

NEWPORT PLAYING FIELD TRUSTEES MEETING
7pm 9th JANUARY 2012
ECO CENTRE, LOWER ST. MARY STREET, NEWPORT

AGENDA:

Minutes of the Meeting held on the 28th November 2011

Matters Arising

Alteration & Extension to Changing Rooms - progress report.

Caretaker for Changing Rooms.

Correspondence received up to 3rd January & excluding e-mails.

Acknowledgement of payment of £1,619.33 from W.J. Williams & Davies (Solicitors) for dealing with and completion of a lease to the Owners of 13 Maes Morfa for a small plot of land adjacent to their property.

Request from Mayberry Kayaking, Goodwick, to camp and park in the Playing Field 14th & 15th July 2012 whilst they take part in a fund raising charity weekend for the RNLI & Wales Air Ambulance.

Finance

The following invoices were received and paid in December 2011.

Higos Insurance Services Ltd. annual premium £613.64p.
Welsh Water £110.66p.
British Gas £46.96p.

The Secretary received verbal confirmation on the 22nd December 2011 that National Savings & Investments had cancelled the Playing Field Bond and paid the money into the Playing Field Bank account.

A.O.B.

.....*Janet Weston*.....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
7pm 28th NOVEMBER 2011
ECO CENTRE, LOWER ST. MARY STREET, NEWPORT

PRESENT: Cllr. Byron James (Chairman)
Cllrs. Paul Harries, John Rowe Lewis, Soo Hutchinson,
Mike Mathias, Mike Phillips, Mike Sajko, Peter Harwood

APOLOGY FOR ABSENCE: Cllr. John Humfrey.

REPRESENTING DROS PLANT: Giancarla Cafolla

MINUTES: Resolved to approve as correct the Minutes of the Meeting held on 24th October 2011. Proposed and seconded by Cllrs. Sajko & Lewis.

MATTERS ARISING: Cllr. Harries will e-mail copies of the Dros Plant terms of use for the Changing Rooms to all Councillors.

Alterations and extension to the Changing Rooms are progressing well, and will be finished next month. New vinyl flooring has been laid, and the laminate flooring will be laid last to prevent damage.

The recent Fashion Show at the Golf Club raised money for various childrens organisations, and Dros Plant and the Childrens Playgroup will be presented with £1,500 in December. *each*

The Rugby Club's reply to our letter on the subject of their lack of involvement in the extension and improvements to the Changing Rooms was read to the meeting.

FINANCE:

Mr. Prichard (Solicitor) has confirmed that all the Terms of an Annual Licence have been accepted by the Owners of 13 Maes Morfa for the use of a small parcel of Playing Field land as an extension to their garden, and his work on our behalf has finally been completed. It was unanimously agreed to pay the Solicitors charges in the sum of £1,619.33.

Cllr. Harries is presently negotiating with the Zurich Insurance Co. and has been quoted £1,490 + £106 for additional Trustees Indemnity to insure the extended Changing Rooms and Playing Field. In the event we employ a part-time Caretaker this will involve an additional premium of £25 for Employers Liability.

Cllr. Harries is also in contact with the Ecclesiastical Insurance Co who specialise in Church & Charity Insurance.

Cllr. Harries was given authority to proceed with renewing the annual insurance with Zurich in view of the policy renewal date early in December.

Dros Plant and Rugby Club rent for hiring the premises was discussed and ~~it~~ *an example* was suggested that the former pay £5 per session and the latter £20 for a match, £15 for a practice match and £60 for the Spring Rugby Sevens Tournament. The utility meters to be read daily for 2 months to check on use.

Cllr. Daron Faish joined the meeting at 7.35pm.

A Job-Description will be required for a Caretaker who it was suggested possibly, would be paid £12pw for 2 hours work.

Also wanted was written terms of use for the Rugby Club.

Cllr. Harries is endeavouring to collect all important documents connected to the Playing Field i.e. legal conveyances dated 12th February 1949, 26th October 1950 plus one dealing with the sale of a strip of land to provide gardens to some of the Council houses in Maes Morfa. The £17,000 NSI Bond purchased in 1983 is in the process of being cashed to enable the Trustees to pay for their share of the extension and improvements to the Changing Rooms.

CLOSE OF MEETING: There being no further business the Meeting closed at 7.55pm.