

NEWPORT PLAYING FIELD TRUSTEES MEETING

25th NOVEMBER 2013

UNIT THREE, THE OLD SCHOOL, LOWER ST. MARY ST. NEWPORT

PRESENT: Cllr. Rosamund Cleal (Chairman)
Cllrs. Elaine Lloyd, Paul Harries, John Evans, Jon Letten,
Dearon Paish, Joshua Peniket & Peter Harwood.

APOLOGIES FOR ABSENCE: Cllrs. Mike Phillips, Mike Mathias
& John Humfrey.

USER GROUP MEMBERS: PRESENT MR. John Ward
APOLOGY FOR ABSENCE: Giancarla Cafolla.

CARETAKER: Angharad Davies.

MINUTES: The Minutes of the October Meeting were proposed and
seconded as correct by Cllrs. Elaine Lloyd & Paul Harries.

MATTERS ARISING: Cllr. Paul Harries announced that in future invoices
for payment by the various User Groups will be sent direct
by Mrs. Jane Jamison our Accountant.

Cllr. Mike Phillips had confirmed that he had carried out
all the various playing field and play areas inspections
during the past month.

Cllrs. Paul Harries & Joshua Peniket kindly agreed to design
new web-site inspection sheets for use in the future by
Mr. Knapp-Fisher.

Cllr. Jon Letten reported that the Football Club storage
box is being supplied with wheels.

Construction and placement of the notice board is still
ongoing.

Written Terms of Use for the Tennis Club are still outstanding.

Rugby Club have been informed in writing cloakrooms they may
and may not use, plus the Trustees do not insure any Users
property plus we will pay for a replacement storage door lock
and their Members can instal this item.

The 4 spot lamps will be replaced with LED when necessary.

Removal of staples & sellotape from windowframes outstanding.
Website advertisement stating the Changing Rooms may be hired
for small childrens parties - Cllr. Joshua Peniket agreed to
do this.

Neil Wilmot to be asked to inspect malfunctioning security light.

The Secretary has still to ascertain who cut Hen Gastell grass.

The Tennis Club will be given a key for the Changing Rooms.

Mr. Glyn Rees has agreed to correct the faults identified
with the gas heating boiler, and in future he will be asked
to service and maintain both boilers.

New booking-form is being produced and will be given to the
Secretary for all new and prospective Hirers.

A.O.B.

Cllr. Peter Harwood requested a copy of the User Group/
Changing Rooms Building Meeting report 14th October 2013.

The Caretaker reported that the gas heating had been left on
after the Rugby Club - Saturday to Monday morning, and there
was still a small amount of cleaning and mopping required.
The Trustees suggested the Rugby Club make an extra contribution
of £10 to cover the extra heating used.

The website can be updated upon receipt of requests from the
User Groups.

FOOTBALL CLUB REPORT by Cllr. Jon Letten

Cllr. Letten reported that they have used the floodlight/s
but were unsure how to pay for the extra electricity. It
was suggested they read the electricity meter before and after
use.

Funding for improved floodlights may be available through PAVS.

The Secretary was requested to give Cllr. Letten Mr. Chris Lodge's
address and telephone number.

The Trustees were pleased to hear the Club has won two recent
matches, and a congratulatory letter will be sent.

FINANCE

The Trustees unanimously agreed to pay Mr. Neil Wilmott's
invoice for £168.50.