

CYNGOR TREF TREFDRAETH  **NEWPORT TOWN COUNCIL**

Uned 3, Yr Hen Ysgol, Heol Isaf Sant Mair, Trefdraeth, Sir Benfro. SA42 0TS
 Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire SA42 0TS
 Ffon/Tel: 01239 821127 Gwefan/Web: www.newport-pembs.co.uk E-bost/E-mail: npclerk@newport-pembs.co.uk

COFNODION AM CYFARFOD A GYNHALIWDYD ar 29^{ain} Ebrill 2019 am 7.30yh
MINUTES FOR THE MEETING HELD on 29th April 2019 at 7.30pm

Pobol yn presennol: Cllr. John Griffiths (Chair) Cllr. Paddy Davies
Persons Present: Cllr. Jano Williams (Vice Chair) Cllr. Elaine Lloyd
 Cllr Paul Harries Cllr. Jon Letten
 Miss L Evans (Town Clerk)

Ymwelwyr / Visitors

Ymddiheuriadau wrth: Cllr. Daron Paish Cllr. Ros Cleal
 Cllr. Bryce Barrett Cllr. Barbara Young
Apologies received from:

Rhif No.	Eitem Item	Gweit' Action
1.	Datganiad o ddiddordeb / Declarations of Interest	
1.1	Cllr. Davies declared a prejudicial interest in matters relating to the Visitors centre because of her position as secretary and trustee of the Library group. Cllr. Harries declared a personal and prejudicial interest in all planning matters as a member of the PCNPA planning committee.	
1.2	Cllr. Harries suggested putting councillor attendance on the agenda for the next meeting and Cllr. Williams suggested putting 'Councillor contribution' on the next agenda. Clerk to do this.	Clerk
2.	Cofnodion o'r cyfarfod a gynhaliwyd ar 25^{ain} Mawrth 2019 Minutes of the meeting held on 25th March 2019	
2.1	The minutes were agreed as correct, proposed by Cllr. Harries, seconded by Cllr. Letten. All agreed.	
3.	Materion yn Codi / Matters arising	
3.1	Item 3.1 re fliers to put on cars that obstruct pavements. Cllr. Harries to get these	PH
3.2	Item 3.2 re contacting Bentinck developers for a meeting. Cllrs. Griffiths and Williams have met them.	
3.3	Item 4.2 re NAEG request for addresses. Clerk waiting to hear back from the monitoring officer.	
3.4	Item 4.3 re Cllr. Harries to contact Sinead Henehan re Enhancing Pembs grant. Cllr. Harries has contacted Sinead who is willing to meet the council. Cllr. Harries to arrange this meeting.	PH
3.5	Item 4.5 re Cllrs. Griffiths and Harries to draft a response to Anna Madeley from the Trunk Road agency. This has not been done yet.	PH JG

3.6 Item 5.1 re PC reducing the poppit rocket services. Cllr. Griffiths has contacted Phil Baker, Cabinet member and received a response which he has circulated.

3.7 Item 4.10 re site visit to Beeview farm. This was discussed at the planning meeting. Cllr. Griffiths to respond to Matthew Watkinson.

JG

4. **Adroddiad y Cadeirydd / Chairman's Report**

4.1 Note the advice of NALC dated 9th April 2019, regarding the playing field covenants and One Voice Wales email dated 12th April 2019 confirming that the Section 137 limit does not apply to the 1976 Local Government Act

The above advice has been received which states that the playing field covenant is no longer valid and enforceable. Section 137 on expenditure does not apply to the playing field charity. Money to be allocated to the playing field could be included in future precepts.

Cllr. Griffiths proposed that NTC note these 2 issues, Cllr. Lloyd seconded, all agreed. A copy of the advice has been put with the playing field deeds.

4.2 Consider appointing a paid for facilitator to apply for grants and implement selected actions from the Newport Action plan once that Action plan has been updated and the updated approved

This item to be adjourned until the council have met with Sinead Henehan.

4.3 Pembrokeshire Town WiFi scheme renewal costs

An email has been received and circulated to all. This scheme will now have to be paid for. The cost is £1,550 for 6 access points per annum, Newport has 3 access points.

Clerk to forward this email to Byron at United Studios to see what his opinion is. Keep this item on the agenda.

Clerk

4.4 Consider and decide on NTC meetings starting at 7pm

Playing field meetings are lasting longer than the allocated 30 minutes. As meetings run late, there is sometimes not enough time to fully discuss some agenda items for the council meetings.

Cllr. Harries believes that the council can streamline these meetings. Keep this on the agenda for the next meeting.

Clerk

5. **Adroddiad o Cynghorydd Sir Paul Harries**
Report from County Councillor Paul Harries

5.1 Councillors to go and see Cllr. Harries if they want an update.

A letter has been published in the Western Telegraph from an anonymous writer regarding the Iard y Parrog development social housing buildings. NTC can either respond to it, ignore it or contact the paper and ask the anonymous person to contact the Clerk directly.

Cllr. Harries proposed that the council respond to this letter. Cllr. Griffiths to draft a response and circulate to all Councillors. Cllr. Lloyd has kept a timeline of the Iard y Parrog development and will help with this letter.

Adroddiad y Pwyllgor / Committee Reports

6. Pwyllgor Cynllunio / Planning Committee

6.1 Nothing to report.

7. Marchnad Stryd / Street Market

7.1 Consider request by stall holders for purchase of 4 stalls

Waiting for Cllr. Paish to get a quote.

7.2 Consider disposal of old market trailer

The old trailer is at the bottom of the parking area, by the youth hostel and is taking up 3 parking spaces. Cllr. Paish to call a street market meeting to discuss these issues.

