

CYNGOR TREF TREFDRAETH  **NEWPORT TOWN COUNCIL**

Uned 3, Yr Hen Ysgol, Heol Isaf Sant Mair, Trefdraeth, Sir Benfro. SA42 0TS
 Unit 3, The Old School, Lower St Mary St, Newport, Pembrokeshire SA42 0TS
 Ffon/Tel: 01239 821127 Gwefan/Web: www.newport-pembs.co.uk E-bost/E-mail: npclerk@newport-pembs.co.uk

COFNODION AM CYFARFOD A GYNNHALIWYD ar 26^{ain} Mehefin 2017 am 7.30yh
MINUTES FOR THE MEETING HELD on 26th June 2017 at 7.30pm

Pobol yn presennol: Cllr. Mike Phillips (Chair) Cllr Paul Harries
Persons Present: Cllr. John Griffiths (Vice Chair) Cllr. Wendy Wright
 Cllr. Bryce Barrett Cllr. Barbara Young
 Cllr. Jano Williams Cllr. Ros Cleal
 Miss L Evans (Town Clerk)

Ymwelwyr / Visitors 1 member of the public

Ymddiheuriadau wrth: Cllr. Daron Paish Cllr. Elaine Lloyd
Apologies received from: Cllr. Jon Letten

Rhif No.	Eitem Item	Gweit' Action
1.	Datganiad o diddordeb / Declarations of Interest	
1.1	Cllr. Harries declared an interest in all planning matters. Cllr. Harries also declared that as a member of Newport Town Council, he is involved in seeking to utilise land owned by Newport Town Council to provide affordable housing. The land involved has a restrictive covenant held by PCC. As a County Councillor he intends to declare a "Personal Interest" at the Newport Town Council meetings."	
2.	Eitemau i'w thrafod a chafodd ei gohirio o cyfarfod 22^{ain} Mai 2017 Items to be discussed that were postponed from the 22nd May 2017 NTC meeting	
15.	Polisi ar gyfer meinciau / Policy for benches	
15.1	The ownership of land on Burma Road is on the agenda as item 16, to be discussed then.	
15.2	Bench at bottom of Bedd Morris road. Cllr. Harries has been approached by a member of public regarding this item. Cllr. Griffiths recommended that his needs to be proposed as a notice of motion to the Clerk for the next meeting if to be discussed, Cllr.Barrett seconded, all agreed. Cllr. Phillips will investigate.	
16.	Arafu Traffig / Traffic Calming	
16.1	This is on the RAG sheet, to be discussed then.	
17.	Pyst gôl Parc y Plant / Parc y Plant goalposts	
17.1	This is on the agenda as item 18, to be discussed then.	
18.	Adroddiad arolygu / Inspection reports	

