

NEWPORT PLAYING FIELD TRUSTEES
MEETING 26th SEPTEMBER, 2011.
ECO CENTRE, LOWER ST. MARY STREET, NEWPORT
7pm

Mr. Chris Lodge - President Newport (Pembs) R.F.C.

AND

Jan Cafolla - Chairman Dros Plant - have both been invited
to attend this Meeting

AGENDA

1. Minutes of the Meeting held on the 25th July 2011.
2. Matters Arising.
3. Alteration & extension to Changing Rooms - progress report.
4. Consideration of the employment of a Caretaker for the
Changing Rooms complex.
5. Amended Licence from Mr. & Mrs. Sneade's Solicitor for
use of a small plot of P/F land adjacent to 13 Maes Morfa.
6. Correspondence
7. Finance - Mr. I. Shevlin's invoice for repairing Skate Park
fencing.
8. A.O.B,

.....*Janet Wartern*.....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
25th JULY 2011
ECO CENTRE, LOWER ST. MARY STREET NEWPORT

PRESENT: Cllr. Byron James (Chairman)
Cllrs. Paul Harries, John Rowe Lewis, Clive Owen,
John Humfrey, Peter Harwood, Mike Sajko, Mike Mathias
and Sue Hutchinson.

APOLOGY FOR ABSENCE: Cllr. Mike Phillips.

MINUTES: Resolved to approve as correct the Minutes of the Meeting held on the 27th June 2011. Proposed and Seconded by Cllrs. Paul Harries & Peter Harwood and agreed by all present.

MATTERS ARISING: Answering a question from Cllr. Harwood
Cllrs. Harries confirmed that there had been a meeting with Property Refurb.

Cllr. Harries confirmed that the annual accounts for 2010/11 had been sent to the Charity Commission, and there was nothing further to do at present.

Cllr. Sajko said he had struggled with apportioning the Rugby Club's share of the cost of water, gas and electricity. Annual insurance cost for the facilities was presently £1.50 per day and he estimated the Club used water, gas and electricity costing £14.28. This made a total of £15.78, and we charge them £20 per use of the facilities.

Cllr. Sajko said presently invoices from Welsh Water are sent to and paid by Mr. A. Davies, and he suggests these are sent direct to the Playing Field Trustees in future, also someone needs to regularly monitor all three meters. Cllr. Sajko was warmly thanked for his help.

Cllr. Humfrey reported that there was a heap of netting behind the Rugby goal posts, and it appeared to have been left there a long time. Cllr. Humfrey suggested the Club be asked to store the netting when not in use.

CHANGING ROOMS EXTENSION

Cllr. Harries reported on a meeting which had taken place on the 21st July with representatives from PLANED, Property Refurb, himself and the Chairman. The building cost has been revised and will now be £115,274.40., and our 10% contribution £11,552.74. Mention was made of a previously suggested/agreed contribution from the Rugby Club towards replacing the hot water system.

Cllr. Harries said it was now necessary for the Trustees to formally approve the extension and he emphasised the importance of childcare facilities to enable Mothers to have paid employment. Cllr. Harwood reminded the Trustees that several years ago he had been our representative on the Bros Plant and he knew they had thoroughly researched the necessity for this project.

The Chairman proposed and Cllr. Harwood seconded the proposal that we accept the revised Property Refurb building cost and proceed with the extension - subject to final approval by PLANED. Cllr. Harries refrained from voting because he is a Member of the PLANED Board. All other Trustees present agreed with the Chairman's proposal.

CHANGING ROOMS EXTENSION continued

Building work should start on the 8th August, and prior to this the Rugby Club will be asked to empty their container.

The Builder will use ground in front of the Skate Park for a storage compound.

Abbey Rees a Member of both PLANED and Bros Plant will be asked to ensure the latter organisation will be ready to start using the building when the extension is finished.

13 MAES MORFA & SMALL PART OF THE PLAYING FIELD LAND ADJACENT

Mr. Prichard (Solicitor) to be asked for a copy of his most recent letter to the occupants Solicitors, detailing our terms for a licence to continue to use part of the Playing Field land for a garden.

BUSINESS PLAN

Cllr. Harries said he was hopeful more work could be undertaken on this document at the end of September.

TREE REMOVAL

Councillors unanimously accepted the £600 estimate from Liam for felling and removing all branches etc., 2/3 trees, subject to a sight of his Public Liability insurance.

SKATE PARK

Cllr. Harries reported that the transfer of this facility to the Playing Field from the Town Council was complete.

REPAIRS

The missing gate catch was discussed, and Cllr. Humfrey will look and see if he can replace this item.

CORRESPONDENCE FOR PLAYING FIELD MEETING 26th SEPTEMBER 2011

Two letter from our Solicitor enc. draft licence for Mr. & Mrs. Sneade to continue to use P/F land as a garden, plus agreement from them to pay £50pa but with condition the licence fee remains the same all the time they have the use of the land + they want to keep a fence they have erected on the property.

PCC letter stating if damage occurs to the ^{playing field} school/whilst building work is taking place at the Changing Rooms they would want it repaired.

Invoice from Pembs. Fencing Services for carrying out various fencing repairs at the skate park during 2010/11 - £226.80.

Newport Playing Field correspondence Aug 2011.

1. Notes of Changing Room meeting 3rd Aug 2011*
2. E-mail re Changing Room sub Committee.*
3. E-mail from Planel to Property Refurb to commence Changing Room work.
4. E-mails re Changing Rooms
5. E-Mail from Planel re Dyfed Archaeological Trust costs.
6. Notes of Changing room Meeting 25th August 2011.*
7. Copy of Liam Morris Quote for tree works.
8. Howard Pickerskill meeting 31st Aug e-mails.
9. Notes and E-mails re meeting 31st Aug.
10. Meeting Action points 12th Sep*
11. Skate Park Inspection 10th Sep.