

NEWPORT PLAYING FIELD TRUSTEES MEETING
7pm 29th OCTOBER 2012
ECO CENTRE, LOWER ST. MARY STREET, NEWPORT.

AGENDA:

Minutes of the Meeting held on the 24th September, 2012.

Matters Arising.

Caretaker's Report.

Website Update.

Junior Football Meeting Report.

Management Group for "User Groups"

Correspondence.

Finance.

Havard's invoice for key cutting & cable ties £31.75.

Cllr. Mike Phillips cost of "Dog" notices.

Caretakers salary - August - £40.

Invoices totalling £580 have been sent to Dros Plant (G., Cafolla)
for onward transmission to 4 user groups + 1 outstanding March/
April invoice for Cree Smith £44.

A.O.B.

.....*Janet Weston*.....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
24th SEPTEMBER 2012
ECO CENTRE, LOWER ST. MARY STREET, NEWPORT

PRESENT: Cllr. Byron James (Chairman)
Cllrs. Mike Sajko, Paul Harries, Mike Phillips,
Elaine Lloyd, John Humfrey, Peter Harwood,
Mike Mathias

Giancarla Cafolla - Dros Plant.

APOLOGIES FOR ABSENCE: Cllrs. Daron Paish, Rosamund Cleal
Joshue Peniket.

Angharad Davies (Playing Field
Trustees Caretaker)

MINUTES

Resolved to approve as correct the Minutes of the Meeting held on the 30th July, 2012. Proposed and seconded by Cllrs. Peter Harwood and John Humfrey.

MATTERS ARISING

Enquiries will be made as to whether the main entrance door has received attention.

It was unanimously agreed that a Management User Group was not required at the present time.

CARETAKERS REPORT

In the absence of Angharad Davies Cllr. Paul Harries has been acting as temporary Caretaker. Cllr. Harries had nothing to report.

Mr. English has still to accept and return the Terms of Use contract sent to him for use of the field for junior football coaching. The Trustees also require confirmation that Mr. English has the necessary insurance cover and CRB etc. Cllr. Sajko informed the Meeting that Mr. English is also providing football coaching at the local school.

Rugby Club have now returned and accepted the relevant Terms of Use contract and this will be countersigned by our Chairman, and a copy returned to the Club.

An invoice submitted to the Playing Field by Havards shop shows an item for Roundup weedkiller purchased by the Rugby Club, and the Secretary was requested to make enquiries about this item + obtain a £20 deposit for the set of keys given to the Club.

Rugby match dates will be given to Angharad Davies.

New "Dog" notices have been placed in both Playing Fields, and enquiries will be made of PCC & OVW to see whether there is any action we can take to enforce the NO DOGS rule.

Cllr. Humfrey has prepared the quarterly charges for the various users of the Playing Field facilities, and the Secretary will send invoices to Dros Plant.

Rugby match dates will be given to Angharad Davies.

The Appointment of a Playing Field Management Committee will be kept on the Agenda.

Combined gas and electricity supply with one company cannot take place until the New Year because the Rugby Club Treasurer has previously agreed a contract with SWALEC which will expire on the 31st December 2012.

The Trustees agreed the South Wales Camper Van Club can use the Field 21st/24th June 2013. The Secretary will inform the Rugby Club.

Dros Plant will hold their AGM shortly.

Newport Playing Field correspondence Oct 2012.

1. Notes regarding concerns of Asbestos.
2. Receipt from Post Office re the slate sample. £1.50 and e-mail re survey.
3. Result of Analysis from Anchem.
4. Invoice from Anchem re slate analysis. £30.00

* Indicates correspondence already e-mailed to Cllrs

CORRESPONDENCE LIST 29th OCTOBER 2012

PLAYING FIELD

1. Mrs. S. Bayes on the subject of steps outside changing rooms/MUGA. a) more lighting needed + step obstructs wheelchair access.
2. Reply from Rugby Club Sec. on the subject of using Roundup.
3. PCC reply to our request for more help to prevent dog-fouling
4. Secretary has been in communication with ECCLESIASTICAL Ins. on the subject of possible cover for junior football under our existing policy. They have confirmed there is no cover under their policy and emphasise the necessity for the football "club/academy" to have their own specific insurance.