18.1	This is on the agenda as item 19, to be discussed then.	
19.	Dogfennau llywodraethu / Governance documents	
19.1	This is on the agenda as item 20, to be discussed then.	
20.	Plinth ar tir ar bwys y Castle Inn / Plinth on land by Castle Inn	
20.1	This is on the agenda as item 21, to be discussed then.	
21.	Tudalen RAG / RAG sheet	
21.1	RAG sheet to be discussed at the end of the agenda.	
	Agenda am cyfarfod 26^{ain} Mehefin 2017	
	Agenda for 26th June 2017 NTC meeting	
1.	Datganiad o diddordeb / Declarations of Interest	
1.1	Cllr. Harries declared his interests at the beginning of the meeting.	
2.	Cofnodion o'r cyfarfod a gynhaliwyd ar 22^{ain} Mai 2017 / Minutes of the meeting held on 22nd May 2017	
2.1	Item 6.1. Change 'with a burger van' to 'concerning a burger stall'.	Clerk
2.2	Item 18.1. The meeting closed at 10pm. Delete 'there being no further business.'	Clerk
2.3	The minutes were agreed as correct subject to the above amendments, proposed by Cllr. Harries, seconded by Cllr. Wright. All agreed.	
3.	Materion yn Codi / Matters arising	
3.1	Item 3.3 re Youth Club. Clerk to keep on the agenda.	Clerk
3.2	Item 3.4 re seasonal parking at the school. Cllr. Harries proposed that the Clerk contact the Headmistress, Cllr. Cleal seconded, all agreed.	Clerk
3.3	Item 3.5 re Bee friendly scheme. Cllr. Phillips has visited Ant Rogers and received the press release. PCNPA offering to help manage the top section of the cemetery with the children. All Councillors agreed to this. Cllr. Phillips to follow up on this.	MP
4.	Cofnodion o'r cyfarfod a gynhaliwyd ar 12^{fed} Mehefin 2017 Minutes of the Extraordinary meeting held on 12th June 2017	
4.1	Clerk to input 'Extraordinary' in the title of the meeting.	Clerk
4.2	Cllr. Harries commented that Item 4 'Financial Retail Forecast' had not been received by any of the Councillors. There was no proposer and seconder for Item 6 regarding proposal to ascertain purchase price of the TIC building, nor on the agenda. This is needed for an audit trail. Cllr. Phillips has asked for advice from One Voice Wales, who have advised that NTC obtain an evaluation of the building by a suitably qualified individual and develop a business plan governing its use, maintenance, and adaptation etc before making a final decision on the purchase. The source of funding for the purchase will also need to be considered and if a loan is required it will be necessary to obtain Welsh Government loan sanction before any loan can be sought.	

	NTC are not in the position to offer £40k to PCNPA for the building. Cllr. Williams requested that she be included in all correspondence relating to the TIC. Cllr. Cleal will contact OVW for clarification.	RC
4.3	The minutes were agreed as correct subject to the above amendment, proposed by Cllr. Cleal, seconded by Cllr. Phillips. All agreed.	
5.	Materion yn Codi / Matters arising	
5.1	Item 6 re contacting Cris Tomos. Cllr. Barrett reported that Cris Tomos is too busy to meet at the moment.	
6.	Adroddiad y Cadeirydd / Chairman's Report	
6.1	PCC are in charge of the MUGA, with regards to suggestions of placing netting around it.	
6.2	Clerk to contact Ysgol Bro Ingli and get dates for when the children can come and meet the Councillors with their suggestions for Parc y Plant.	Clerk
6.3	Bee friendly scheme-discussed previously in item 4.3.	
	Adroddiad y Pwyllgor / Committee Reports	
7.	Pwyllgor Cynllunio / Planning Committee	
7.1	Cllr. Cleal proposed that planning minutes be available at the Town Council meetings, Cllr. Harries seconded, all agreed.	Clerk
8.	Marchnad Stryd / Street Market	
8.1	Cllr. Harries received a verbal complaint about too many charity stalls at the market. This is not usually the case, it is Ffair Gurig week so there were more charity stalls than usual present.	
9.	Iard y Parrog / Parrog Yard	
9.1	The notes of the 20.04.17 meeting were noted by the Council.	
9.2	Cllr. Griffiths proposed that the Clerk instruct the Solicitors to go ahead with the paperwork, Cllr. Phillips seconded, all agreed. Cllr. Harries thanked the Clerk for querying the Local Lettings Policy. Cllr. Griffiths suggested that this policy needs to be looked at in depth.	Clerk
	Cllr. Griffiths to send the Clerk a Notice of motion for NTC to pay WWHA the agreed sum.	JG
10.	Mynwent Brynhyfryd / Brynhyfryd Cemetery	
10.1	Cllr. Harries proposed that cemetery issues are discussed at the next cemetery meeting Cllr. Phillips seconded, all agreed.	
11.	Gwefan / Web Site	
11.1	The notes from 06.06.17 meeting have been sent to all Councillors and were noted at the meeting.	
11.2	Cllr. Harries proposed that the website Task and Finish group simplify the need for mass printing, maybe going paperless and investigate into this with the Chair and Clerk how to create a more user friendly way of distributing papers, Cllr. Phillips seconded, all agreed. Chair to call	Website committee MP

a website meeting.

