

NEWPORT PLAYING FIELD TRUSTEES MEETING  
7pm 31st JANUARY 2011  
THE ECO CENTRE, LOWER ST. MARY STREET, NEWPORT

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AGENDA:

- 1) Minutes of the Meeting held on the 11th January 2011.
- 2) Matters Arising.
- 3) Sketch Plans & possibly final plans for the extension and alterations to the changing rooms to accommodate childcare facility.
- 4) Correspondence:  
Confirmation of grant for changing rooms from PLANED.
- 5) Finance
- 6) A.O.B.

.....*Janet Weston*.....Secretary

PRESENT: Cllr. John Rowe Lewis (Chairman)  
Cllrs. Byron James, Paul Harries, Dilys Evans  
& Mike Sajko  
APOLOGIES FOR ABSENCE: Cllrs. Robert Vaughan & James Davies

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MINUTES: Resolved to approve as correct the Minutes of the Meeting held on the 1st December 2010. Proposed and seconded by Cllrs. Paul Harries & Byron James.

MATTERS ARISING:

The exact terms and conditions which define the duties and responsibilities the School Caretaker undertakes on behalf of the Town Council to ensure the MUGA is safe for school children to use after weekends and school holidays, have yet to be discussed with the Headmistress. The Secretary will endeavour to do this before the next Meeting.

Cllr. Paul Harries reported that the changing room toilets for use by the away team were out of order, and certain electric lights were no longer working due to the roof leaking. The Secretary was requested to ask Mr. Glyn Rees, Parrog Stores to arrange the repairs.

The Secretary was requested to obtain the Risk Assessment prepared for the Winter Festival from Mr. Reg Atkinson.

Cllr. Harries reported that the new equipment has been installed at the Skatepark, and small repairs carried out to the surface.

The Secretary was requested to ascertain the present position with Mr. & Mrs. Sneade from our Solicitor.

It was suggested and agreed that Mr. Kevin Shales from the Regeneration Dept. PCC be invited to the meeting with parents to discuss the refurbishment of the small childrens play area. Mr. Shales has already been requested to draw-up a Business Plan for the whole of the Playing Field.

Cllr. Harries understands that the Architects plans for the changing rooms extension to accommodate a small childrens nursery, breakfast club etc. will be ready in two weeks in time for the next Trustees meeting.

CORRESPONDENCE:

A letter and cheque for £220 has been received from Mr. Chris Lodge on behalf of the Rugby Club. £120 is payment for the use of the playing field and changing rooms for the Sevens Tournaments 2009 and 2010, and the balance for 5 matches. Cllr. Dilys Evans agreed to speak to Mr. Oliver Cooper as no money has been paid for use of the facilities for home rugby matches since the Club returned to use the field some time ago, and we have asked for and need to know the exact dates and number of home matches played. We are also unsure how the figure of £20 per match is arrived at or agreed between the two parties.

SKATE PARK INSPECTIONS

These inspections are regularly carried out and reports sent to PCC.

FIELD INSPECTIONS

A supply of the appropriate forms will be given to Cllr. Dilys Evans who since the resignation of Dai Webb has kindly undertaken this weekly task.

The Secretary was requested to write to the Tree Officer (N/P) for his approval to remove wind blown and damaged trees in Hen Castell, and if it is not possible to have this area cut and tidied under the Tidy Towns Scheme to approach the Probation Service and ask that the work be carried out under the Community Service Scheme.