

NEWPORT PLAYING FIELD TRUSTEES MEETING
 28th JULY 2014
UNIT 3, THE OLD SCHOOL, LOWER ST. MARY ST. NEWPORT

AGENDA

Minutes of the Meeting held on the 30th June 2014. ✓

Matters Arising.

Angharad Davies Caretaker's Report.

Caretaker's expenses for July.

User Group Report.

Newport Lion Cubs Football Report.

Correspondence:

Newport Rugby Club advising home game Saturday
 16th August against Tongwynlais. Possibly one other
 before normal September league matches. Club will
 let us know.

A.O.B,

.....*Janet Weston*.....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
28th JULY 2014
UNIT 3, THE OLD SCHOOL, LOWER ST. MARY ST. NEWPORT

PRESENT: Cllr. Elaine Lloyd (Chairman)
Cllrs. Rosamund Cleal, Peter Harwood, Mike Sajko,
Paul Harries, John Evans, Joshua Peniket, Mike Phillips
& Daron Paish.
Jan Cafolla (User Group)

APOLOGIES FOR ABSENCE: Cllrs. John Humfrey & Jon Letten

MINUTES:

The Minutes of the Meeting held on the 30th June 2014 were proposed and seconded as correct by Cllrs. Paul Harries and Mike Sajko, and agreed by all present.

MATTERS ARISING:

Mr. B. Knapp-Fisher's inspection reports were to hand, and his comments noted.

Parc y Plant goal posts still require attention.
Small Childrens Play Area Additional sand for the wooden climbing frame will be ordered and purchased. Equipment oiling will be carried out by Mr. Knapp-Fisher, and he will also be asked to attend to the tyre link.

RAG SHEET:

The Clerk was requested to ask Mr. Pritchard (Solicitor) to prepare a licence for the Tennis Club.

Booking Form for childrens parties - still to be designed.

39 Sensor lights - ongoing

44 Rugby Club list of key holders - will be on Contract document.

46 Meter for spotlights - ongoing.

47 Additional spotlights - keep on agenda.

51 Risk assessment review ongoing.

60 Skate Park notices still required (Cllr. Mike Phillips)

61 Rugby Club discussing condition of changing rooms at AGM.

63 Rugby 7's 2015 - Cllr. Rosamund Cleal will still endeavour to meet with Mr. Chris Lodge. Clerk requested to supply telephone number

65 Cllr. Paul Harries is endeavouring to ascertain which Authority owns the MUGA - PCC or NTC.

66 Bramble strimming still to be undertaken!

67 Clerk has twice - 1 letter 1 'phone call - asked Mr. Shevlin to quote for fence for the estuary path boundary.

70 Cllr. John Humfrey still to report on the 'grass' boundary between P/F & Castle site.

71 Missing MUGA goal posts still outstanding.

77 Cllr. Phillips to fit new bulb in home changing room.

78 Cllr. Paul Harries spoken to youths re drinking in skate park. However, they have cleaned oil off equipment.

Sign needed - skate part for young people to use equipment.

79 MUGA reported locked when should be open for public use.

81 Sign wanted to avoid future complaints.

82 Window sticking. Cllr Phillips will inspect.

RAG SHEET continued

83 Cllrs. Mike Phillips and Paul Harries will attend to this
84

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PLAYING FIELD GRASS

PCC had failed to cut the grass until reminded by Cllr. Paul Harries. Meantime for the second time an unknown grass cutter has cut the old Castle site.

Cllr. Paul Harries recommended a sign directing children from the Playing Field to the small childrens play area.

CARETAKER'S REPORT & EXPENSES

In the absence of the Caretaker these matters were left in abeyance.

USER GROUP REPORT by Jan Cafolla

A recent meeting has been held and all present agreed it was a positive move to have this group, which could be developed.

Jan Cafolla said both the Playing Field and User Group need to be developed.

Cllr. Paul Harries supported Jan Cafolla's statement and suggested another meeting in September.

The Vice Chairman - Cllr. Mike Sajko reminded this Meeting that the Playing Field belongs to the Town, not the User Group!

Rugby Club and Tennis Club to be invited to September User Group Meeting.

Cllr. Paul Harries thanked Jan Cafolla for her report.

NEWPORT LION CUBS FOOTBALL CLUB

In the absence of Cllr. Jon Letten Mr. John Ward gave a report to the meeting.

CORRESPONDENCE

Letter from the Rugby Club advising extra game in August, and possibly one more before start of their usual season.

Cheque from Newport Scouts for hire of room - £6.

e-mails - Big Lottery Fund consultation
Charity Commission Annual return.

ANNUAL ACCOUNTS

Mrs. Jamieson prepared the annual accounts for 2013/14 and Cllr. Paul Harries put these before the Meeting. Cllr. Peter Harwood and Cllr. Mike Phillips proposed and seconded acceptance of the accounts and all present agreed.