12. **Uned 3 / Unit 3**

12.1 Nothing to report.

13. **Cyllid / Finance**

Arian a dderbyniwyd / Monies received:

Street market deposits	£0.00
Cheque from Jano Williams, land rental	£200.00
Tennis Club annual rent	£50.00
Steeple View, advertising on the website	£10.00

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m	£
Dwr Cymru (DD) p.m	£18.67
Unit 3 rental (DD) p.m	£150 (vat £25)
Council Tax (DD) p.m	£145.00
Chess telephone (DD) p.m	£57.60 (vat £9.60)
Good energy (DD) p.m	£39.00 (vat £1.86)
Rachel Thompson, External audit	£50.00
Post office, 1 st and 2 nd class stamps	£121.00
Jane Jamison, accounts	£335.00
North Pembrokeshire Transport Forum membership	£12.00
Mark T Spencer, work on Parrog bench seat	£389.00

13.1 Clerk confirmed that there is £3,303.16 in the Treasurers account, and £48,658.43 in the 30 day account.

13.2 Cllr. Williams stated that the £200 payment from herself to NTC is a final payment, not a rental payment.

13.3 Payment of £389 to Marc T Spencer is for supplying wood for the Parrog yard shelter. Cllr. Harries proposed that £175 from the 'Building repairs (shelter) budget and £214 from the 'Town cleaning and maintenance' capital account cover the amount owed to Mr. Spencer, Cllr. Phillips seconded, all agreed.

13.4 Internet banking is ongoing.

14. **Cyfethol 2 x 16-24 mlwydd oed / Co-opt 2 x 16-24 year olds**

14.1 If this is to be followed up on, it needs to be investigated and a notice of motion be given to the Clerk.

15. **Canolfan Ymweld Trefdraeth / Newport Visitors Centre**

15.1 Cllr. Young asked if the building could be leased, this needs to be looked into.

Cllrs. Cleal and Williams to contact One Voice Wales to seek advice.
Cllr. Williams to call a TIC meeting.

**RC
JW**

16.	Archwiliad Blynyddol Grant Thornton Grant Thornton Annual Audit	
16.1	Clerk has received acknowledgement that they have received the annual return.	
17.	Polisi ar gyfer meinciau / Policy for benches	
17.1	Bench at bottom of Bedd Morris road. The land registry needs to be checked. Cllr. Griffiths proposed that NTC contact Georgina at Red Kite Law, Cllr. Phillips seconded, all agreed.	Clerk JG
17.2	Ownership of land on Burma Road/Lorna Lloyd request. Cllr. Harries suggested that 3 Councillors go and have a look at the proposed area and report back if it is suitable, Cllr. Phillips seconded, all agreed. It is believed that this land is owned by the Barony. Clerk to contact the Mayor to check.	Clerk
17.3	Letter from Anne Hughes re bench on College Square. Cllr. Letten has bolted the bench securely. Clerk to ask Cllr. Letten for confirmation.	Clerk
18.	Materion PCSO i adrodd / PCSO issues to report	
18.1	2 PCSO officers have been around Newport and are asking if NTC have any issues to report. Clerk has received the latest crime stats for the area. Clerk to forward this email to Councillors.	Clerk
19.	Pyst gôl Parc y Plant / Parc y Plant goalposts	
19.1	The goalposts have arrived and will be installed shortly.	
20.	Adroddiad arolygu / Inspection reports	
20.1	Nothing to report.	
21.	Dogfennau llywodraethu / Governance documents	
21.1	Social media policy. Postpone until the next meeting.	
22.	Plinth ar tir ar bwys y Castle Inn / Plinth on land by Castle Inn	
22.1	It is believed that the land is owned by the Welsh Government. Keep on the agenda.	
23.	Tudalen RAG / RAG sheet	
23.1	The RAG sheet was discussed and updated.	
24.	Cyfatebiad / Correspondence	
	All correspondence was noted. Cllr. Harries reported that Claire Jones at PCC has confirmed that Newport Town Council can call themselves a Town Council, and that they are not a Community Council.	
	Dyddiad y cyfarfod nesaf / Date of next meeting	
	The public are welcome to attend meetings of the Town Council.	