

CYNGOR TREF TREFDRAETH  **NEWPORT TOWN COUNCIL**

Uned 3, Yr Hen Ysgol, Heol Isaf Sant Mair, Trefdraeth, Sir Benfro. SA42 0TS
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**COFNODION AM CYFARFOD ANGHYFFREDIN A GYNHALIWYD ar 6^{ed} TACHWEDD 2018
am 7.00 yh
MINUTES FOR THE EXTRAORDINARY MEETING HELD on 6th NOVEMBER 2018 at 7pm.**

Pobol yn presennol: Cllr. John Griffiths (Chair) Cllr. Elaine Lloyd
Persons Present: Cllr. Jano Williams (Vice Chair) Cllr. Paddy Davies
Cllr. Bryce Barrett Cllr. Ros Cleal
Cllr. Barbara Young Miss L Evans (Town Clerk)
Cllr Paul Harries

Ymwelwyr / Visitors

Ymddiheuriadau Cllr. Jon Letten

wrth:

Apologies received from:

Rhif No.	Eitem Item	Gweit' Action
1.0	Datganiad o ddiddordeb / Declarations of Interest	
1.1	Cllr. Harries declared a personal interest in items 2.1 and 2.2 as he is a County Councillor and sits on the Enhancing Pembrokeshire grant group.	
2.0	Canolfan Ymwelwyr Trefdraeth / Newport Visitors centre	
2.1	<u>To consider the enhancing Pembrokeshire funding agreement, dated 17th October 2018, received from Pembrokeshire County Council, setting out the terms of the funding of £18,649.11 towards the visitors centre project.</u> Newport Town Council has been awarded £18,649.11. The grant agreement form has been sent to all councillors. Derrick Williams is ready to begin alterations work in the building next week. Cllr. Williams is applying for building regulations to remove a wall. NTC will pay all expenses and will be reimbursed by PCC. NTC need to open a separate bank account. There will need to be money transferred into this account so payments can be made. Should the transfer be the full sum of the grant awarded? Cllr. Williams to ask PCC whether they will reimburse expenses on a monthly basis or at the end of the project. NTC to check that 4 signatories are needed for payments over £5k. The bank account will be called 'Canolfan Croeso/Welcome Centre' if this name is decided upon in agenda item 2.3. NTC need to consider the following at the next meeting: opening a new bank account, amount of money transferred into this account, where this money will come from and what to do about the vat incurred.	JW

2.2	<p><u>To consider authorising and requesting the Chair, Vice Chair or Clerk to sign the agreement on behalf of the council.</u></p> <p>Cllr. Lloyd proposed that NTC authorise the Chair to sign the agreement on behalf of the council, Cllr. Barrett seconded, all agreed.</p>	
2.3	<p><u>To record that the Council has agreed that the name of the Visitors centre will be ‘Canolfan Croeso/Welcome Centre’</u></p> <p>Cllr. Harries proposed that NTC agree that the name of the Visitors Centre will be ‘Canolfan Croeso/Welcome Centre’, Cllr. Lloyd seconded, all agreed.</p>	
3.	<p>Cyllid / Finance</p> <p>Monies received.</p> <p>Accounts to be paid. Tomos Humfrey, Contracted gardening work, 3 of 3 invoice £1,981.00</p>	
3.1	<p>Cllr. Harries proposed that all finances are paid, Cllr. Young seconded, all agreed.</p>	
	<p>There being no further business the meeting closed at 7.30pm.</p>	