

NEWPORT PLAYING FIELD TRUSTEES MEETING
7pm 30th JULY 2012
ECO CENTRE, LOWER ST. MAY STREET, NEWPORT.

AGENDA:

Minutes of the Meeting held on the 25th June 2012.

Matters Arising.

Caretaker's Report - including use by the Kyak Club
and outstanding work on the Builders
snagging list.

Website Update.

Mr. Peter English request to use the Playing Field for
junior football coaching.

Dros Plant: Keys deposit receipt.
Minutes of their Meeting reports wanted - we have
only received copies for November 2011 & January 2012.

Management Group for "User Groups"

Correspondence.

Finance.

.....*Janet Weston*.....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
25th JUNE 2012
ECO CENTRE, LOWER ST. MARY STREET, NEWPORT

PRESENT: Cllr. Byron James (Chairman)
Cllrs. Mike Sajko, Mike Phillips, Mike Mathias,
Paul Harries, Peter Harwood, John Humfrey & Elaine Lloyd.

Giancarla Cafolla - Dros Plant
Angharad Davies (Playing Field Trustees Caretaker)

APOLOGY FOR ABSENCE: Cllr. Daron Paish.

MINUTES: Resolved to approve as correct the Minutes of the Meeting held on the 24th May 2012. Proposed and seconded by Cllrs. Peter Harwood and Mike Phillips, and agreed by all present.

MATTERS ARISING

The Dros Plant representative Giancarla Cafolla reported that the organisation had decided to defer installing a hand washing basin in the kitchen, but the door-jams etc. have been fitted. Advertising - including on the Town website - is still incomplete.

No progress has been made on a new name for the enlarged and improved Playing Field changing rooms.

Dros Plant have requested an official receipt for their £20 building keys deposit.

Angharad Davies reported that the Builders had carried out all the work detailed on the "snagging list" with the exception of replacing cracked glass in a window as this was considered to have been damaged after their work was complete. Angharad Davies drew the Trustees attention to a fault with the heating timer and the front door. The latter will be reported to the Builders.

The Secretary was requested to write to both the Rugby Club and the "Olympic Committee" and thank them for leaving the premises in a clean and tidy condition, and for the enjoyment they provided.

Cllr. Harries also wished to thank the Mayor and Mayoress and their committee for the excellent Jubilee Tea they organised, which was well attended and enjoyed in exceptionally good weather by many people including children.

The Trustees were satisfied with the arrangements made for insurance and risk assessment carried out on behalf of the "Olympic Committee"

The After-School Club has now started and Dros Plant requested the Trustees consider allowing sole-use of the MUGA for this organisation whilst the Club is using the Changing Rooms. The majority of Trustees agreed that the Club could have sole use for 1 hour.

The Secretary reported that she was still waiting for acceptance by the Rugby Club of their Terms of Use for the Playing Field facilities. The document was sent to the Club Secretary on the 6th May 2012.

CORRESPONDENCE

A copy of a letter sent to a Member of the Rugby Club by the Owners of The Canteen Restaurant, Market Street, on the subject of damage to their property had been received together with a copy of the reply they received from the Secretary of the Newport Rugby Club. These letters were as a result of damage caused on the night following the annual Rugby Sevens tournament. The Trustees unanimously considered this matter to be outside their jurisdiction, and requested the Secretary to convey this to the Restaurant.

FINANCE

The Secretary had received an invoice from Welsh Water for £119.94. Payment was duly authorised together with payment of the outstanding invoice for crockery, cutlery etc. purchased on behalf of Dros Plant £86.43.