DP

8. Mynwent Brynhyfryd / Brynhyfryd Cemetery

8.1 Draft procedure update

Ongoing

8.2 Consider and decide whether to charge for 2nd burials

Cllr. Davies will report to the meeting soon regarding this issue.

8.3 Bee friendly scheme

Seeds have been planted at the Bluestone Brewery. There are spare seeds for wild flowers available.

9. Gwefan / Web Site

9.1 New website update

The new mock up of the website has been circulated to everyone, all seem happy with it.

10. Uned 3 / Unit 3

10.1 Remedial work to front of Old school building

Cllr. Lloyd has been in contact with Sue Nicholas at PCC who are going to get a gardening team together to dig up most of the roots. PCC have responded positively to all of NTC's suggestions for the garden including having plants for pollinators.

11. Tudalen RAG / RAG sheet

11.1 This to be discussed at the end of the meeting.

12. Canolfan Ymweld Trefdraeth / Newport Visitors Centre

12.1 Consider voting on the Chair's proposal that as of 1st June, NTC informs the utility suppliers that future accounts should be sent to Newport library working group and that the library group be informed accordingly.

The title of this agenda item to be changed to 'Canolfan Croeso'.

Cllr. Griffiths proposed that as of 1st June, NTC informs the utility suppliers that future accounts should be sent to the library working group, Cllr. Harries seconded, all agreed except for Cllr. Davies who abstained.

Clerk

Cllr. Griffiths had informed the library that this was on the agenda for tonight's meeting.

13. **Cyllid / Finance**

Arian a dderbyniwyd / Monies received:

Street market deposits £.....

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m £

Unit 3 rental (DD) p.m £150 (vat £25)

Council Tax (DD) p.m £149.00

Chess telephone (DD) p.m £63.66 (vat £10.61)

Good energy (DD) p.m £30.00

Jim Austin, Market Manager £.....

SLCC annual membership £122.00

Dŵr Cymru for Canolfan Croeso, between 11th November 2018 to 25th February 2019 £37.54 (paid) (to be partly reimbursed from Library group)

Canolfan Croeso payments (computer, chalkboard, printer, printing paper, plumber thermostats repair, cash book, Canolfan sign)
£1,619.49

13.1 Treasurers account- £3,750.80, 30 day account - £30,213.09, Canolfan Croeso - £16,347.48.

13.2 The Clerk with Cllr. Harries's help has done the accounts and sent them to Jane Jamison.

13.3 Cllr. Harries proposed that NTC's share of the Dŵr Cymru bill be paid from the undesignated reserves, Cllr. Griffiths seconded, all agreed.

13.4 Cllr. Harries proposed that all finances are paid, Cllr. Letten seconded, all agreed.

13.5 Internal auditor

The clerk is meeting with Cllrs. Griffiths, Williams, Harries and Davies tomorrow to discuss the internal auditor along with the accounts.

13.6 Consider and vote on proposal to transfer half of the Whiteman legacy to the playing field charity

Cllr. Griffiths proposed that half of the Whiteman legacy be transferred to the playing field charity, Cllr. Lloyd seconded, all agreed.

JG

14. **Ystyried a phleidleisio ar y dyfynbris arfaethedig a dderbyniwyd ar gyfer adnewyddu yswiriant y cyngor**

Consider and vote on proposed quotation received for Town council insurance renewal

14.1 Cllr. Williams proposed that NTC accept the quotation for the insurance renewal, Cllr. Davies seconded, all agreed. Clerk to put this figure to be paid on the next agenda.

15.	Maes chwarae plant / Children's play area	
15.1	<u>Annual inspection report from PCC</u> The clerk has ordered the replacement equipment. Preseli fencing is coming to do some work and should be able to install this equipment. 2 trees have fallen in Parc y plant and damaged the fence. Cllr. Letten to ask Preseli fencing to look at this and see whether they can remove the trees. Cllr. Griffiths and Clerk to inform the insurers what has happened.	JG Clerk
16.	Archwiliad Blynyddol Grant Thornton Grant Thornton Annual Audit	
16.1	To be discussed at the accounts meeting tomorrow. OVW has sent a report on the councillor allowance. Clerk to agenda for the May meeting. The clerk has sent the opt-out forms to all Councillors regarding the £150 allowance.	Clerk
17.	Adroddiad arolygu / Inspection reports	
17.1	The kids play area bins are full; the Clerk has informed Thomas Humfrey. Cllr. Griffiths to check this.	
18.	Dogfennau llywodraethu / Governance documents	
18.1	GD05 Data protection update from Cllr. Letten Cllr. Letten has nearly finished collating all the information.	
19.	Cyfatebiad / Correspondence All correspondence was noted except for the following: Planning, item 1 re email from Matthew Watkinson. This was discussed at the planning meeting, Cllr. Griffiths will respond. General town council issues, item 1 re plaque request for a dog. Cllr. Griffiths and Clerk to respond. Item 2 re request to rent changing rooms building to hold board games night. All councillors happy for this to happen and agreed on a £5 charge per session. Cllr. Davies happy to give them the key to open up. Cllr. Williams will have a key cut for them. Clerk to inform them.	
20.	Tudalen Rag / RAG sheet	
20.1	This was discussed and updated.	
20.2	An email has been received from PCC re Community delivery project overview environmental services, regarding seeking community support for various non-statutory services which might be at risk of being withdrawn including public toilets, play parks and parks. Cllr. Harries proposed that the Chair and Vice Chair look at this and contact PCC for a list of assets they own in Newport. Clerk to put this on the next agenda.	JG JW Clerk
	Dyddiad y cyfarfod nesaf / Date of next meeting The next meeting is on the 20 th May 2019.	

The meeting closed at 9.15pm