



NEWPORT PLAYING FIELD / MAES CHWARAE TREFDRAETH
(Registered Charity No.534444)
Long Street, Newport, Pembrokeshire SA42 0

**AGENDA FOR MEETING TO BE HELD at 19.00 ON 24th November 2014
in UNIT 3, THE OLD SCHOOL, LOWER ST MARY ST.**

No	Item	
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1. **Minutes of the meeting held on 27th October 2014**

2. **Matters arising.**

3. **Caretaker's report**

4. **User Group report**

5. **Newport Lion's Club report**

6. **Rugby Club report**

7. **Inspection reports**

8. **Finance**

Monies received.

Accounts to be paid.

T H Garden & Tree Service

£ 165.0

Higos Insurance

£ 712.49

9. **User Contracts**

10. **Correspondence**

1. Newport Rugby Club

Date of next meeting

The public are welcome to attend meetings of the Newport Playing Field.

NEWPORT PLAYING FIELD

**MINUTES OF PLAYING FIELD TRUSTEES MEETING HELD at 7 P.M. on November
24th 2014
in UNIT 3, THE OLD SCHOOL, LOWER ST MARY ST, NEWPORT**

Hon. Sec. Ms L Evans, Unit 3, The Old School, Lower St Mary St, Newport SA42 0TS Tel: 01239 821127

Persons Present: Cllr. Elaine Lloyd (Chairperson) Cllr John Evans,
Cllr Daron Paish, Cllr Mike Phillips,
Cllr Jon Letten, Cllr Paul Harries
Cllr. Mike Sajko Cllr. Peter Harwood
Miss L Evans (Clerk)

Apologies: Cllr Josh Peniket, Gian Cafolla
received from Cllr Rosamund Cleal

Item		Action
1.	Minutes/Cofnodion Point 2.2 – The Town Council are to provide the terms of use, not the Tennis Club. Point 2.3 – Cllr. Letten has emailed 2 companies, not Sports Wales regarding mobile floodlights. The minutes were agreed as correct subject to the amendments. Proposed by Cllr. Harries and seconded by Cllr. Phillips.	
2.	Matters Arising / Materion yn Codi	
2.1	Cllr. Harries has spoken to Dave Pritchard; we need to arrange a licence with the Tennis Club using the licence as supplied to Mr. Sneade as a template. The Town Council need to register the land with the land registry. Clerk to email Mr Prichard to ask him to proceed with the registration.	Clerk
2.2	Cllr. Evans advised we need to retain all deeds.	
2.3	Angharad Davies's payment details to be kept on the agenda.	
2.4	Cllr. Letten informed the committee that the Under 7's football team had won their previous game 5-4.	
2.5	Point 6.4. Fixtures have been put on the website.	
2.6	Clerk to bring balance for account to the next meeting.	Clerk
2.7	Point 8.2. Clerk to remind Jane Jamison for the playing field bank statements.	Clerk
2.8	Signatories for the cheque books. This issue needs to be dealt with. Could we use online banking? Cllr. Phillips will deal with the signatories issue.	MP
2.9	Cllr. Letten has not received the receipt for the rent for hiring the playing field. Clerk to contact Janet Weston.	Clerk

3.	Caretaker's report / Adroddiad y goflwr	
3.1	No report as Caretaker not present.	
4.	User Group report / Adroddiad Grŵp Defnyddwyr	
4.1	No report as no representatives from the User groups.	
5.	Newport Lion's Club report / Adroddiad Clwb Llewod Trefdraeth	
5.1	Cllr. Letten had reported previously in the meeting.	
6	Rugby Club Report / Adroddiad Clwb Rygbi	
6.1	The Town Council have a meeting with the Rugby Club on December 6 th regarding the damage in town during the Rugby 7's event.	
6.2	Cllr. Paish advised that all public houses in Newport are considering closing during the evening of the event.	
6.3	There are people who come into Newport in the evening that are ruining the event.	
6.4	The Playing Field Committee have concerns about the negative press that the Rugby 7's generates.	
6.5	Cllr. Harries advised that if businesses in town have concerns they need to inform us in writing so that the Playing Field Committee can present these at the meeting on December 6 th . Cllr. Paish to organise this.	DP
6.6	Would be useful to have alternative suggestions such as changing the date.	
7	Inspection reports / Adroddiadau arolygu	
7.1	The Clerk has received Buzz's reports. If there are any problems, the Clerk will put them on the agenda before the next meeting.	Clerk
7.2	Email received from Sinead. There is £948.96 available to spend on the Skate Park (£500 each year). This money needs to be spent on improvements.	
8.	Finance / Cyllid	
8.1	Cllr. Harries recommended that both cheques be paid.	
8.2	Cllr. Harris and Evans to check the full terms of the playing field insurance.	PH JE

9. **User contracts / Contractau defnyddwyr**

9.1 Terms of use for all 4 different users have been signed.

10. **Correspondence / Gohebiaeth**

10.1 Letter received from the Rugby Club, Cllr. Harries read it out.

10.2 Copy of the letter given to Cllr. Paish to discuss in the meeting on December 6th.

10.3 Clerk to ask Angharad Davies to take pictures of any mess that is left after any of the user groups uses the changing rooms.

Clerk

Close of meeting. There being no further business the Meeting closed at 7.30pm.

The next meeting to be held on Monday January 5th 2015.