quotation from Zurich Ins. for Trustees Indemnity Insurance.
- do - renewal of building (with increased value) & P/L for the field.

W.J. Williams & Davies (Mr. Prichard Solicitor) invoice for £1,619.33 in connection with 13 Maes Morfa.

LM Tree Solutions invoice for tree/hedge work - £600.