

APR 1 2014

NEWPORT PLAYING FIELD TRUSTEES MEETING
24th March 2014
UNIT 3, THE OLD SCHOOL, LOWER ST. MARY ST. NEWPORT

AGENDA

✓ Minutes of the Meeting held on the 24th February 2014. ✓

✓ Matters Arising.

Angharad Davies Caretaker's Report

✓ User Group Report

✓ Newport Lion Cubs Football Club Report

Correspondence:

Welsh Water on subject of payment
British Gas invoice £17.79 paid by d/d. + letter.

Caretakers expenses for March.

A.O.B.

...*Jane Weston*.....Secretary

NEWPORT PLAYING FIELD TRUSTEES MEETING
24th MARCH, 2014

UNIT THREE, THE OLD SCHOOL, LOWER ST. MARY ST. NEWPORT

PRESENT: Cllr. Rosamund Cleal (Chairman)
Cllrs. Elaine Lloyd, Paul Harries, John Evans,
John Letten, Daron Paish, Peter Harwood. Mike Phillips,
John Humfrey & Daron Paish.

Angharad Davies (Caretaker)

MINUTES: The Minutes of the February Meeting were unanimously agreed subject to it being noted that it was the netball MUGA equipment which suffered damage not baseball equipment.

MATTERS ARISING:

Celo Teifi Cycling Club have inspected and booked the Changing Rooms etc. for use for their Preseli Angel event on the 4th May.

MONTHLY REPORTS

The Caretaker did not wish to report on any matters.

The Football Club were pleased to report on a successful recent match.

GENERAL

Cllr. Harries had carried out Field and Skatepark inspections in March, and Cllr. Harwood will undertake this task in April.

New Inspection Report forms are now available for the Playing Field, Skatepark, Small Childrens Play Area, Parc y Plant and the Cemetery ****
The Secretary has been provided with a copy of the Booking Procedure form, plus a list of Keyholders.
*** + Brynhyfryd Cemetery.

It is anticipated Mr. Knapp Fishers will undertake all inspection duties from May 2014.

ACTION LOG

The Secretary was requested to contact Solicitor Mr. D. Pritchard and ascertain whether we should have a lease or licence for the Tennis Club to regularise their use of the Courts.

Cllr. Elaine Lloyd confirmed that the JO Vaughan Fund have been requested to send her an application form.

The staples in the Childrens Play Room have still to be removed.

Advertisements stating the Changing Rooms/Small Childrens Play room are available for Childrens parties have been placed on the website and Changing Rooms notice board.

Mr. Wilmot has still to replace 1 pir sensor light.

Cllr. Jon Letten is in discussion with the Rugby Club on the subject of improved floodlighting in the field.

ACTION LOG continued

Cllr. Jon Letten is making enquiries re obtaining funding for the installation of Astro Turf for the MUGA.

The Secretary was requested to ascertain the names, 'phone numbers etc of the Rugby Club key holders, plus new terms of use for this Club and Football Club, Newport Kids Club and Newport Playgroup.

The Trustees still wish to meet with the Rugby Club officials.

New notice for Skate Park Gate still required.

Mr. Shevlin has been sent a written request to estimate for replacing horizontal bars at the side of the MUGA.

Changing Rooms roof slates still require attention, plus trash removal from field when weather permits. An estimate will also be sort for dog-proof fencing alongside the Hen Castell/Estuary Path field boundary.

Newport Kids Club request for extra shelving will be checked by Cllr. Phillips.

Dog excrement has been found in the small childrens play area (swings)

The Secretary was requested to contact Welsh Water for direct debit payments.

It was unanimously agreed to pay Angharad Davies caretaking expenses for March - £40.

A.O.B.

Cllr. John Evans had prepared new Terms of Use for all regular Hirers. When completed one copy from each organisation to be retained by Secretary.

Newport Playgroup and Kids Club £5 + £1 utilities per session.
Rugby Club - Training £13 Match £25 Rugby 7's £70.
Football Club £5 Training Match £11. (amended terms coming)
Keys - £20 deposit each set.