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NEWPORT PLAYING FIELD TRUSTEES MEETING
28th APRIL 2014
UNIT 3, THE OLD SCHOOL, LOWER ST. MARY ST. NEWPORT

AGENDA

Minutes of the Meeting held on the 24th March 2014. ✓

Matters Arising

Angharad Davies Caretaker's Report + April expenses.

User Group Report.

Newport Lion Cubs Football Club Report

Correspondence

E-mails sent : Changing Room Action Logs
24th March & 25th March.

Finance

D. Williams invoice for £222 for repairs to changing
rooms.

Rugby 7's - meet with Rugby Club representatives.

A.O.B.

.....*Jane D. Weston*.....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
28th APRIL 2014
UNIT 3, THE OLD SCHOOL, LOWER ST. MARY ST. NEWPORT

PRESENT: Cllr. Rosamund Cleal (Chairman)
Cllrs. Elaine Lloyd, Paul Harries, John Evans,
Jon Letten, Mike Phillips, Peter Harwood & John Humfrey

APOLOGIES FOR ABSENCE: Cllrs. Daron Paish, Joshua Peniket
Angharad Davies & Giancarla Cafolla.

MINUTES: The Minutes of the March Meeting were unanimously agreed as correct subject to it being noted that the name of the Cycling Club named in Matters Arising is Velo Teifi.

MATTERS ARISING:

Inspection of Playing Field etc.

The Secretary was requested to contact Mr. E. Llewellyn regarding the employment of Mr. Knapp Fisher to carry out future inspections.

Cllr. Peter Harwood reported that whilst inspecting the various sites in April he noted that a gate between the Skate Park and Playing Field was in need of replacement gate closure catch, and the boundary between the Playing Field and Hen Castel was overgrown.

Action Log.

The Secretary has written to our Solicitor on the subject of a lease for the Tennis Club, but is still awaiting a reply.

The staples in the window frames have been removed. The Vice Chairman has applied to the J.O. Vaughan fund for a donation.

Cllr. John Evans will advertise the Changing Room accommodation for Childrens parties on the Town website and notice board.

Cllr. Jon Letten reported that applications for grants towards flood-lighting equipment must be made by the Land Owner - The Chairman agreed to investigate this.

Application for grants to equip the MUGA with Astro turf were presently on hold.

The Secretary had written to Mr. Shevlin twice about repairs to fencing, but to date had not received a reply.

Roof slates had been replaced, and work in connection with the fallen tree completed.

Cllrs. Paul Harries & John Evans will carry out a risk assessment where required.

The Chairman has arranged to meet Mr. Chris Lodge - Newport Rugby Club - together with Cllr. Daron Paish, next Monday.

Cllr, Paul Harries will enquire of the school whether the Netball equipment, and Football goal posts are to be reinstated.

The brambles mentioned in the last report still need removing, and Cllr. John Humfrey will look into the outstanding fencing replacement.

Unfortunately the slates on the roof of the building have again sustained damage, and the Caretaker has reported that

Cllr. Peter Harwood raised the matter of the lack of regular User Group Reports. Cllr. Paul Harries said this group only met when there was a problem! Cllr. Harwood disagreed and wanted regular reports as the User Group were responsible for much of the use of the Playing Field Changing Room building. Cllr. Harries will inform Giancarla Caffolla that regular reports are required. The Chairman also requested that she be given Giancarla Caffolla telephone number.

The Secretary has requested Welsh Water to supply a direct debit payment application form.

The Chairman has signed the 2014/15 Annual Contracts for the four main Playing Field Changing Rooms Tenants, and these will now be sent to the various groups for their acceptance and signature.

The Trustees agreed payment to D. Williams for building repairs £222. and Dyfed Alarms Ltd. for their annual inspection £96.

On behalf of the Football Club Cllr. Jon Letten presented the Trustees with a framed Certificate to mark the Club Members appreciation of the help they have received.

Cllr. Jon Letten reported that the Football Club had cut the Playing Field grass.