

NEWPORT PLAYIING FIELD TRUSTEES MEETING
27th MAY 2014
UNIT 3, THE OLD SCHOOL LOWER ST. MARY ST. NEWPORT

AGENDA

Minutes of the Meeting held on the 28th April 2014.

Matters Arising

Angharad Dayies Caretaker's Report + May expenses.

User Group Report.

Newport Lion Cubs Football Club Report.

Correspondence:

Finance.

A.O.B.

....*Janet Western*....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
26th MAY 2014
UNIT 3, THE OLD SCHOOL, LOWER ST. MARY ST. NEWPORT

PRESENT: Cllr. Rosamund Cleal (Chairman)
Cllrs. Elaine Lloyd, John Humfrey, Peter Harwood,
Paul Harries & Jon Letten.

APOLOGIES FOR ABSENCE: Cllrs. Daron Paish, Joshua Peniket,
John Evans, Mike Sajko & Mike Phillips.

MINUTES: The Minutes of the Meeting held on the 28th April 2014 were proposed and seconded as correct by Cllrs. Peter Harwood and Paul Harries, and agreed by all present.

MATTERS ARISING:

Playing Field etc. inspections. Cllr. Paul Harries has arranged with Mr. Emrys Llewellyn that Mr. Buzz Knapp-Fisher will inspect and report on the Playing Field, Skate Park, Parc y Plant, the small Childrens Play Area and Brynhyfryd Cemetery every week. The cost will be £10 per hour payable to P.C.C.

User Group Reports. The Chairman has spoken to Giancarla Cafolla on the subject of future meetings and reports to the Trustees.

The Secretary has contacted Mr. Prichard (Solicitor) on the subject of a legal agreement with the Tennis Club, and his suggestion on grounds of cost, is that a formal lease be drawn-up and signed by both parties. The Secretary will keep in touch with Mr. Prichard.

Cllr. Elaine Lloyd has not too date heard from the J.O.Vaughan Fund on the subject of a donation/grant to the Newport Playing Field.

Keyholder names for the various groups regularly using the Playing Field - and/or building - are contained on the Annual Contract documents recently sent to the four main users. Too date only the Newport Play Group and the Newport Football & Sports Club have completed and returned their Contracts.

Cllr. Paul Harries voiced concern about the lack of payment from the Rugby Club for extra cleaning. The Secretary has spoken to Mr. Lodge about this and the February Minutes clearly state on page one that a £30 payment is due from the Club. The Secretary has not been responsible for invoicing the various groups using the facilities this year, and Mrs. Jamieson has not been informed that this extra amount is due. The Secretary will ask Mrs. Jamieson to include the £30 in their next invoice.

Both the Rugby Club and the After School Club have on at least one occasion each left the heating on after vacating the building, and these extra costs should be charged in future.

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The Secretary was requested to provide Cllr. Jon Letten with Playing Field headed letter paper to enable him to make applications for grant money for field floodlighting equipment.

The planned meeting between Mr. Chris Lodge (Rugby Club) The Playing Field Chairman and Cllr. Daron Paish did not take place.

The recent Rugby Sevens tournament produced "good rugby".

Cllr. Jon Letten reported that the Football Club has won 4 recent matches, and lost 3.

Finance: Angharad Davies had informed the Secretary that her expenses for May amount to £40.

The long outstanding invoice from Playground Services for repairing and/or replacement parts for the Skatepark in the sum of £1,832.40 will be paid as soon as the Secretary receives confirmation that this sum has been credited to the Playing Field bank account by Pembrokeshire County Council.